

MINUTES
SEBAGO BOARD OF SELECTMEN'S MEETING
6:00 PM
TOWN OFFICE
TUESDAY, MAY 7, 2019

ALL REGULAR BOARD OF SELECTMEN MEETINGS
ARE HELD THE 1ST AND 3RD TUESDAY OF EACH MONTH.

CALL TO ORDER

The meeting was called to order by Chairman, Tim Mayberry, at 6:00 pm.

I. ROLL CALL

Present: Selectmen; Edythe Harnden, Chris Harrington, Phil Lowe, Tim Mayberry and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Guests present: Ann Burns, Jim Libby, Sue Thoutte, Bill Fournelle, Claudia Lowe, Steve Girardin & Isaiah, Philip Strike, Susan Gassett, Charles Frechette, Karen Frechette, Brandon Woolley, Ted Greene, Carl Dolloff

II. ADJUSTMENTS TO THE AGENDA

Item Added: New Business – Item F – Property Tax Abatement Approval

Town Manager, Michele Bukoveckas, proceeded to read aloud a Proclamation for the 50th Anniversary of Municipal Clerks Week (May 5-11, 2019). This proclamation extends appreciation from the Board of Selectmen and the Town Manager to the town's Municipal Clerks, Maureen Scanlon, Desirae Bachelder and Evelyn Exley.

Tim Mayberry made a motion to approve and sign the Proclamation for the 50th Anniversary of Municipal Clerks Week. It was seconded by Chris Parker. Motion carried with all in favor. The Board proceeded to sign the Proclamation which will be displayed in the Clerk's Office.

III. CONSENT AGENDA

A. Approval of the April 16, 2019 Selectmen's Meeting Minutes

Phil Lowe made a motion to approve the April 16, 2019 meeting minutes as presented. It was seconded by Chris Parker. Motion carried with all in favor.

IV. OLD BUSINESS

There were no "Old Business" agenda items.

V. NEW BUSINESS

A. Dredging of the North West River and Beach Re-Nourishment Discussion

Charles Frechette proceeded to explain the problem with the sand that builds up in the channel and the need to put the sand that is dredged back onto the town's beach. There was discussion, with input from the Code Enforcement Officer, on the possible causes for this yearly occurrence and possible solutions to remedy the situation.

It was noted that the water level rose very fast this year. This means that this may have to be a fall project if the town decides to proceed with addressing the matter this year.

Steve Girardin proposed a group or committee be assembled of representatives from the town; the marina and the Northwest River Association to have them all work together in an effort to resolve this ongoing problem. It was noted that the private beach that is located on the opposite side of the channel from the town beach is owned by the Northwest River Association. The Association holds permits that were issued many years ago which allow them to perform maintenance measures that are no longer being permitted. This allows them to maintain their beach area at a higher level than what the town is allowed to do. There was concern that there may be a conflict of having a private entity working on the town property. The legality of it would have to be researched before proceeding. Phil Lowe recommended working on the permit process and to have a workshop on the subject in the late summer or early fall.

There was further discussion on perhaps having the Army Corps of Engineers look at the situation and see if they have ideas that might help resolve the matter since this is their field of expertise. Brandon Woolley mentioned that back in the early 1950's they relocated the beach. He explained that due to the action of the water, over time the beach is literally always moving.

This matter will be further addressed at a later date.

B. State of Maine Bicentennial Committee

The Town Manager stated that she received an e-mail message from Sherrill Brown, the President of the Sebago Historical Society. The Historical Society is asking for the approval from the town to form a Bicentennial Committee to plan events to celebrate the State of Maine Bicentennial in 2020. The Committee should include representatives from

the Town Office, the Library, Sebago Elementary School, and the Historical Society and may also include representatives from any other community organization or interested individuals. No special budget is required. Communities throughout the State are requested to take these steps and to use resources and organizations already in place to help celebrate the Maine Bicentennial statewide. The same committee could then take on the planning for the town Bicentennial celebration in 2026.

Susan Gassett, who is on both the Boards for the Historical Society and the Library, spoke about some of the ideas that are being explored for the celebration.

C. Town of Sebago Strategic Plan Discussion

Town Manager, Michele Bukoveckas, reported that in the aforementioned e-mail message that she received from Historical Society President, Sherrill Brown, it also asks for approval from the town to proceed on the steps recommended in the 2006 Town of Sebago Strategic Plan with respect to surveying, documenting and taking steps to preserve the historic buildings and sites throughout the town. This would be a multi-year project that they are hoping to complete by the year 2026. The Maine Historic Preservation Commission provides guidelines to communities as to how to proceed with this process, and how this process can assist a community in assuring the quality of its cultural and historic resources into the future.

While on the subject of the Historical Society, Michele presented the Board with a plaque that was given by them to the town which recognizes past and the present holder of the town's Boston Post Cane. The Boston Post newspaper, which is no longer in existence, donated these special canes to each town in the State of Maine in order to recognize the oldest citizen in the town. The canes for many of the towns were lost over the years so the oldest resident is now presented with a duplicate cane. The Town of Sebago's original cane is on display at the Town Office.

D. Award the Winter Plowing Bid

The Town Manager stated that she only received one bid for winter plowing. It was from Anderson & Sons in the amount of \$5,400.00 per mile. Specifications were given out for the bids that designate this contract for a five-year period and covers approximately twenty-two miles. It was noted that this past year's plowing contract was for \$83,000.00 and that there were a couple of roads added to the list this year. Insurance documentation has been obtained.

Phil Lowe made a motion to accept the only bid for the town's winter plowing contract. It was seconded by Chris Parker. Motion carried with all in favor.

E. Sebago Days Electrical Upgrades

Carl Dolloff, President of the Sebago Days Committee, first asked the Board for approval to allow them to hold the Tractor Pull event again this year at the Public Works location. It was very successful last year with no problems.

Tim Mayberry made a motion to allow the Sebago Days Committee to hold the Tractor Pull event again at the same location. It was seconded by Chris Harrington. Motion carried with all in favor.

Carl then spoke to the Board about some electrical upgrades that are needed at the location where the Sebago Days event is held. The Board agreed that this is fine as long as the town's Code Enforcement Officer is kept in the loop. It was noted that the town is not being asked to pay for these upgrades. Funds will come from the funds that were raised last year from the boat raffle.

F. Property Tax Abatement Approval

The Town Manager explained that this Property Tax Abatement is being done to reflect a correction in the property's acreage. It results in an abatement of \$269.05 for the property owner.

Tim Mayberry made a motion to approve the Property Tax Abatement as presented. It was seconded by Phil Lowe. Motion carried with all in favor.

VI. REPORTS FROM TOWN OFFICIALS

A. Town Manager

- In April a new bill was passed concerning Net Energy Billing. What does that mean for us? As we push credits out to the grid, we will be compensated the same amount as a credit. In regards to cutting budgets for next year, ReVision recommends that we wait a year to acquire proper data.
- I recently walked the old landfill with members of the DEP. Our landfill has several large holes which will need fill, and the Japanese Knotweed needs to be cleared. There is also an area which will need some rip rap. A full report will be coming. I will try to research grants to help with the funding, but was told much of this work is for maintenance which there are no grants.
- The stove hood is complete at the Town Hall. Total project cost was \$4,705.15.

\$2,500 was paid by the Community Foundation Grant, leaving a Town share of \$2,205.15.

- Two radio repeaters and antennas have been ordered. One is to replace the Fire Department's repeater and the other is for Public Works and the School Department. A new license for the DPW and School has been requested. The school will be reimbursing the Town for half the cost of the license, repeater and antenna.
- Weather permitting, Hogfat Hill Road will receive final grading next week and hopefully paving soon after.
- I have begun working on employee evaluations and will be meeting with them to discuss.
- Back in February we had a discussion on purchasing a new plow truck for Public Works. We briefly discussed funding, but I am unable to find authorization to make the purchase. The price of the truck is \$198,660. We currently have \$181,131.50 in CIP. I would like to order the truck and take the balance from the paving account in Public Works.

Phil Lowe made a motion to authorize the Town Manager to make the purchase of a new plow truck for the Public Works Department and take the outstanding balance from the paving account as requested. It was seconded by Chris Harrington. Motion carried with all in favor.

- I have \$977 left in the Beach Attendant account. In order to adequately monitor the beach from now until June 30th, I need an additional \$1,543.00. There is currently \$9,000 left in the Recreation wage account. In speaking with the director, I was assured that they would not be expending those funds and that they feel the \$543- \$1,543 could be transferred to the Beach Account depending on whether the funds from the State arrive before or after June 30th. Action? Proposed hours are in your packets.

Chris Parker made a motion to allow the Town Manager to use the unexpended funding from the Recreation wages account for the Beach Attendant account. It was seconded by Tim Mayberry. Motion carried with all in favor.

- Porta potties at the Historical Society, Town Beach, Douglas Mountain and Peabody Pond will be opened this week. In addition, the dock has been installed at the Town Beach.
- Attended the milfoil training. I will be coordinating with Naples to have a training session for our beach attendants. I have hired 2 people who I feel will do a great job. They will be tasked with monitoring people/passes, cleaning, boat inspections and collecting data to help us budget next year.
- Memorial Day flags for the cemetery have been ordered and arrived. Once again, the Girl Scouts and 4H Groups will be placing the flags on Veteran's graves. Thank You!

- Sean Bailey has submitted his resignation from the Budget Committee. He is moving out of state. His term expires next year. Since the nomination paper and caucus deadlines have passed, I would recommend the Board appoint someone after the May 28th election and choose from the list of write-in candidates, if they so accept.
- In the event the Household Hazardous Waste Day is approved at Town Meeting, when would you like to schedule it?

The Board directed the Town Manager to hold the Hazardous Waste Day during the fourth weekend in July if it is approved at Town Meeting.

- I have received three quotes to install a new 14 x 14 overhead door at the Public Works Garage:
 1. D & J Builders – Baldwin \$6,900-\$8,900 depending on door
 2. Jim Meehan – Buxton \$7,300
 3. Mayo Builders – Sebago \$10,575

We currently have \$3,343.40 in CIP (P.W. Storage). I plan on using these funds and the balance from the paving account.

Phil Lowe recommended that a door be specified so that all three contractors are bidding on the same one. He also recommended taking the funds for the balance from the CIP Building Maintenance account instead of the paving account. The Board agreed to his recommendations.

- Upcoming meetings:

May 14 th	Town Meeting and School Budget Meeting
May 28 th	Town and School Election

B. Selectmen

Phil Lowe commented on David McCarthy's recent question regarding the Gravel pit application that has been reviewed by the Planning Board. He would like to see the Board of Selectmen respond to these types of questions in writing, basically a letter of clarification.

Tim Mayberry made a motion to direct the Town Manager, Michele Bukoveckas, and the Code Enforcement Officer, Brandon Woolley, to compose a letter of clarification to David McCarthy. It was seconded by Phil Lowe. Motion carried with all in favor.

Edie Harnden stated that as long as the other Small Cemeteries committee members have no objection, she would like June Allen to be designated as the contact person for the committee. The Board agreed to have June Allen as the contact person.

Edie Harnden suggested that in the future an attempt should be made to encourage all candidates to attend the "Meet the Candidates" night that is held prior to the Municipal Elections.

Chris Harrington requested that the recently approved Farmer's Market be allowed to be called a Community Market instead. Upon further research it has been determined that being called a Farmer's Market involves more regulations and fees that would make this venture unfeasible. The Board agreed that this is acceptable.

Chris Parker stated that the flags that were purchased for the memorial graves last year are inadequate. He suggested that a better-quality flag be purchased this year.

Chris Parker broached the subject of the use of the Town Hall building this past weekend for a Celebration of Life event. Unfortunately, the parking lot for the Town Hall building is now covered by black skid marks. There was some discussion regarding this matter. Although it is understood that the participants were probably emotionally upset; it is considered a blatant and disrespectful misuse of town property that is now on Facebook for all to see.

Chris Parker made a motion to withhold the \$100.00 deposit fee in an attempt to discourage any further misuse of town property in this way. It was seconded by Tim Mayberry. Motion carried with all in favor.

Tim Mayberry mentioned that he had also intended to bring up the subject of the disrespect to the town hall property as broached by Chris Parker. He was disappointed and sad that it happened.

C. Committees

Nothing reported.

VII. COMMENTS FROM THE PUBLIC

Jim Libby stated that when the Budget Committee met during the budget review process, there were no figures available on the cost savings generated since the installation of the Solar Array. He suggested reducing some of the funding out of the Town Meeting Warrant through the amendment process to lower the amount that has been earmarked for the town's electricity bills. Michele Bukoveckas stated that she did speak to her contact at ReVistion Energy who suggested waiting a full one-year period before considering not funding the electricity account for the full amount. It was noted that this will be taken into consideration next year.

Phil Strike asked if the town is looking into better lighting and water access for the upper parking lot at the Town Beach. He suggested that better lighting would be helpful and safer for people taking their boats out of the water later in the evening. The availability of water for washing off the boats to deter any further milfoil contamination would also be a good idea. There was some consideration given to this idea.

Steve Girardin asked if any Selectmen would like to be on the "Beach Committee" that was previously discussed. None of the Selectmen responded that they would be available to join this proposed committee.

VIII. ADJOURNMENT

Tim Mayberry made a motion to adjourn at 7:25 pm. It was seconded by Chris Parker. Motion carried with all in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Maureen F. Scanlon". The signature is fluid and cursive, with a large initial "M" and "S".

Maureen F. Scanlon
Town Clerk