

MINUTES
SEBAGO BOARD OF SELECTMEN'S MEETING
6:00 PM
TOWN OFFICE
TUESDAY, JULY 16, 2019

ALL REGULAR BOARD OF SELECTMEN MEETINGS
ARE HELD THE 1ST AND 3RD TUESDAY OF EACH MONTH.

CALL TO ORDER

The meeting was called to order by Chairman, Tim Mayberry, at 6:00 pm.

I. ROLL CALL

Present: Selectmen; Scott Douglas, Edythe Harnden, Chris Harrington, Tim Mayberry and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Guests present: Carla Parker, Michelle Johnsen, Elizabeth Stefaniak, Ann Burns, Donelle Allen, June Allen

II. ADJUSTMENTS TO THE AGENDA

There were none.

III. CONSENT AGENDA

A. Approval of the June 18, 2019 Selectmen's Meeting Minutes

Chris Harrington made a motion to approve the June 18, 2019 meeting minutes as presented. It was seconded by Scott Douglas. Motion carried with all in favor.

NOTE: No meeting was held on July 2, 2019 due to a lack of agenda items.

IV. OLD BUSINESS

A. Town Property Encroachments Update/Discussion

The Town Manager proceeded to update the Board on the status of the previously discussed encroachments on town property. She explained that three of the four property owners have come in to sign the corresponding documents. A garden, chicken coop and a fence were removed from one encroachment. An outhouse was removed on the second one and the document was signed by the third agreeing that when it comes time to tear down the deck that the setback requirements will be met when it is rebuilt.

The fourth encroachment pertains to the property located near the town beach. The property owners are questioning the validity of the town's survey that was done in 2008 and they would like the town to have a new survey done. They also wondered why it has never been an issue until now. The Town Manager explained to them that when the school (and the school property) was recently acquired by the town it was discovered that there were town property encroachments that needed to be addressed. She also explained that the town is not asking them to remove the deck, but when the time comes that it needs to be replaced that they abide by the town's setback requirements. They responded that they feel as though they pay enough taxes in this town that they should not have to move their deck. It was noted that this property is now for sale and now is the time to take action to assure future compliance. After some discussion, the Board directed the Town Manager to consult with the town's attorney as to how to proceed in this matter.

V. NEW BUSINESS

A. Girl Scout Project – Elizabeth Stefaniak

Sebago resident, Elizabeth Stefaniak, addressed the Board and stated that she is a sophomore in high school and a senior level Girl Scout in Sebago's Troop #318. As an upcoming Girl Scout project she is to help a community issue. The issue that she has chosen to address is an environmental issue. One of the many reasons honey bees aren't around anymore is because of the diminishing amount of food supplies. She asked the Board for permission to help the community and the bees by fixing up the Sebago Welcome sign on Route 114 (Sebago Road) across the street from Jordan's Store and to replant bee friendly flowers. She intends to purchase bee friendly plants and flowers from the Sebago Community Market. For the remainder of the year, she will take full responsibility for the cleaning and maintaining of the garden.

Tim Mayberry made a motion to allow Elizabeth Stefaniak to go ahead with the Girl Scout project and plant flowers in the Sebago Welcome sign and maintain it throughout the summer. It was seconded by Chris Harrington. Motion carried with all in favor.

B. Salt/Sand Shed Public Use Policy – New

Town Manager, Michele Bukoveckas, explained that this is a policy that she created to help address the issue of people filling up the back of their trucks with the salt/sand mixture that is made available for residents to use on their walkways. This is a draft copy and she is looking for feedback on any changes or additions that should be made to it.

After some discussion it was decided to table this agenda item and hold a workshop for the next Board of Selectmen's meeting on August 6th to work on fine tuning this proposed ordinance.

C. Municipal Purchasing, Grants, Sale and Disposition Policy – Amendments to a Current Policy

This proposed ordinance will also be addressed at the workshop meeting on August 6th.

D. Transfer Station Roll-Off Container Discussion

The Town Manager reviewed the inventory of the open top trash containers at the Transfer Station. The need for an additional container (especially on weekends) has been suggested by the staff; therefore Michele obtained pricing for purchasing one. She explained the cost breakdown to the Board. There was some discussion on how to fund this purchase. The account for this purchase is approximately \$1,000 short of what is needed. The Town Manager asked for approval to transfer the shortage from the CIP (Capital Investment Program) account for the Transfer Station Roll-off Truck in order to make the purchase.

Chris Parker made a motion to allow the Town Manager to take the balance of the \$1,000 (or more) from the Transfer Station Roll-off Truck account in order to purchase an open top trash container for the Transfer Station. It was seconded by Scott Douglas. Motion carried with all in favor.

E. Sign Cumberland County Warrant

The Town Manager explained that this is the Cumberland County tax and this warrant needs to be signed by the Board in order to pay the funds that are due to the county. The amount is \$271,566 on a valuation of \$396,200,000 and is approximately a 6% increase from last year.

Chris Harrington made a motion to sign the Cumberland County Warrant. It was seconded by Tim Mayberry. Motion carried with all in favor. The Board proceeded to sign the Warrant document which will allow the Town Clerk to process the payment.

VI. REPORTS FROM TOWN OFFICIALS

A. Town Manager

- The 1-ton, 2005, 4500 GMC has had several mechanical issues lately and is close to its “end of life” for us. Wayne has been pricing a new 5500 truck and we have enough in the CIP accounts to cover it.

There was discussion on the funding required for this purchase. It was noted that at the Town Meeting it was approved to take the funding from CIP instead of using the funds from the paving account.

Tim Mayberry made a motion to allow the Town Manager to not only use the funds from the CIP account but to also place the order and place a deposit on the purchase.

- The new Western Star was delivered today and is insured. Previously, we had discussed paying the balance from the paving account, but at the Town Meeting in May, voters authorized the transfer of funds within the same department for vehicles. I will therefore be paying the balance from another Public Works vehicle account in CIP. In addition, it was recommended that the town purchase the extended service coverage for 100,000 miles or 7 years, whichever occurs first, in the amount of \$4,315.00. Your thoughts; and do you want to pay for it from another truck in CIP or from the budget (which will just about use it up).

Scott Douglas made a motion to allow the Town Manager to take the necessary funds from the CIP account for the 2017 PW Vehicle as approved by the voters at the Annual Town Meeting in May. It was seconded by Tim Mayberry. Motion carried with all in favor.

The Board discussed whether or not to purchase the extended service coverage for this vehicle in the amount of \$4,315.00.

Chris Parker made a motion not to purchase the extended warranty. There was no second to this motion. Motion failed.

Tim Mayberry made a motion to purchase the extended warranty. It was seconded by Edie Harnden. Motion carried with four in favor.

Tim Mayberry made a motion to take the funds, in the amount of \$4,315.00, from the paving budget to pay for the extended warranty. It was seconded by Chris Harrington. Motion carried with four in favor.

- Public Easement letters have been sent out and Wayne and his crew are working with the citizens to address the issues prior to plowing season.
- Arthur Osgood stated that the light on the flag pole out front is under warranty. As soon as it comes in, he will replace it.
- I've contact CMP about placing a light on the pole that is in the upper parking lot at the Town Beach, I am awaiting an answer.
- No one has applied for the Recreation Coordinator, so I will advertise until the position is filled. I might have to ask local towns for assistance since soccer season is drawing near.
- Town Beach - I have reminded the attendants that they need to check for stickers. The latest sticker is square and the round ones are no longer valid. I have also reminded the attendants that if they encounter a nonresident, they are to ask them to leave. If they refuse, they are to contact the sheriff's office.
- Sunday afternoon, I received a phone call at home from a citizen that was informing me about some issues at the beach. It turns out the beach

attendant on duty got sick and went home. I will be meeting with the beach attendants Friday to address protocol when calling out sick so this doesn't happen again. Although I appreciated the information, I feel it could have waited until I was in the office and didn't warrant a phone call at home. I will be reaching out to the citizen and ask them to contact me in the office and not at home.

- I have asked CCSO (Cumberland County Sheriff's Office) to patrol the beach area after hours for reports of drinking and vandalism.
- Someone hit the speed sign trailer in the Long Beach area. The sign is fine, but the trailer has some damage. Cumberland County was called, but the damage to the trailer is minimal (\$150), so I probably will not be filing a claim.
- Reminder, the Household Hazardous Waste Day will be on Saturday, July 27th from 9am to 12pm.

B. Selectmen

Scott Douglas had nothing to report.

Edie Harnden reminded everyone that the Harvest Dinner will be held on Thursday, August 22nd, and she is still looking for raffle donations. She reviewed the entertainment that is scheduled for this event. This fund raising dinner is put on by Camp O-AT-KA at no cost to the town. The funds raised will be put into the Fuel Assistance Fund which currently has a balance of \$4,700 available.

Chris Harrington asked if the town is responsible for painting crosswalks on State roads. The Town Manager responded, yes, and she offered to forward an e-mail message from Randy Elan at MDOT that states this fact. It was noted that the Long Beach Association takes care of the crosswalks in the Long Beach area and that Chris is referring to the one in the Nason's Beach area which the town is responsible for painting. Chris questioned why we don't paint a crosswalk between the school and the library. The Town Manager responded that is because the one at Nason's Beach was already established. The one between the school and the library would be a new one.

Chris Parker had nothing to report.

Tim Mayberry mentioned that there is a bump (culvert) on Dyke Mountain road that needs to be fixed as soon as possible before it causes damage to a vehicle.

C. Committees

Nothing reported.

VII. COMMENTS FROM THE PUBLIC

Donelle Allen requested that the Board do something about the excessive speed of vehicles on both the Folly and Hancock Pond roads. She suggested a speed limit of 25 mph on the entire length of the Folly road. She also suggested reducing the speed limit on several sections of the Hancock Pond road to 30 mph and 40 mph. There was some discussion on the issue of people speeding and how to try and control the situation. It was noted that the town cannot set the speed limits of roads without permission from the Department of Transportation (DOT). The Town Manager will look into the matter with the DOT.

VIII. ADJOURNMENT

Chris Harrington made a motion to adjourn at 6:55 pm. It was seconded by Scott Douglas. Motion carried with all in favor.

Respectfully submitted,

A handwritten signature in cursive script, reading "Maureen F. Scanlon".

Maureen F. Scanlon
Town Clerk