# Berry · Talbot · Royer CERTIFIED PUBLIC ACCOUNTANTS

TOWN OF SEBAGO FINANCIAL REPORT

JUNE 30, 2010



Communication • Trust • Commitment

#### TOWN OF SEBAGO, MAINE JUNE 30, 2010

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#### INDEPENDENT AUDITORS' REPORT

Selectmen and Manager Town of Sebago Sebago, Maine

We have audited the accompanying financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Sebago, Maine as of June 30, 2010, and for the year then ended, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective financial position of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Sebago, Maine as of June 30, 2010, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The Management's Discussion and Analysis, as listed in the table of contents, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was made for the purpose of forming an opinion on the financial statements taken as a whole. The combining and individual fund statements presented as Exhibits 1-1 through 3-2, and Schedules 1 through 5 are for purposes of additional analysis and are not a required part of the financial statements of the Town of Sebago, Maine. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole.

Certified Public Accountants

Berry Tail of Loyex

February 10, 2011



#### Town of Sebago, Maine

406 Bridgton Road Sebago, ME 04029 (207) 787-2457 www.townofsebago.org

### MANAGEMENTS <u>DISCUSSION AND ANALYSIS (UNAUDITED)</u> June 2010

As Town Manager of Sebago, I offer the readers of the Town of Sebago's financial statements this narrative overview and analysis of the financial activities of the Town of Sebago for the fiscal year ended June 30, 2010. I encourage the readers to consider the information presented here in conjunction with the financial statements presented.

#### **Brief Discussion of the Basic Financial Statements**

The two major categories in this discussion are government-wide financial statements and fund-financial statements. The government-wide statements are presented on the full accrual basis of accounting while the governmental fund financial statements are presented on the modified accrual basis of accounting. The governmental fund financial statements as well as the proprietary fund financials present information for these two categories of funds, each of which corresponds with certain modifications, to corresponding data presented in the government-wide financials, while the fiduciary fund statements carry information that is not presented in any fashion in the government-wide financials.

The assets of the Town of Sebago exceeded its liabilities at the close of the most recent fiscal year by \$4,788,108 per Statement 1 (Net Assets). Of this amount, \$1,792,373 (unrestricted net assets) may be used to meet the Town's ongoing obligations to citizens and creditors. The Town's total net assets increased by \$195,428.

As of the close of the current fiscal year, the Town of Sebago's governmental funds reported combined ending fund balances of \$2,496,906, a decrease of \$64,895. Of this, \$1,453,602 is available for spending at the Town's discretion (unreserved fund balance) in the general fund. At the end of the current fiscal year, the net change in fund balance of the general fund was (\$161,341) or (3%) of total general fund expenditures.

The Town of Sebago's total debt decreased by \$1,651 during the current fiscal year.

The tables below provide a summary of the Town of Sebago's condensed net assets and statement of activities as of June 30, 2010 and for the year then ended.

Table 1
Fiscal Year Ended June 30
Statement of Net Assets

	Governmental Activities
	2010
Current and Other Assets	\$ 2,900,918
Capital Assets	_1,954,797
Total Assets	4,855,715
Long Term Debt Outstanding	2,366
Other Liabilities	65,241
Total Liabilities	67,607
Net Assets	
Invested in Capital Assets, net of related debt	1,952,431
Restricted	1,043,304
Unrestricted	1,792,373
Total Net Assets	<u>\$ 4,788,108</u>
	<u>\$ 1,700,100</u>

By far, the largest portion of the Town's assets is its capital assets and cash. Correspondingly, the largest portion of its liabilities relates to accounts payable and deferred revenue. The Town's total net assets increased by 4% for the fiscal year ended June 30, 2010.

Statement of Activities Information

Table 2 Changes in Net Assets Year ended June 30, 2010

	Governmental <u>Activities</u>					
Revenues						
Program Revenues:						
Charges for Services	\$	165,180				
Operating Grants & Contributions		121,551				
General Revenues:						
Property Taxes	3.	4,441,027				
Excise Taxes		268,665				
Intergovernmental		124,459				
Investment Earnings		50,173				
Total Revenues		5,171,055				

Expenses	
General Government	463,495
Public Safety	190,723
Public Works	581,059
Education	3,142,268
Health, Sanitation, and Welfare	204,576
Cultural and Recreational	42,482
Fixed Charges	245,558
For Designated Purposes	105,466
Total Expenses	\$ 4,975,627
Increase in Net Assets	\$ 195,428

Property and other taxes (primarily excise) constituted 91% of the total revenues of the Town for the fiscal year ended June 30, 2010 (92% in the prior year). Educational expenses comprise the largest expense at approximately 63% of the Town of Sebago's total expenses (62% in the prior year).

#### THE TOWN'S FUNDS

The following schedule presents a summary of General Fund revenues (see Statement 6) for the fiscal year ended June 30, 2010:

Revenues:	Amount
Taxes	\$ 4,630,287
Intergovernmental	191,721
Licenses, Permits and Fees	53,229
Charges for Services	14,577
Miscellaneous	129,555
Total Revenues	\$ 5,019,369

The following chart depicts program revenues by source.

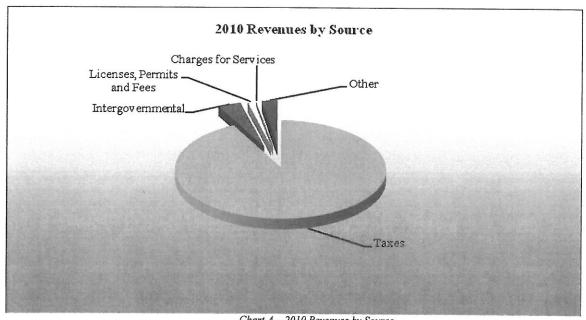


Chart A - 2010 Revenues by Source

The following schedule presents a summary of expenditures (see Statement 6) for the fiscal year ended June 30,:

	FYE 2010
Expenditures:	
General Government	\$ 443,171
Public Safety	130,121
Public Works	699,612
Education	3,142,268
Health, Sanitation and Welfare	203,109
Cultural and Recreational	42,482
Capital Outlay	274,389
Fixed Charges	245,558
Total Expenditures:	\$5,180,710

Chart B graphically depicts expenditures by function.

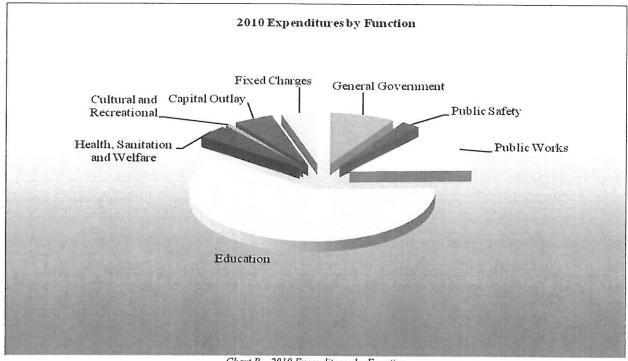


Chart B - 2010 Expenditures by Function

#### Analysis of Overall Financial Position and Results of Operations

Total revenue exceeded expenses by \$195,428, as expenses were carefully controlled and revenues exceeded expectations. This resulted in a stronger overall financial position for the Town of Sebago.

#### Analysis of Significant Individual Fund Balances, Transactions and Changes in Fund Balance

Total expenditures did not exceed total revenues by \$64,895 for the governmental funds. The general fund's fund balance amounted to \$1,453,602, a drop of \$161,341. It has been the Town's practice in years past to use funds from the Undesigned Fund Balance to help reduce the tax rate. According to the Town's Fund Balance Policy, we are required to have three (3) times our highest expense month in the fund balance or \$1.3 million. As you can see we are approaching the target mark. Continued careful monitoring of the Undesigned Fund Balance will not only enhance the financial position of the Town both in terms of the cash flow today, but also in terms of the amount available to use for unexpected emergencies.

#### Analysis of Significant General Fund Budget Variances

Revenues were slightly higher than expected, in various areas. Surprisingly, excise revenues continue to be stable; this could be attributed to attempts to stimulate the economy. Due to the low economy, we budgeted modest amounts, making any fluctuations apparent as well as preparing for any adjustments that may be made with regard to any State programs. Tax payments for the most part have been on track, although a rise in bank foreclosures has been seen.

Given the financial status of the State of Maine and consistently increasing property values in Sebago, the Town lost its state aid (EPS) in support of the schools.

There were no significant overall variations from the original expenditure budgets. We saw a slight variance in General Assistance. The General Assistance Program assisted many more families this year as more people lost their jobs due to the economy. Increased cliental coupled with the increasing fuel costs created the overage. It is important to note that General Assistance costs are currently reimbursed 50% by the State.

#### Significant Capital Assets

At the end of 2010, the Town had \$1,954,797 net investment in capital assets.

Table 3
Governmental Activities
Capital Assets
(Net of Depreciation)

	Capital Assets	Accumulated Depreciation	<u>Capital Assets, net</u> of Depreciation					
Land	\$ 301,905	\$ 0	\$ 301,905					
Buildings & Improvements	885,776	303,430	582,346					
Vehicles & Equipment	2,046,649	1,162,330	884,319					
Infrastructure	232,531	46,304	186,227					
TOTAL	<u>\$ 3,466,861</u>	<u>\$ 1,512,064</u>	<u>\$ 1,954,797</u>					

Capital assets net of depreciation increased 10%.

The chart on the next page provides a graphic depiction of the distribution of the 2010 net book value of fixed assets (capital assets, net of depreciation) by asset class.

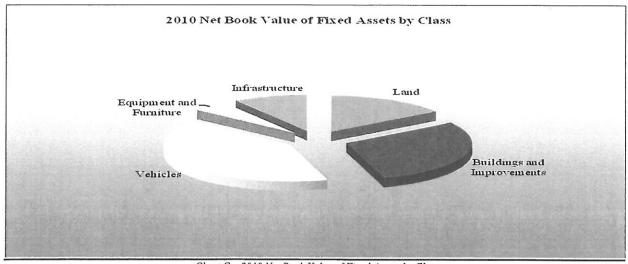


Chart C - 2010 Net Book Value of Fixed Assets by Class

#### **Long-Term Debt Activity**

At year-end the Town had a total of \$2,366 of capital lease purchase obligations for photocopier equipment.

The following is a summary of capital lease obligations of the town for the year ended June 30, 2010.

**Table 4**Fiscal Year Ended June 30
Capital Lease Obligations

	Capital Lease Obligations
	<u>2010</u>
Debt Payable at June 30, 2009	\$ 3,929
Less: Capital Leases Retired	_1,563
Debt Payable at June 30, 2010	<u>\$ 2,366</u>

More detailed information about our long-term liabilities is included in the notes to the financial statements.

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

Given the on-going financial status of the State of Maine, the Town will continue to see a decrease in various State programs (State Revenue Sharing and Local Road assistance, just to name a few). In addition, the Town is now a non state aid (EPS) receiver. Due to increasing property values in the Lakes Region, the School District will not be receiving "transitional funds" from the State. This increases the dependence of local aid for schools to the taxpayers. With this being said, the Town has a large task at hand and continued fiscal responsibility to monitor expenses in keeping the town's budget at a reasonable level without cutting essential services.

#### CONTACTING THE TOWN'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Manager at 406 Bridgton Road, Sebago, Maine, or by phone at (207) 787-2457.

#### TOWN OF SEBAGO, MAINE JUNE 30, 2010

BASIC FINANCIAL INFORMATION

#### TOWN OF SEBAGO, MAINE STATEMENT OF NET ASSETS JUNE 30, 2010

	Government: Activities					
ASSETS:						
Cash and Cash Equivalent	\$	2,284,695				
Receivables (Net of Allowance for Uncollectibles):		8 5				
Taxes		451,090				
Liens		112,512				
Accounts, Net of Allowance		52,621				
Capital Assets:						
Land		301,905				
Other Capital Assets, Net of Depreciation		1,652,892				
Total Capital Assets		1,954,797				
TOTAL ASSETS		4,855,715				
		1,000,710				
LIABILITIES:						
Accounts Payable		39,079				
Accrued Expenses		8,017				
Accrued Compensated Absences		15,635				
Deferred Revenues		2,510				
Long-Term Liabilities:						
Due Within One Year		1,651				
Due in More Than One Year		715				
Total Liabilities		67,607				
	-					
NET ASSETS						
Invested in Capital Assets, Net of Related Debt		1,952,431				
Restricted for:						
Special Revenues		18,711				
Capital Projects		1,024,593				
Unrestricted		1,792,373				
TOTAL NET ASSETS	\$	4,788,108				

TOWN OF SEBAGO, MAINE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2010

Net (Expense) Revenue and Changes In Net Assets	Governmental Activities	\$ (381,509)	(164,275)	(503,065)	(3,142,268)	(188,296)	(28,650)	(245,558)	(35,275)	(4,688,896)	\$ (4,688,896)		\$ 4,441,027	268,665	124,459	50,173	4,884,324	195,428		\$ 4,788,108
Program Revenues	Operating Grants and Contributions	· \$		51,360	I,	ĸ	ī	1	70,191	121,551	\$ 121,551						Total General Revenues, Special Items and Transfers			
Progr	Charges for Services	\$ 81,986	26,448	26,634	ı	16,280	13,832	1	,	165,180	\$ 165,180					SS	Revenues, Special	Change in Net Assets	, 2009	30, 2010
	Expenses	\$ 463,495	190,723	581,059	3,142,268	204,576	42,482	245,558	105,466	4,975,627	. \$ 4,975,627	General Revenues:	Property Taxes	Excise Taxes	Intergovernmental	Investment Earnings	Total General	Change in	Net Assets - July 1, 2009	Net Assets - June 30, 2010

Fixed Charges For Designated Purpose Total Governmental Activities

Health, Sanitation and Welfare Cultural and Recreational

FUNCTIONS/PROGRAMS
Primary Government
Governmental Activities

General Government

Public Safety Public Works Education TOTAL PRIMARY GOVERNMENT

The Accompanying Notes are an Integral Part of these Financial Statements.

Berry Talbot Royer, Falmouth, Maine

#### BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2010

ASSETS:		General <u>Fund</u>	Go	Other overnmental Funds	Go	Total overnmental Funds
Cash and Cash Equivalent	\$	1,254,995	\$	1,029,700	\$	2,284,695
Receivables:	Φ	1,234,993	Φ	1,029,700	Ф	2,284,093
Taxes - Current and Prior Years		451,090		_		451,090
Tax Liens		112,512		_		112,512
Accounts, Net of Allowance		33,732		18,889		52,621
Due from Other Funds		20,556		15,271		35.827
TOTAL ASSETS	\$	1,872,885	\$	1,063,860	\$	2,936,745
LIABILITIES AND FUND BALANCES:					Children et al	
Liabilities:						
Accounts Payable	\$	39,079	\$		\$	39,079
Accrued Expenses	Ψ	8,017	Ψ		Ψ	8,017
Deferred Revenues		356,916				356,916
Due to Other Funds		15,271		20,556		35,827
		419,283	110	20,556	1	439,839
FUND BALANCES:		117,205	0	20,330		437,037
Fund Balances:						
Unreserved, Reported in:						
General Fund		1,453,602				1,453,602
Special Revenues		-		18.711		18,711
Capital Projects		_		1,024,593		1,024,593
The state of the s		1,453,602	10	1,043,304		2,496,906
TOTAL VILLEY VILLEY AND THE PARTY OF THE PAR						,
TOTAL LIABILITIES AND FUND BALANCES	\$	1,872,885	<u>\$</u>	1,063,860		
Amounts reported for governmental activities in Net Assets (Statement 1) are different because:  Capital assets used in governmental activities financial resources and therefore are not	es are	not				
financial resources and therefore are no in the funds. Long-term liabilities, including bonds payat	•					1,954,797
due and payable in the current period ar are not reported in the funds.						
Capital Leases Payable						(2,366)
Compensated Absences Payable						(15,635)
Funds are not available to pay for current pe	mic 4	avnanditus.	and			(13,033)
therefore are deferred in the funds.	1100	expenditures	allu			354 406
Net Assets of Governmental Activit	ioc				-\$	354,406
Net Assets of Governmental Activity	103				<u> </u>	4,788,108

## STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2010

	General	G	Other overnmental Funds	Go	Total overnmental Funds
REVENUES:					
Taxes	\$ 4,630,287	\$	-	\$	4,630,287
Intergovernmental	191,721		-		191,721
Licenses, Permits and Fees	53,229		-		53,229
Charges for Services	14,577		-		14,577
Miscellaneous	129,555		72,281		201,836
	5,019,369		72,281		5,091,650
EXPENDITURES:					
General Government	443,171		_		443,171
Public Safety	130,121		-		130,121
Public Works	699,612		-		699,612
Education	3,142,268		-		3,142,268
Health, Sanitation and Welfare	203,109		-		203,109
Cultural and Recreational	42,482		-		42,482
Fixed Charges	245,558		-		245,558
For Designated Purpose	-		250,224		250,224
	4,906,321		250,224		5,156,545
EXCESS OF REVENUES OVER					
(UNDER) EXPENDITURES	113,048		(177,943)		(64,895)
OTHER FINANCING SOURCES (USES)	 (274,389)		274,389		
EXCESS OF REVENUES AND OTHER SOURCES OVER					
(UNDER) EXPENDITURES AND OTHER USES	(161,341)		96,446		(64,895)
FUND BALANCE - JULY I, 2009	 1,614,943	-	946,858		2,561,801
FUND BALANCE - JUNE 30, 2010	\$ 1,453,602	\$	1,043,304	\$	2,496,906

#### RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2010

Net change in fund balances - total governmental funds (from Statement 4)	\$	(64,895)
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The amount by which capital outlay exceeded depreciation in the current period is as follows:		
Capital Outlay		308.866
Depreciation		170,982
Repayment of capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.  The amount of capital lease repayments is as follows:		
Capital Lease Repayment		1,563
Revenues in the statement of activities that do not provide current financial		
resources are not reported as revenues in the fund statement.		79,405
Expenditures reported in the statement of activities that do not require the use of current financial resources are not reported as expenditures in governmental funds.		
Accrued Compensated Absences	•	8,373
Change in net assets of governmental activities (see Statement 2)	\$	195,428

## STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND - BUDGETARY BASIS FOR THE YEAR ENDED JUNE 30, 2010

	Initial and Final <u>Budget</u>	<u>Actual</u>	Variance Positive (Negative)
REVENUES:			
Taxes	\$ 4,686,685	\$ 4,630,287	\$ (56,398)
Intergovernmental	166,509	191,721	\$ (56,398) 25,212
Licenses, Permits and Fees	35,700	53,229	17,529
Charges for Services	9,200	14,577	5,377
Other Revenues	88,051	129,555	
Other Revenues	- 66,031	129,333	41,504
TOTAL REVENUES	4,986,145	5,019,369	33,224
TANDEND ATTIONS			
EXPENDITURES:			
General Government	468,284	443,171	25,113
Public Safety	141,900	130,121	11,779
Public Works	689,457	699,612	(10,155)
Education	3,142,268	3,142,268	-
Health, Sanitation and Welfare	182,914	203,109	(20,195)
Cultural and Recreational	48,210	42,482	5,728
Fixed Charges	244,417	245,558	(1,141)
TOTAL EXPENDITURES	4,917,450	4,906,321	11,129
EXCESS OF REVENUES OVER			
(UNDER) EXPENDITURES	68,695	113,048	44,353
OTHER FINANCING SOURCES (USES):			
Budgeted Use of Surplus	205,694	-	(205,694)
Operating Transfer Out	(274,389)	(274,389)	
	(68,695)	(274,389)	(205,694)
EXCESS OF REVENUES AND OTHER SOURCES OVER			
(UNDER) EXPENDITURES AND OTHER USES	<u>\$</u> -	(161,341)	\$ (161,341)
FUND BALANCE - JULY 1		1,614,943	
FUND BALANCE - JUNE 30		\$ 1,453,602	

#### STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS JUNE 30, 2010

	Private Purpose Trust Funds	Agency Funds
ASSETS: Cash	\$ 23,354	\$ 42,773
LIABILITIES: Due to Other Groups		42,773
NET ASSETS: Held in Trust for Other Purposes	\$ 23,354	\$ -

## STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY FUNDS FOR THE YEAR ENDED JUNE 30, 2010

	te Purpose <u>Frusts</u>
ADDITIONS: Interest Other	\$ 53 300 353
DEDUCTIONS: Program Expenditures	 1,154
CHANGE IN NET ASSETS	(801)
NET ASSETS - JULY 1, 2009	 24,155
NET ASSETS - JUNE 30, 2010	\$ 23,354

#### Note 1 - SUMMARY OF ACCOUNTING POLICIES

#### The Reporting Entity

The Town of Sebago, Maine, incorporated in 1826 operates under a Town Manager-Selectmen form of government. The financial statements of the Town of Sebago conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing generally accepted accounting principles (GAAP) for state and local governments through its pronouncements (Statements and Interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989 (when applicable) that do not conflict with or contradict GASB pronouncements. The more significant accounting policies established in GAAP and used by the Town are discussed below.

#### Principles Determining Scope of Reporting Entity

In evaluating the Town as a reporting entity, management has addressed all potential component units for which the Town may or may not be financially accountable and, as such, be includable within the Town's financial statements. In accordance with GASB Codification Section 2100, the Town (the primary government) is financially accountable if it appoints a voting majority of the organizations governing board and (1) it is able to impose its will on the organization or (2) there is a potential for the organization to provide specific financial benefit to or impose specific financial burden on the Town. Additionally, the primary government is required to consider other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

Based on the Town's judgment and all pertinent facts derived from the analysis of the criteria, there were no potential component units required to be included in this report.

#### **Basis of Presentation**

#### Government-Wide Financial Statements

The government-wide financial statements, comprised of the statement of net assets and the statement of activities, report information on all of the non-fiduciary activities of the Town. Governmental activities are normally supported by taxes and intergovernmental revenues. The effect of interfund activity has been removed from the statements.

The statement of activities points out the extent to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are specifically associated with a function, service, program, or department. The Town does not allocate indirect expenses to programs or functions in the statement of activities. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Separate financial statements are provided for governmental funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds (if any) are reported as separate columns in the fund financial statements.

#### Note 1 - SUMMARY OF ACCOUNTING POLICIES (Continued)

#### Basis of Presentation (Continued)

#### **Fund Financial Statements**

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

#### Governmental Activities

Governmental funds are identified as either general, special revenue, capital projects, or permanent funds based upon the following guidelines.

The General Fund is the operating fund of the Town and is always classified as a major fund. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds are used to account for the proceeds of specific sources (other than major capital projects or expendable trusts) that are legally restricted to expenditures for specified purposes.

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

#### Fiduciary Funds (Not included in the government-wide statements)

<u>Private-Purpose Trust and Agency Funds</u> - Trust funds are used to account for assets received by the District and held in a trustee capacity. Agency funds are generally used to account for assets that the District holds on behalf of others as their agent. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.

#### **Basis of Accounting**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

#### Accrual

Both governmental and business-type activities in the government-wide financial statements and the proprietary and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred.

#### Note 1 - SUMMARY OF ACCOUNTING POLICIES (Continued)

#### Basis of Accounting (Continued)

#### Modified Accrual

Governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or 60 days thereafter to be used to pay liabilities of the current period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. However, debt service expenditures, as well as certain compensated absences, claims and judgments, are recorded only when the payment is due.

GASB Codification Section 2200.152-153 sets forth minimum criteria (percentages of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds.

The Town's major governmental fund is the General Fund. The General Fund accounts for all financial resources of the Town, except those required to be accounted for in another fund. The non-major funds are combined in the "Other Governmental Funds" column in the fund financial statements.

#### **Budgetary Accounting**

Each year a Budget is adopted for the general fund only. The budget is presented on the modified accrual basis of accounting, which is consistent with generally accepted accounting principles.

The following procedures are followed in establishing budgetary data reflected in the financial statements:

- In the second half of the last fiscal year, the Town prepared a budget for this fiscal year beginning July
  1. The operating budget includes proposed expenditures and the means of financing them.
- After giving public notice of the meeting, the inhabitants of the Town voted in June for the purpose of adopting the proposed budget.
- > The budget was adopted subsequent to the vote by the inhabitants of the Town.

Formal budgetary integration is employed as a management control device during the year for the general fund. A comparison of budget to actual is presented in the financial statements.

#### Cash and Cash Equivalents

The Town's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. Investments are reported at fair value.

#### Note 1 - SUMMARY OF ACCOUNTING POLICIES (Continued)

#### Basis of Accounting (Continued)

#### **Interfund Transactions**

During the course of normal operations, the Town has transactions between funds including expenditures and transfers of resources to provide resources, construct assets and service debt. These transactions, if any, are reported as operating transfers.

#### Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, and similar items), are reported in the applicable governmental activities columns in the government-wide financial statements. In accordance with GASB Codification Section 1400, the Town has complied with the requirement to retroactively report all major general infrastructure assets by June 30, 2010.

Capital assets are defined by the Town as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost and depreciated over their estimated useful lives. Donated capital assets are recorded at their estimated fair value at the date of donation. Estimated useful life is management's estimate of how long the asset is expected to meet service demands.

Property, Plant and equipment of the primary government are depreciated using the straight line method over the assets' estimated lives, ranging from 5 to 30 years.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

As permitted by GASB Codification Section 1400.102, capitalization of interest cost is applied on new construction, when applicable.

The Town of Sebago has elected not to retroactively report their major infrastructure assets.

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures upon acquisition. Fixed assets are not capitalized and related depreciation is not expensed in the fund financial statements.

#### Compensated Absences

Pursuant to the terms of the personnel policies, vacation time is granted in varying amounts according to length of service. At June 30, 2010, the accrual for compensated absences was determined to be \$15,635 (\$24,008 at June 30, 2009).

#### Long-Term Obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the governmental statement of assets. Bond premiums and discounts, as well as issuance costs, if material to basic financial statements, are deferred and amortized over the life of the bonds using the straight-line method. Bond issuance costs (if any) are reported as deferred charges and amortized over the term of the related debt.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2010

#### Note 1 - SUMMARY OF ACCOUNTING POLICIES (Continued)

#### Basis of Accounting (Continued)

#### Long-Term Obligations (Continued)

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt is reported as other financing resources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### Fund Equity Classification

#### **Fund Statements**

Governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated.

#### Government-Wide Statements

Net assets represent the differences between assets and liabilities. Equity is classified as net assets and displayed in three components:

- Invested in capital assets, net of related debt consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- Restricted net assets consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- Unrestricted net assets all other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

#### Estimates

Management uses estimates and assumptions in preparing these financial statements in accordance with generally accepted accounting principles. These estimates and assumptions affect the reported amounts of assets, liabilities, the disclosure of contingent liabilities, and the reported revenues and expenses.

#### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2010

#### Note 2 - DEPOSITS

#### Custodial Credit Risk

Custodial credit risk is the risk that, in the event of a bank failure, the Town's will not be able to recover the value of its deposits and investments that are in the possession of an outside party.

#### **Deposits**

The Town has a deposit policy for custodial credit risk. As of June 30, 2010, the Town reported deposits of \$2,350,822 with a bank balance of \$2,383,132. Of the Town's bank balance, \$656,846 was covered by FDIC insurance, and \$1,726,286 was exposed to custodial credit risk. The balance exposed to custodial credit risk was collateralized with government securities with an "AAA" rating by the pledging bank, but not held in the Town's name.

#### Note 3 - PROPERTY TAX

The Town's property taxes for the July 1, 2009-June 30, 2010 fiscal year were committed on September 15, 2009. Taxes were due semi-annually on November 1, 2009 and May 1, 2010. Unpaid taxes are charged interest of 7.0% per annum. The tax commitment was based on the April 1, 2009 assessed real estate and personal property values totaling \$346,075,251.

The following summarizes the levy:

XZAT TIA MICAN

#### VALUATION AND ASSESSMENT

VALUATION:	
Real Estate	\$ 343,491,340
Personal Property	2,583,911
Total Valuation	346,075,251
TAX RATE PER THOUSAND	12.82
TAX COMMITMENT	<u>\$ 4,436,685</u>

#### Note 3 - PROPERTY TAX (Continued)

#### **COLLECTION OF 2009/2010 TAXES**

ORIGINAL COMMITMEN	TT		\$ 4,436,685
SUPPLEMENTAL COMM	ITMENT		4,342 4,441,027
Less: Collection in Current Ye	ear		
(Net of Adjustments an	d Refunds)	\$ 3,988,308	
Abatements		8,137	3,996,445
TAXES RECEIVABLE-JUN	NE 30, 2010		<u>\$ 444,582</u>
Taxes receivable at June 30, 20	10 are as follows:		
	Taxes - Current Year	\$ 444,582	
	Taxes - Prior Years	6,508	
		<u>\$ 451,090</u>	

The Town is permitted by the laws of the State of Maine to levy taxes to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay, and amounted to \$6,957 for the year ended June 30, 2010.

Property taxes levied for the fiscal year are recorded as receivables at the time the levy is made. The receivables collected during the year and during the first sixty (60) days after June 30, 2010 are recognized as revenues. The remaining receivables estimated to be collectible subsequent to the sixty (60) day period are recorded as deferred revenues.

The tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid. Property acquired by foreclosure for non-payment of taxes is recorded at the amount of expired tax liens plus the cost involved in foreclosure. Liens and any current taxes on the same parcel are not included as part of the tax acquired property account until expiration of statutory time limits.

#### Note 4 - CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2010 was:

	Balance June 30, 2009	Additions	<u>Dispositions</u>	Balance June 30, 2010
Governmental activities: Capital assets, not being depreciated:				
Land	\$ 301,905	\$ -	\$ -	\$ 301,905
Capital assets, being depreciated:				
<b>Buildings and Improvements</b>	838,152	47,624	-	885,776
Machinery and equipment	2,009,640	112,009	(75,000)	2,046,649
Infrastructure	83,298	149,233		232,531
Total capital assets, being				
depreciated:	2,931,090	308,866	(75,000)	3,164,956
Less accumulated depreciation:				
Buildings and Improvements	282,730	20,700	-	303,430
Machinery and equipment	1,135,936	101,394	(75,000)	1,162,330
Infrastructure	30,514	15,790		46,304
Total	1,449,180	_137,884	(75,000)	1,512,064
Governmental activities				
Capital assets, net	\$1,783,815	\$ 170,982	<u>\$</u>	\$ 1,954,797

Depreciation was charged to Governmental functions as follows:

General Government	\$ 27,070
Public Safety	60,602
Public Works	47,637
Health, Sanitation and Welfare	 2,575
Total Depreciation	\$ 137,884

#### **Note 5 - CAPITAL LEASES**

The Town's color copier lease expires in 2012. Annual payments are made for the principal and interest amounts. The following schedule presents a summary of the capital lease commitment as of June 30, 2010.

*	Year Ending	
	<i>June 30</i>	<b>Amount</b>
	2011	\$ 1,740
	2012	725
Total minimum lease payments		2,465
Less: Amounts representing interest		<u>(99)</u>
Present value of net minimum lease payments		2,366
Less: Current maturities of capital lease obligations		(1,651)
Long-term capital lease obligations		<u>\$ 715</u>

In accordance with 30 MRSA, Section 5061, as amended, no municipality shall incur debt for specified purposes in excess of certain percentages of state valuation of such municipality. The Town's outstanding debt at June 30, 2010, of \$2,366 was \$65,990,134 below the Town's statutory debt limit.

#### Note 6 - OVERLAPPING DEBT

The Town's proportionate share of Cumberland County's and Maine School Administrative District No. 61's bonded debt is not reported in the Town's financial statements. Debt service is included in the annual County and School assessments to the Town. The Town's share is 1.02% (\$38,356) of Cumberland County's outstanding debt of \$3,772,625 and 7.2% (\$556,921) of Maine School Administrative District No. 61's outstanding bonded debt of \$7,764,050.

#### Note 7 - CONTINGENT LIABILITY

The Town of Sebago and twenty-six other municipalities have entered into an agreement with Ecomaine for a material recycling facility. At June 30, 2010, outstanding material recycling facility bonds of Ecomaine totaled \$1,980,000, of which the Town of Sebago's share, based on estimated tonnage to be delivered, amounts to \$12,474 (0.63%). This amount has not been recorded in the basic financial statements.

#### Note 7 - CONTINGENT LIABILITY (Continued)

#### State and Federal Grants

The Town participates in state and federal grant programs which are governed by various rules and regulations of the grantor agencies. Costs charged to the respective grant programs are subject to audit and adjustment by the grantor agencies; therefore, to the extent that the Town has not complied with the rules and regulations governing the grants, refunds of any money received may be required. In the opinion of the Town, there are no significant contingent liabilities relating to compliance with the rules and regulations governing the respective grants; therefore, no provision has been recorded in the accompanying combined financial statements for such contingencies.

#### Litigation

The Town is subject to certain legal proceedings and claims which arise in the ordinary course of conducting its activities. In the opinion of management, the Town has defensible positions and any ultimate liabilities are covered by insurance or will not materially affect the financial position of the Town.

#### Note 8 - RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, and natural disasters for which the Town either carries commercial insurance or participates in a public entity risk pool. Currently, the Town participates in a public entity risk pool sponsored by the Maine Municipal Association.

Based on coverage provided by the pool, as well as coverage provided by commercial insurance purchased, the Town is not aware of any material actual or potential claim liabilities which should be recorded at June 30, 2010.

### NOTES TO FINANCIAL STATEMENTS JUNE 30, 2010

#### **NOTE 9 - INTERFUND ACTIVITY**

Interfund balances at June 30, 2010 consisted of the following:

Due From	
General Fund	\$ 20,556
Non Major Governmental Funds:	
Special Revenue Funds	
Adelphia Cable TV	2,790
Narragansett Grant	272
Capital Project Funds	
Brush Dump	3,458
Public Safety Building	4,486
Local Match for Federal Grants	4,265
TOTAL	\$ 35,827
Due To	
General Fund	\$ 15,271
	\$ 12,4/1
Non Major Governmental Funds:	\$ 13,271
The second secon	\$ 13,271
Special Revenue Funds	
The second secon	16,929 612
Special Revenue Funds EMS Daytime Rescue CDBG Grant	16,929
Special Revenue Funds EMS Daytime Rescue	16,929
Special Revenue Funds EMS Daytime Rescue CDBG Grant Capital Project Fund	16,929 612
Special Revenue Funds EMS Daytime Rescue CDBG Grant Capital Project Fund Fire Truck Tank #1	16,929 612
Special Revenue Funds EMS Daytime Rescue CDBG Grant Capital Project Fund Fire Truck Tank #1	16,929 612

The purpose of the interfund account is to charge revenues and expenditures to the appropriate fund when that activity is accounted for through the centralized checking account. The balances represent each fund's portion of the centralized checking account.

Interfund transfers for the year ended June 30, 2010 consisted of the following:

Transfer From	
General Fund	<u>\$ 274,389</u>
Transfer To	
Non Major Governmental Funds:	
Capital Projects:	\$ 274,389

Transfers are used to move revenues from the fund that statute or budget requires them to be collected, to the fund that statute or budget requires them to be expended.

#### Note 10 - BUDGETED USE OF SURPLUS

During the year ended June 30, 2010, the Town budgeted to utilize \$205,694 of prior year undesignated fund balance as a budgeted use of surplus.

#### Note 11 - RETIREMENT PLAN

The Town offers its employees a deferred compensation plan through Guardian, created in accordance with Internal Revenue Code Section 408(p) on November 14, 2000. The plan, available to eligible Town employees, permits them to defer a portion of their salary until future years. The Town matches up to 3% of each qualified employees' earnings. An employee who regularly works 20 hours per week and has completed a period of 30 days of consecutive employment may become a participant in this plan. Currently seven employees participate in this plan.

Assets of the plan are placed in trusts for the exclusive benefit of participants and their beneficiaries. Accordingly, the assets and the liability for the compensation deferred, including earnings on plan assets, are not included in the Town's financial statements.

In addition, the Town participates in the Social Security Retirement Program. The Town's contribution to Social Security was \$32,444, for the year ended June 30, 2010.

#### **Note 12 - SUBSEQUENT EVENTS**

In preparing these financial statements, the town has evaluated events and transactions for potential recognition or disclosure through February 10, 2011, the date the financial statements were available to be issued.

#### **GENERAL FUND**

The General Fund accounts for all revenues and expenditures of the Town which are not accounted for in other funds. Most governmental services are provided by the General Fund including public works, public safety, education, recreation, health and welfare, and general administrative services.

### BALANCE SHEETS - GENERAL FUND JUNE 30, 2010

(With Comparative Totals for the Year ended June 30, 2009)

	<u>2010</u>	2009
ASSETS: Cash and Cash Equivalent	\$ 1,254,995	\$ 1,436,870
Receivables: Taxes - Current and Prior Years Tax Liens Accounts Due from Other Funds	451,090 112,512 33,732 20,556	409,492 82,912 36,449 4,851
TOTAL ASSETS	\$ 1,872,885	\$ 1,970,574
LIABILITIES AND FUND BALANCES: Liabilities: Accounts Payable Accrued Expenses Deferred Revenues Due to Other Funds	\$ 39,079 8,017 356,916 15,271	\$ 40,298 5,016 276,720 33,596
Fund Balances:	419,283	355,630
Unreserved: Undesignated	1,453,602 1,453,602	1,614,943 1,614,943
TOTAL LIABILITIES AND FUND BALANCES	\$ 1,872,885	\$ 1,970,573

#### STATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL - GENERAL FUND YEAR ENDED JUNE 30, 2010

	Initial and Final <u>Budget</u>	Actual	Variance Positive (Negative)
REVENUES:			
Taxes:			
Property	\$ 4,436,685	\$ 4,436,685	\$ -
Change in Deferred Property Tax Revenues	-	(79,405)	(79,405)
Excise	250,000	268,665	18,665
Supplemental Taxes	-	4,342	4,342
	4,686,685	4,630,287	(56,398)
Intergovernmental:			
State Revenue Sharing	83,295	71,749	(11,546)
State Homestead Reimbursement	30,314	30,314	(11,540)
Veterans Exemption	900	1,468	568
Tree Growth	1,000	20,928	19,928
Highway Block Grant	45,000	51,360	6,360
General Assistance	5,000	15,329	10,329
State Park Sharing	1,000	573	(427)
	166,509	191,721	25,212
Licenses, Permits and Fees:			
Building Permits	4,000	13,259	9,259
Plumbing Permits	2,500	3,569	1,069
Agent Fees	6,400	8,026	1,626
Vital Statistics	1,000	1,465	465
Dog Fees	300	276	(24)
Transfer Station Fees	21,500	26,634	5,134
	35,700	53,229	17,529
Charges for Services:			
Cable TV Franchise Fees	6,000	8,571	2,571
Planning Board	200	1,018	818
Appeals Board	200	300	100
Douglas Mountain Parking	1,500	1,463	(37)
Recreation	1,300	3,225	1,925
	9,200	14,577	5,377

#### STATEMENT OF REVENUES AND EXPENDITURES -BUDGET AND ACTUAL - GENERAL FUND YEAR ENDED JUNE 30, 2010

	Initial and Final <u>Budget</u>	<u>Actual</u>	Variance Positive (Negative)
Other Revenues:			
Interest	\$ 25,000	\$ 2,475	\$ (22,525)
Tax Lien Interest	30,000	38,299	8,299
Lien Notice Filing Charges	3,200	7,309	4,109
Leases/Rentals	100	600	500
Parking Fines	200	1	(199)
Ordinance Fines	26,150	72,852	46,702
Cemetery Lot Sales	300	951	651
Donations	1,000	1,152	152
Other	2,101	5,916	3,815
	88,051	129,555	41,504
TOTAL REVENUES	4,986,145	5,019,369	33,224
EXPENDITURES:			
General Government	468,284	443,171	25,113
Public Safety	141,900	130,121	11,779
Public Works	689,457	699,612	(10,155)
Education	3,142,268	3,142,268	-
Health, Sanitation and Welfare	182,914	203,109	(20,195)
Cultural and Recreational	48,210	42,482	5,728
Fixed Charges	244,417	245,558	(1,141)
TOTAL EXPENDITURES	4,917,450	4,906,321	11,129
EXCESS OF REVENUES OVER (UNDER)			
EXPENDITURES	68,695	113,048	44,353
OTHER FINANCING SOURCES (USES):			
Budgeted Use of Surplus	205,694	-	(205,694)
Operating Transfer Out	(274,389)	(274,389)	
TOTAL OTHER FINANCING SOURCES (USES)	(68,695)	(274,389)	(205,694)
EXCESS OF REVENUES AND OTHER SOURCES OVER			
(UNDER) EXPENDITURES AND OTHER USES	<u>\$</u>	\$ (161,341)	\$ (161,341)

\$1,453,602

### TOWN OF SEBAGO, MAINE STATEMENT OF CHANGES IN FUND BALANCE - GENERAL FUND YEAR ENDED JUNE 30, 2010

	Unreserved
	Undesignated
FUND BALANCE - JULY 1, 2009	\$1,614,943
EXCESS OF ACTUAL REVENUES AND OTHER SOURCES OVER (UNDER) ACTUAL EXPENDITURES AND OTHER USES	(161,341)

**FUND BALANCE - JUNE 30, 2010** 

#### OTHER GOVERNMENTAL FUNDS

The Town of Sebago, Maine has the following non-major funds:

#### SPECIAL REVENUE FUNDS

Special Revenue Funds account for specific resources, the expenditure of which is restricted by law or administrative action for particular purposes.

#### CAPITAL PROJECTS FUND

Capital Projects Fund is used to account for financial resources segregated for the acquisition or construction or capital facilities other than those financed by enterprise operations.

## COMBINING BALANCE SHEET - OTHER GOVERNMENTAL FUNDS JUNE 30, 2010

(With Comparative Totals for the Year ended June 30, 2009)

					27	Tot	al	
						Memorano	lum O	nly
		Special		Capital				
		evenues		Projects		<u>2010</u>		2009
	(Sc	chedule 1)	(5	Schedule 2)				
ASSETS:								
Cash and Cash Equivalent	\$	14,301	\$	1,015,399	\$	1,029,700	\$	898,356
Accounts Receivable, Net of Allowance		18,889		~		18,889		19,757
Due from Other Funds		3,062		12,209		15,271		33,596
TOTAL ASSETS	_\$_	36,252	_\$_	1,027,608	_\$_	1,063,860	_\$_	951,709
			•		-			
LIABILITIES AND FUND BALANCE:								
Liabilities:								
Due to Other Funds	\$	17,541	\$	3,015	\$	20,556	\$	4,851
						entitioned of the captures of		,
Fund Balance		18,711		1,024,593		1,043,304		946,858
							-	
TOTAL LIABILITIES AND								
FUND BALANCE	_\$_	36,252	\$	1,027,608	\$	1,063,860	\$	951,709
							-	

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - OTHER GOVERNMENTAL FUNDS YEAR ENDED JUNE 30, 2010

(With Comparative totals for the Year ended June 30, 2009)

			To	tal
			Memorano	dum Only
	Special Revenues (Schedule 1a)	Capital Projects (Schedule 2a)	<u>2010</u>	2009
REVENUES: Interest Other	\$ - 70,191	\$ 2,090	\$ 2,090 70,191	\$ 43,803 15,737
	70,191	2,090	72,281	59,540
EXPENDITURES				
Fees	94,564	155,660	250,224	170,055
EXCESS OF REVENUES OVER EXPENDITURES	(24,373)	(153,570)	(177,943)	(110,515)
OTHER FINANCING SOURCES (USES): Transfers In (Out)	_	274,389	274,389	329,608
EXCESS OF REVENUES AND OTHER SOURCES				
OVER (UNDER) EXPENDITURES AND OTHER USES	(24,373)	120,819	96,446	219,093
FUND BALANCE - JULY 1	43,084	903,774	946,858	727,765
FUND BALANCE - JUNE 30	\$ 18,711	\$ 1,024,593	\$ 1,043,304	\$ 946,858

#### FIDUCIARY FUNDS

Fiduciary Funds are established to account for assets received and held by the Town in a trustee or agent capacity. These include Expendable Trust, Nonexpendable Trust and Agency Funds.

Berry Talbot Royer, Falmouth, Maine

TOWN OF SEBAGO, MAINE
COMBINING STATEMENT OF FIDUCIARY NET ASSETS
JUNE 30, 2010
(With Comparative Totals for the Year ended June 30, 2009)

	P	Private Purpose Funds	pose Fur	spı			Agency funds	funds						
	1	ý.	- 1)									Total	al	
	Pen	Perpetual	Po	Pooled	Ė		£		6			Memorandum Only	um Only	
	고대	Funds	Fu	Funds	Sun	Fotter Sunday	Potter Sunday	lay	Potter Education	ter ation	71	2010	2009	6
ASSETS: Cash and Cash Equivalent	<b>∽</b>	13,554	8	9,800	49	8,292	€9	698	<b>⇔</b>	33,612	<b>9</b>	66,127	\$	67,835
LIABILITIES: Due to Other Groups						8,292		698	3	33,612		42,773	43	43,680
NET ASSETS: NonExpendable Expendable	(A)	11,400 2,154 13,554	5	8,434 1,366 9,800	S	1 1 1	64		69		6	19,834 3,520 23,354	19	19,534 4,621 24,155

# COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS FIDUCIARY FUNDS

#### YEAR ENDED JUNE 30, 2010

(With Comparative Totals for the Year ended June 30, 2009)

	P	rivate Pur	pose F	unds			
	(	rpetual Care unds	Ce F	Pooled emetery Funds nedule 3)	To Memorar 010	otal idum (	Only 2009
ADDITIONS: Interest Other	\$	31 300 331	\$	22 - 22	\$ 53 300 353	\$	229 450 679
DEDUCTIONS: Fees CHANGE IN NET ASSETS		1,116		38 (16)	 1,154 (801)	Para Santa	138
NET ASSETS - JULY 1 NET ASSETS - JUNE 30	\$	14,339 13,554	\$	9,816	3,354	\$	23,614

The following schedules are presented for purposes of additional analysis and are also not a required part of the basic financial statements of the Town of Sebago, Maine. Such information in these schedules has been subjected to the auditing procedures applied in the audit of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Berry Talbot Royer, Falmouth, Maine

TOWN OF SEBAGO, MAINE
COMBINING BALANCE SHEET - NONMAJOR SPECIAL REVENUE FUNDS
JUNE 30, 2010
(With Comparative Totals for the Year ended June 30, 2009)

	EMS Daytime <u>Rescue</u>	ytime <u>ue</u>	Ade Cabl Equi	Adelphia Cable TV Equipment	Hon Sec	FEMA- Homeland Security	Tedd	Teddy Bear <u>Fund</u>	Comprehens Planning	Comprehensive Planning	Narragansett Grant	ansett int	CDBG	(5 +	N 2010	Total Memorandum Only	Only 2009	
							l					Ĩ						N.
ASSETS: Cash and Cash Equivalent Accounts Receivable, Net of Allowance Due from Other Funds	8	14,070	s,	2,790	٠,		۵.	157	٠	47	۶	272	€9	·	14,301 18,889 3,062	4,301 \$ 8,889 3,062	17 19 100	17,626 19,757 10,513
TOTAL ASSETS	\$ 3.	32,959	69	2,790	69	,	S	157	S	74	8	272	69	.∥ ∾∥	36,252	52 \$		47,896
LIABILITIES AND FUND BALANCE: Liabilities: Due to Other Funds	8	16,929	8	1	<b>∽</b>		€9	1	<b>∽</b>	ī	49	υŪ	۷.	612 \$	17,541	4	4	4,812
Fund Balance (Deficit)		16,030		2,790				157		74		272	١	(612)	18,711	=	43	43,084
TOTAL LIABILITIES AND FUND BALANCE	\$ 37	32,959	S	2,790	<b>↔</b>		69	157	s	74	<b>\$</b>	272	€9	٠	36,252	52 \$		47,896

Вету Talbot Royer, Falmouth, Maine

TOWN OF SEBAGO, MAINE
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR SPECIAL REVENUE FUNDS
YEAR ENDED JUNE 30, 2010
(With Comparative Totals for the Year ended June 30, 2009)

	FWS Doweime	Adelphia	FEMA-	Toddy Door	401		Cado	Total Memorandum Only	ial lum Only
	Rescue	Equipment	Security	Fund	Planning  Planning	Grant	Grant	2010	2009
REVENUES: Interest Other	\$ 38,054 38,054	·	· ·   ·	·	ι ι ι 	· ·   ·	\$ 32,137 32,137	\$ 70,191 70,191	\$ 37,051 3,847 40,898
EXPENDITURES: For Designated Purposes	54,364		7,451		1	,	32,749	94,564	92,101
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(16,310)	•	(7,451)	,	•	7	(612)	(24,373)	(51,203)
FUND BALANCES - JULY 1	32,340	2,790	7,451	157	74	272		43,084	94,287
FUND BALANCES (DEFICIT) - JUNE 3 \$ 16,030	IE 3 \$ 16,030	\$ 2,790	5	\$ 157	\$ 74	\$ 272	\$ (612)	\$ 18,711	\$ 43,084

Berry Talbot Royer, Falmouth, Maine

TOWN OF SEBAGO, MAINE
COMBINING BALANCE SHEET - NONMAJOR CAPITAL PROJECTS FUNDS
JUNE 30, 2010
(With Comparative Totals for the Year ended June 30, 2009)

Fire	Engine #3	\$ 69,407	\$ 69,407		- - -	69,407	\$ 69,407
Fire	Engine #2	\$ 149,384	\$ 149,384		~	149,384	\$ 149,384
Brush	Dump	\$ 20,030	\$ 23,488		ı \$	23,488	\$ 23,488
Folly Bridge	Reserve	\$ 2,442	\$ 2,442		· ~	2,442	\$ 2,442
Rescue	Ambulance	\$ 76,049	\$ 76,049		- \$	76,049	\$ 76,049
Plow	Truck #2	\$ 20,194	\$ 20,194			20,194	\$ 20,194
4X4	Backhoe	\$ 64,487	\$ 64,487		· •	64,487	\$ 64,487
Plow	Truck #2	\$ 37,250	\$ 37,250		· •	37,250	\$ 37,250
Plow	Truck #1	\$ 48,878	\$ 48,878 \$	Œ:	<b>.</b>	48,878	\$ 48,878
		ASSETS: Cash and Cash Equivalent Due from Other Funds	TOTAL ASSETS	LIABILITIES AND FUND BALANCE: Liabilities:	Due to Other Funds	Fund Balance (Deficit)	TOTAL LIABILITIES AND FUND BALANCE

Berry Talbot Royer, Falmouth. Maine

TOWN OF SEBAGO, MAINE
COMBINING BALANCE SHEET - NONMAJOR CAPITAL PROJECTS FUNDS (Continued)
JUNE 30, 2010
(With Comparative Totals for the Year ended June 30, 2009)

Trash Fire Truck Compactor Tank#1	15,376 \$ 18,398	15,376 \$ 18,398	- \$ 167	15,376 18,231	00001 9 20031
Town Hall Parking Lot Co	\$ 15,173 \$	\$ 15,173	vs	15,173	\$ 15173
Fire Truck <u>Tank#2</u>	\$ 170,527	\$ 170,527	· •	170,527	\$ 170.527
Warming Hut/Food <u>Pantry</u>	· · · ·		· ·		, 64
Revaluation	\$ 29,004	\$ 29,004	· ·	29,004	\$ 29,004
Long Beach	\$ 1,198	\$ 1,198	· ·	1,198	\$ 1.198
Fire Engine #4	\$ 124,457	\$ 124,457	Уэ	124,457	\$ 124,457
	ASSETS: Cash and Cash Equivalent Due from Other Funds	TOTAL ASSETS	LIABILITIES AND FUND BALANCE: Liabilities: Due to Other Funds	Fund Balance (Deficit)	TOTAL LIABILITIES AND FUND BALANCE

Berry Talbot Royer, Falmouth, Maine

TOWN OF SEBAGO, MAINE
COMBINING BALANCE SHEET - NONMAJOR CAPITAL PROJECTS FUNDS (Continued)
JUNE 30, 2010
(With Comparative Totals for the Year ended June 30, 2009)

Public Works <u>Storage</u>	\$ 22,063	\$ 22,063	· ·	22,063	\$ 22.063
Forestry Truck #1	\$ 19,611	\$ 19,611	· ·	19,611	\$ 19.611
Roll Off <u>Truck</u>	\$ 13,664	\$ 13,664	<b>⇔</b>	13,664	\$ 13.664
Land Acquisition	\$ 24,186	\$ 24,186	· ·	24,186	\$ 24.186
Radio <u>Repeater</u>	\$ 1,281	\$ 1,281	<b>⇔</b>	1,281	\$ 1,281
Public Safety Building	\$ 10,247	\$ 14,733	. ↔	14,733	\$ 14,733
1 Ton Plow Truck	\$ 28,473	\$ 28,473	г 69	28,473	\$ 28,473
Transfer Station Enhancements	\$ 21,287	\$ 21,287	9	21,287	\$ 21,287
	ASSETS: Cash and Cash Equivalent Due from Other Funds	TOTAL ASSETS	LIABILITIES AND FUND BALANCE: Liabilities: Due to Other Funds	Fund Balance (Deficit)	TOTAL LIABILITIES AND FUND BALANCE

Berry Talbot Royer, Falmouth, Maine

TOWN OF SEBAGO, MAINE
COMBINING BALANCE SHEET - NONMAJOR CAPITAL PROJECTS FUNDS (Continued)
JUNE 30, 2010
(With Comparative Totals for the Year ended June 30, 2009)

	m Only 2009	\$ 880,730	\$ 903,813		\$ 39	903,774	\$ 903,813
Total	Memorandum Only $2010$	\$ 1,015,399	\$ 1,027,608		\$ 3,015	1,024,593	\$ 1,027,608
	Town Hall Shelter	9			\$ 2,848	(2,848)	· •
	Local Match for Federal Grants	\$ - 4,265	\$ 4,265			4,265	\$ 4,265
	PW Truck	\$ 6,258	\$ 6,258		· •\$	6,258	\$ 6,258
	Server	\$ 3,006	\$ 3,006		· •	3,006	\$ 3,006
	Fire Station	\$ 390	\$ 390		· •	390	\$ 390
	Rte 114 <u>Drainage</u>	\$ 2,679	\$ 2,679		- -	2,679	\$ 2,679
		ASSETS: Cash and Cash Equivalent Due from Other Funds	TOTAL ASSETS	LIABILITIES AND FUND BALANCE: Liabilities:	Due to Other Funds	Fund Balance (Deficit)	TOTAL LIABILITIES AND FUND BALANCE

TOWN OF SEBAGO, MAINE
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR CAPITAL PROJECTS FUNDS
YEAR ENDED JUNE 30, 2010
(With Comparative Totals for the Year ended June 30, 2009)

e Fire Engine #3	299 \$ 140 	1	299 140	31,909 13,873	32,208 14,013	117,176 55,394	00 00 B
Fire Engine #2	<i>s</i> ∙					117	¥
Brush Dump	\$ 25	1,683	(1,658)	19,995	18,337	5,151	\$ 23.488
Folly Bridge Reserve	\$ ,	,	8	,	'n	2,437	\$ 2 442
Rescue <u>Ambulance</u>	\$ 157		157	11,559	11,716	64,333	\$ 76,049
Plow Truck #2	\$ 93	112,009	(111,916)	42,166	(69,750)	89,944	\$ 20 194
4X4 Backhoe	\$ 135	,	135	8,330	8,465	56,022	\$ 64,487
Plow Truck #2	S 77 S	1	77	5,438	5,515	31,735	\$ 37,250
Plow Truck#1	\$ 102		102	6,301	(CES 6,403	42,475	\$ 48.878
	REVENUES: Interest Other	EXPENDITURES: For Designated Purposes	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	OTHER FINANCING SOURCES (USES): Operating Transfer In	EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	FUND BALANCES - JULY 1	FUND BALANCES (DEFICIT) - JUNE 30

Schedule 2a (Continued)

TOWN OF SEBAGO, MAINE COMBINING STATEMENT OF REVENUES. EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAIOR CAPITAL PROJECTS FUNDS (Continued)

Tank#  14,2  14,2  14,2	FUNDS (Continu Compactor S 29 29 29 29 29 29 29 29 29 29 29 29 29	TAL PROJECTS  Town Hall Parking Lot  39  22,297  (22,258)  (14,652)  29,825	Fire Truck  Tank #2  \$ 346  346  32,501  32,847	Marming  Warming  Hut/Food  Pantry  5,000  5,000  5,000	Revaluation  Revaluation  Revaluation  64  64  64  64  28,940	AND CHANGES IN FUND BAYEAR ENDED JUNE 30, 2010 ative Totals for the Year ended June Totals Strategies   Str	### Fire Long   FUND BALANCES - NG YEAR ENDED JUNE 30, 2010	COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES, INCOMBAINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES INCOMBAINED STATEMENT OF REVENUES.    REVENUES:
\$ 18,231	\$ 15,376	\$ 15,173	\$ 170,527	- \$	\$ 29,004	\$ 1,198	\$ 124,457	FUND BALANCES (DEFICIT) - JUNE 30
3,9	10,430	29,825	137,680		28,940	1,195	100,570	FUND BALANCES - JULY 1
14,20	4,946	(14,652)	32,847	I.	64	n	23,887	EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES
14,2,	4,917	7,606	32,501	5,000	1		23,635	OTHER FINANCING SOURCES (USES): Operating Transfer In
27	29	(22,258)	346	(5,000)	64	r.	252	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES
		22,297		5,000	1		1	EXPENDITURES: For Designated Purposes
\$ 27				٠ ، ا د		1		Interest Other
Fire Truck <u>Tank#1</u>	Trash <u>Compactor</u>	Town Hall Parking Lot	Fire Truck <u>Tank #2</u>	Warming Hut/Food <u>Pantry</u>	Revaluation	Long Beach	Fire Engine #4	
(pa)	FUNDS (Continu	TAL PROJECTS	MAJOR CAPIT	.ANCES - NON ine 30, 2009)	IN FUND BAL UNE 30, 2010 e Year ended Ju	ID CHANGES SAR ENDED II ve Totals for the	ENDITURES AN YF (With Comparati	COMBINING STATEMENT OF KEVENUES, EXP

Schedule 2a (Continued)

TOWN OF SEBAGO, MAINE

(pən		Public Works Storage	\$ 44		44	5,000	5,044	17,019	\$ 22,063
DS (Contin		Forestry Truck #1	34	,	34	10,086	10,120	9,491	19,611
S FUN			٠						\$
PROJECT		Roll Off Truck	30	,	30		30	13,634	13,664
ITAL			۰			-		1	S
AJOR CAP		Land Acquisition	\$ 56	1,433	(1,377)	-	(1,377)	25,563	24,186
VONM	5		8 8	 	c)	1	m.	 ∞	1 \$
ANCES - N	,	Radio Repeater	٠					1,278	\$ 1,281
ENDITURES AND CHANGES IN FUND BALANCES - NO YEAR ENDED JUNE 30, 2010		Public Safety Building	\$ 22	2,430	(2,408)	1	(2,408)	17,141	\$ 14,733
	Totals for the Year	1 Ton low Truck	51	1	51	12,339	12,390	16,083	28,473
		Transfer Station 1 Ton Enhancements Plow Truck	\$ 41 \$	1,200	(1,159)	7,573	6,414	14,873	\$ 21,287 \$
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR CAPITAL PROJECTS FUNDS (Continued) YEAR ENDED JUNE 30, 2010 With Comparative Totals for the Manage Line 20, 2000			REVENUES: Interest Other	EXPENDITURES: For Designated Purposes	EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	OTHER FINANCING SOURCES (USES): Operating Transfer In	EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	FUND BALANCES - JULY 1	FUND BALANCES (DEFICIT) - JUNE 30

Schedule 2a (Continued)

TOWN OF SEBAGO, MAINE

#### STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS CEMETERY TRUST FUNDS YEAR ENDED JUNE 30, 2010

		Balance 06/30/09		eceipts	Disbu	Disbursements		alance 5/30/10
Orin Douglas - Haley	\$	192	\$	1	\$	1	\$	192
Fred Meserve - Haley		294		1		. 3	•	292
William Fitch - Route 107		984		2				986
Emory Martin		1,356		3		-		1,359
Nathan & James Chadbourne		507		1		5		503
Fannie Fitch - Fitch's Store		1,046		2		_		1,048
Laura Parker Fitch		1,433		3		•		1,436
Emory Martin - Haley		101		-		1		100
Lillian Meserve - Poor Cemetery		997		2				999
Emma Douglas - Haley		102		-		1		101
Alfred Gray, Stiles, Gray McKenney		203		1		2		202
James & Cassandra Haley		101		_		1		100
Millard & Marjorie Tripp - Haley		102		-		1		101
Walter McDonald - Haley		69		_		-		69
Earle Norman Durrell - Haley		516		1		5		512
Grover & Ethel Douglas - Haley		198		1		2		197
Lendora & Guy Lewis - Haley		404		1		4		401
Granville Durrell - Haley		1,010		2		10		1,002
Alvin, Rose, Herbet, Elsie, Gladys Gray		201		1		2		200
	\$	9,816	\$	22	\$	38	\$	9,800

## VALUATION, ASSESSMENT AND COLLECTION OF TAXES FISCAL YEAR ENDED JUNE 30, 2010

#### VALUATION AND ASSESSMENT

Real Property Personal Property		\$3	43,491,340 2,583,911
TOTAL VALUATION		3	46,075,251
Tax Rate per Thousand			12.82
TAX COMMITMENT		\$	4,436,685
APPROPRIATIONS			
Municipal Functions Maine School Administrative District No. 61 County Tax Overlay  Less: Estimated Revenues  TAX COMMITMENT		\$	1,762,589 3,142,268 232,860 6,957 5,144,674 707,989 4,436,685
2009/2010 TAXES			
Original Commitment Supplemental Taxes		\$	4,436,685 4,342 4,441,027
Less: Collection (Net of Refunds and Adjustments) Abatements	\$ 3,988,308 8,137	•	3,996,445
TAXES RECEIVABLE - JUNE 30, 2010	3	\$	444,582

Berry Talbot Royer, Falmouth, Maine

TOWN OF SEBAGO, MAINE STATEMENT OF DEPARTMENTAL OPERATIONS YEAR ENDED JUNE 30, 2010

					Appropria	Appropriation Balances
		Transfers and Other	Total		ŗ	)
	Appropriations	Credits	Available	Expenditures	Overdrawn	Unexpended
GENERAL GOVERNMENT:						
General Administration	\$ 279,929	· ·	\$ 279,929	\$ 257,135	· ·	\$ 22.794
Selectmen	12,300	1	12,300	11,981		319
Town Manager	58,300	ŗ	58,300	58,381	81	,
Clerk/Treasurer	88,150	•	88,150	87,411	,	739
Code Enforcement	23,700	,	23,700	23,575	ı	125
Health Officer	200	ı	200	400		100
Elections	3,600	ı	3,600	3,417	ı	183
Appeals Board	755	,	755	70	ı	685
Planning Board	1,050	•	1,050	801	•	249
	468,284		468,284	443,171	81	25,194
PIIRLIC SARETY.						
Alam	7 500		000			
Animal	4,500	Ĭ	4,500	3,508		992
Annual Control	4,900		4,900	2,970	•	1,930
Kescue	41,330	t	41,330	36,883	í	4,447
Daytime Rescue	T	54,364	54,364	59,233	4,869	•
Fire	80,650	•	80,650	73,805	1	6,845
Dispatch	10,520		10,520	8,086	1	2,434
	141,900	54,364	196,264	184,485	4,869	16,648
PUBLIC WORKS:						
Roads	389,966	ï	389,966	378,190	٠	11,776
Snow Removal	227,324	•	227,324	257,696	30.372	,
Street Lights	6,250	1	6,250	9,380	3,130	
Town Hall	21,171	1	21,171	16,653	1	4,518
Town Office	32,371	i	32,371	28,759	1	3,612
Town Garage	12,375	1	12,375	8,934	1	3,441
	689,457	1	689,457	699,612	33,502	23,347

TOWN OF SEBAGO, MAINE STATEMENT OF DEPARTMENTAL OPERATIONS (Continued) YEAR ENDED JUNE 30, 2010

					Appropria	Appropriation Balances
		Transfers and Other	Total		La	Lapsed
	Appropriations	Credits	Available	Expenditures	Overdrawn	Unexpended
EDUCATION:						
Maine School Administrative District No. 61	\$ 3,142,268		\$ 3,142,268	\$ 3,142,268		-
HEALTH, SANITATION AND WELFARE:						
General Assistance	19,550	,	19,550	35.588	16,038	Ē
Service Organizations	9,825		9,825	9,825	,	
Solid Waste	132,339	£.	132,339	136,975	4,636	
Hazardous Waste	15,000	1	15,000	13,469		1,531
Veteran's Graves	800	3	800	812	12	•
Sebago Cemetery	3,000	1	3,000	3,123	123	
Veteran's Flags	200	•	200	295	1	135
Small Cemetery	200	•	200	87	•	413
Historical	1,200		1,200	2,665	1,465	•
	182,914		182,914	203,109	22,274	2,079
CULTURAL AND RECREATIONAL:						
Sebago Days	3,500		3,500	3,500	ı	
Memorial Day	200	•	200	365	1	135
Parks & Recreation-General Admin	13,710	•	13,710	7,790	ì	5,920
Douglas Mountain	3,300	1	3,300	2,797	ř	503
Town Beach	2,200	1	2,200	3,819	1,619	
SYAA Baseball	4,500	,	4,500	4,500	1	i.
SYAA Soccer	1,500	Ĭ	1,500	1,337		163
Basketball	1,500	•	1,500	874	ı	979
Library	17,500	1	17,500	17,500	,	•
	48,210	3	48,210	42,482	1,619	7,347

Berry Talbot Royer, Falmouth, Maine

TOWN OF SEBAGO, MAINE STATEMENT OF DEPARTMENTAL OPERATIONS (Continued) YEAR ENDED JUNE 30, 2010

Ī	او				•	ا ۾ ا	اا بــ
lances	ed Unexpended		•	1	36	36	74,654
tion Ba	Capsed		8		8		<b>⇔</b>
Appropriation Balances	La		1	1,180		1,180	3,525
Ap	Over		S				\$ 63,525
	tures		,860	,137	,561	,558	,685
	Expenditures		\$ 232,860	00	4,56	245,558	\$ 4,960,685
	<u>⊬</u> 1		-	_	-1	_	n
	Total Available		232,860	6,957	4,600	244,417	\$ 4,971,814
	Av		S			ĺ	\$
	sfers ther lits		ì	ī			,364
	Transfers and Other Credits		69				\$ 54,364
	ions		860	6,957	009	417	450
	Appropriation.		232,860	6,	4,600	244,417	3 4,917,450
	App		69				8
		SS:					
		HARGI	County Tax	>-	ervice		
		XED C	County	Overlay	Debt Se		TOTAL
		H					TC