

MINUTES
SEBAGO BOARD OF SELECTMEN'S MEETING
6:00 PM
TOWN OFFICE
TUESDAY, SEPTEMBER 3, 2019

ALL REGULAR BOARD OF SELECTMEN MEETINGS
ARE HELD THE 1ST AND 3RD TUESDAY OF EACH MONTH.

CALL TO ORDER

The meeting was called to order by Chairman, Tim Mayberry, at 5:58 pm.

I. ROLL CALL

Present: Selectmen; Scott Douglas, Edythe Harnden, Chris Harrington, Tim Mayberry and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Guests present: Carla Parker, Ann Burns, June Allen, Jason Schoolcraft, Charles Frechette, Chris Rideout, Jason Lavoie, Carl Dolloff, Jeff Cutting, Don Gruden, Joseph Borst, Donelle Allen, Jim Libby, Karen Moore, Kurt Christensen, Code Enforcement Officer, Brandon Woolley, Ted Greene, Tina Vanasse, Phil Strike, Steve Girardin, Rita Dolloff, Marcia Christensen

II. ADJUSTMENTS TO THE AGENDA

There were none.

III. CONSENT AGENDA

A. Approval of the August 20, 2019 Selectmen's Meeting Minutes

Chris Parker made a motion to approve the August 20, 2019 meeting minutes as presented. It was seconded by Tim Mayberry. Motion carried with all in favor.

IV. OLD BUSINESS

A. There were no "Old Business" agenda items.

V. NEW BUSINESS

A. Town Beach Restoration Discussion

Town Manager, Michele Bukoveckas, asked Code Enforcement Officer Brandon Woolley to start the discussion regarding the proposed restoration of

the Town Beach. Brandon explained that the Town Beach has been getting smaller due to erosion from wave action, and it is getting worse. Currently there are three entities that have an interest in the beach being restored;

- the town,
- the Sebago Lake Marina
- and the Northwest River Beach Association.

There are currently two active permits for this area. One is held by the Northwest River Beach Association and the other one is held by the marina. Options were discussed on how to proceed with restoring the beach area. Before any work can be done a permit will need to be obtained from the DEP (Department of Environmental Protection) which can be renewed every two years for future continued maintenance of the beach.

Charlie Frechette, from Sebago Lake Marina, gave some historical information on the beach situation over the years. Additional input was given by some of the audience members.

It was noted that the town's permit would be for beach restoration versus the marina's permit which is for dredging the channel.

Chris Harrington made a motion to move forward with having the Code Enforcement Officer apply for the beach restoration permit from the DEP. It was seconded by Chris Parker. Motion carried with all in favor.

RECORDER'S NOTE: When the Board reconvened the regular session after the Executive Session portion of this meeting the Board discussed having a workshop on September 17th to discuss Restoration of the Town Beach. This workshop will be in lieu of their regular meeting.

B. EMS Bunk Room Update/Discussion

Rescue Deputy Chief, Jason Schoolcraft, asked if there is funding available now to build petitions and the interior walls for the EMS Bunk Room project. The removal of a wall is resulting in his not having an office at this time. There was some discussion on this matter. Tim Mayberry assured Jason that the job will be completed as required.

C. Award Bid for 2002 GMC Pick-up Truck (old Public Works Crew Truck)

Town Manager, Michele Bukoveckas, reported that only one bid was received. It was from Craig Bona of Parsonsfield in the amount of \$2,100.00. She recommended putting the funds back into the CIP (Capital Investment Program) account for the pick-up truck.

Tim Mayberry made a motion to accept the bid for \$2,100.00 for the GMC. It was seconded by Chris Harrington. Motion carried with all in favor.

D. Award Bid for 2005 Swenson Sander

Michele reported that only one bid was received. It was from the S.A. McLean Company in the amount of \$1,510.00. This sander was on the 2005 truck that is being replaced by the Ford F550. She recommended putting the funds back into that CIP account.

Chris Parker made a motion to accept the bid for \$1,510.00 for the sander. It was seconded by Tim Mayberry. Motion carried with all in favor.

E. Town Office – Town Hall Water Test Results Discussion

The Town Manager reviewed the water test results for both the Town Hall and Town Office buildings. Two items that exceed the recommended level are Uranium and Radon. Neither is a health hazard unless it is used on a daily basis for a long period of time. Mitigation has been recommended with water systems costing approximately \$4,300.00. There was discussion regarding this matter with input from some of the audience members. It was noted by the Code Enforcement Officer that there was a problem last fall with the water pump that feeds both buildings. The repairs caused the sediments in the well to be stirred up and disturbed.

Tim Mayberry made a motion to give the Town Manager the authority to obtain bids and initiate an action plan that will take care of the problem. It was seconded by Edie Harnden. Motion carried with four in favor and Chris Harrington abstaining from the vote.

Scott Douglas made a motion to purchase a water cooler for the Town Hall building until the problem has been resolved. It was seconded by Edie Harnden. Motion carried with all in favor.

F. School Referendum Warrant Discussion – Tentative

The Town Manager explained that this will be discussed on October 1st. It is regarding the need for a special Town Meeting for the school budget and then the validation on November 5th. It is to correct the language in one of the warrant articles that was omitted back in May of this year. No additional funds are needed.

This item was tabled for this meeting.

G. Appointment to CIP Committee (Board of Selectmen Member)

The Town Manager mentioned that former Selectman Phil Lowe was the CIP Committee's Board Member, therefore this position needs to be filled before the upcoming CIP season. Scott Douglas volunteered to fill the vacant position.

Tim Mayberry made a motion to appoint Scott Douglas to the CIP Committee. It was seconded by Edie Harnden. Motion carried with four in favor and Scott Douglas abstaining from the vote.

VI. REPORTS FROM TOWN OFFICIALS

A. Town Manager

- Free Mercury-light recycling is now available. Like the Paint Care program, the bulbs would be collected and shipped free of charge at the Transfer Station. We would no longer pay for disposal. However, the new law, which will be effective September 18, 2019, sets a per-visit limit on the non-CFL bulbs. Essentially, anyone can recycle the following per visit to a recycling drop off;
 - Any number of compact fluorescent mercury-added lamps; or
 - Ten or fewer mercury-added lamps that are not compact fluorescent mercury-added lamps.

Is this something you would like me to pursue? There is still a charge for ballast with PCBs.

The Board approved the Town Manager's proceeding with this program.

- Received another check from the insurance company in the amount of \$2,500 to replace the AED and generator that was lost on Utility 1.
- Sent out a request for a speed study on Hancock Pond Road.
- Met with MDOT and members of the Norbago (North Sebago) Association (Nason's Beach and Goodwin's Lodge area) to discuss speed reduction and crosswalks.
- Checked with MMA regarding the Historical Society's by-laws. There would need to be a vote at town meeting to take on the operation of the Historical Society as a municipal department/committee, and to authorize the Select Board to act as trustees of society funds. Additionally, if/when the time comes for that to happen, the town should seek the counsel of their own attorney regarding the terms of the agreement before committing to manage the trust. The adoption of these bylaw provisions by the Historical Society does not legally obligate the town to take on the operation of the Historical Society.
- Attended a Webinar regarding OSHA recordables and necessary reports.
- Attended a Webinar on writing effective Media Releases.
- A picnic table (which belongs to the Order of the Redman) was damaged at the Town Beach. I am not sure the tables will be returning to the beach next year.
- Work on the Public Works garage will begin September 9th (install new 14-foot door).

- The new website is up, and we will be working on updating it. Please be patient with us.
- I have organized a Flu Shot Clinic for September 10, 2019 at the Church of the Nazarene. Starting at 11:15 am – 11:30 am. Those interested in receiving the vaccine should bring their insurance cards.
- I have had a Forest Management Plan done for the Swamp Road parcel as required by the Conservation Easement. A copy has been sent to Loon Echo, and I have one in my office should anyone want to see it. An electronic copy will be made available in the near future.
- I found flags that represent the 5 branches of the Armed Forces. I've reached out to the Lions Club and the Historical Society about getting poles and setting up the flags at the Veteran's Memorial. Your thoughts?

The Board agreed to having these flags set up at the Veteran's Memorial Park.

- I will be on vacation the week of September 16th; therefore I will not be present at your next Board meeting.

B. Selectmen

Scott Douglas stated that he and Chris Harrington attended the very informative MMA (Maine Municipal Association) workshop last week on Selectmen's duties.

Edie Harnden reported that the recent Harvest Dinner fundraiser at Camp O-AT-KA was very successful. As a matter of fact, it was the most successful one to date. A total of \$1,911.00 was raised for the town's fuel assistance program. She thanked everyone that helped with and attended this event.

Edie asked if the repair work on the Dyke Mountain Road bridge has started yet. The Town Manager responded that the footings were done last Friday. The guardrail company will be contacted next to finish the repairs.

Edie asked if the Town Hall is still the town's Emergency Shelter. It was noted that the building is no longer considered a Red Cross shelter facility; however it is still used for emergency purposes as needed.

Edie had questions regarding staff lunch break periods, mileage reimbursements and a recent cell phone bill, that were answered by the Town Manager.

Edie asked Brandon Woolley what his general plans are for the town as the Town Planner. He reviewed some of the tasks that he currently

performs and some possibilities for potential future growth such as elderly housing.

Chris Harrington had nothing to report.

Chris Parker had nothing to report.

Tim Mayberry had nothing to report.

C. Committees

Nothing reported.

VII. COMMENTS FROM THE PUBLIC

As a Budget Committee member Jim Libby spoke to the Board regarding several budget items such as the Hazardous Waste and Bulky Waste Days.

Jim also commented on the increase in the mil rate that was set at the last meeting and the abatements and supplemental bills that affected the budget last year.

Charlie Frechette asked that the town send a letter to the abutter of the beach property that is currently infringing on the town's property by allowing people that use his multiple docks to park in the parking lot. This property is for sale and the new owner should not be allowed to continue this practice.

Charlie also suggested charging people for putting boats in at the Town Beach to help off-set the fee for a constable to monitor the beach. It was noted that not enough funds would be raised to pay a constable which has been researched in the past.

Jeff Cutting asked if there was any progress made on the matter that he brought up at the last meeting regarding the gravel pit (located at the end of Woodland Road). He stated that the road is not adequate for the work that is being done at this location. There was some discussion regarding the fact that this is a public easement road which makes this a civil matter.

Jim Libby mentioned that the speed limit signs on Folly Road are missing and need to be replaced. The Town Manager will look into this situation.

Tim Mayberry made a motion to move to Executive Session at 7:18 pm. It was seconded by Scott Douglas. Motion carried with all in favor.

VIII. EXECUTIVE SESSION, PURSUANT TO TITLE 1 § 405 (6) (a) TO DISCUSS A PERSONNEL MATTER

The Board reconvened at 7:55 pm. No action was taken during the Executive Session.

The Board discussed having a workshop on September 17th to discuss Restoration of the Town Beach. This workshop will be in lieu of their regular meeting.

IX. ADJOURNMENT

Chris Harrington made a motion to adjourn at 7:56 pm. It was seconded by Scott Douglas. Motion carried with all in favor.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Maureen F. Scanlon". The signature is fluid and cursive, with the first name "Maureen" being more prominent than the last name "Scanlon".

Maureen F. Scanlon
Town Clerk