

**MINUTES**  
**SEBAGO BOARD OF SELECTMEN'S MEETING**  
**6:00 PM**  
**TOWN OFFICE**  
**TUESDAY, OCTOBER 1, 2019**

**ALL REGULAR BOARD OF SELECTMEN MEETINGS**  
**ARE HELD THE 1<sup>ST</sup> AND 3<sup>RD</sup> TUESDAY OF EACH MONTH.**

**Public Hearing: 2019 General Assistance Maximum Levels of Assistance**

The Public Hearing was called to order at 6:01 pm. by Vice Chairman, Chris Parker.

General Assistance Administrator Edythe Harnden reviewed, in detail, the changes made by the State of Maine in the in the 2019 General Assistance Maximum Levels of Assistance.

There were no questions regarding the revised levels of assistance.

The Public Hearing was closed at 6:03 pm.

**CALL TO ORDER**

The regular meeting was called to order by Vice Chairman, Chris Parker, at 6:04 pm.

**I. ROLL CALL**

Present: Selectmen; Scott Douglas, Edythe Harnden and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Absent: Selectmen; Chris Harrington and Tim Mayberry

Guests present: James Jansz, Marc Gendron, Chris Balchunas, Rita Dolloff

**II. ADJUSTMENTS TO THE AGENDA**

New Business agenda item A (Water Treatment System Bid Opening/Award and/or Discussion) moved to New Business agenda item B.

New Business agenda item B (Signing of School Budget Town Meeting and Budget Validation Referendum Warrants) moved to New Business agenda item A.

**III. CONSENT AGENDA**

**A. Approval of the September 3, 2019 Selectmen's Meeting Minutes**

Edie Harnden made a motion to approve the September 3, 2019 meeting minutes as presented. It was seconded by Scott Douglas. Motion carried with all in favor.

#### **IV. OLD BUSINESS**

There were no "Old Business" agenda items.

#### **V. NEW BUSINESS**

##### **A. Signing of School Budget Town Meeting and Budget Validation Referendum Warrants**

Sebago School Superintendent, Marc Gendron, addressed the Board and audience members to review the reasons for the need of a special School Budget Town Meeting on October 15<sup>th</sup> and the subsequent Budget Validation Referendum Election on November 5<sup>th</sup>.

Chris Parker made a motion to approve the warrants as written. It was seconded by Scott Douglas. Motion carried with all in favor.

The Board proceeded to sign the warrant for the School Budget Town Meeting and the Budget Validation Referendum.

##### **B. Water Treatment System Bid Opening/Award and/or Discussion**

Town Manager, Michele Bukoveckas, reported that although two organizations responded to the request for bid, only one was submitted. She proceeded to review the recommendations for resolving the water issues at the Town Hall building. It was noted that she has requested that a second water test be performed by the State of Maine's testing lab. Although Ward Water submitted a bid on resolving the problem with both Radon and Uranium in the water, they did not address the problem of the small black specs in it. A reverse osmosis system would help eliminate this problem. Boyer Plumbing has agreed replace the galvanized pipes in the building and install a reverse osmosis system that will be purchased by the town in order to address the problem with the small black specs prior to addressing the matter of the Radon and Uranium levels which are not considered excessively high. The Board agreed to open and review the bid submitted by Ward Water. The breakdown is as follows:

To address: Uranium only = \$5,600.00  
Radon only = \$5,700.00  
Both Uranium and Radon = \$9,700.00

The Board agreed that replacing the galvanized piping, installing a reverse osmosis system and having a second water test done by the State's testing lab are the first steps that should be taken to resolve the water quality problem at the Town Hall building.

### **C. CIP Project Proposals**

The Town Manager proceeded to review the Capital Investment Program proposals for 2020 as submitted, for consideration to send before the CIP Committee.

Chris Parker made a motion to approve the Fire Department's request for a "Woods Buggy" (RTV/UTV Side by Side) vehicle to be brought before the CIP Committee for consideration. It was seconded by Scott Douglas. Motion carried with all in favor.

Scott Douglas made a motion to approve the Fire Department's request for a "Fit Test Machine" piece of equipment to be brought before the CIP Committee for consideration. It was seconded by Edie Harnden. Motion carried with all in favor.

Chris Parker made a motion to approve the Fire Department's request for a "Jaws of Life" piece of equipment to be brought before the CIP Committee for consideration. It was seconded by Scott Douglas. Motion carried with all in favor.

Chris Parker made a motion to approve the EMS (Emergency Medical Services) Department's request for a "Stryker Stretcher" piece of equipment to be brought before the CIP Committee for consideration. It was seconded by Scott Douglas. Motion carried with all in favor.

### **D. Approval of the 2019 General Assistance Maximum Levels of Assistance**

Edie Harnden made a motion to accept the updated General Assistance Ordinance Appendices A-D & Appendix H for 2019 – 2020 as presented during the Public Hearing portion of this meeting. It was seconded by Chris Parker. Motion carried with all in favor.

### **E. Cumberland County Emergency Management Agency "Commodity Points of Distribution" (CPOD) Discussion**

The Town Manager proceeded to explain that the Emergency Management Agency (EMA) is putting together what is called a "Commodity Point of Distribution" in the Sebago area. This means that in the event of a natural disaster, a central location is made available to distribute essential needs to residents, such as food, water and first aid supplies. This requires a location that is accessible for incoming and outgoing traffic. The Town Hall building was considered, but proved not to be acceptable due to traffic accessibility problems. The Sebago Elementary School has been identified as a desirable location which would also allow them to apply for future grants as a designated emergency shelter facility.

Chris Parker made a motion to accept the Cumberland County Emergency Management Agency's designation for the Sebago Elementary School as a

“Commodity Point of Distribution”. It was seconded by Scott Douglas. Motion carried with all in favor.

#### **F. Recreation Discussion**

The Town Manager asked the Board in what direction they would like to proceed in regards to the town’s Recreation Department’s programs. The Recreation Director’s position is still vacant. The Town of Naples has agreed to assist with some programs but there has been a conflict with several parents in proceeding in this direction. Discontinuing the Recreation Department programs was briefly discussed. The Board directed the Town Manager to continue to pursue filling the Director’s position and work with the Town of Naples to continue offering the existing programs.

#### **G. Meeting Schedule During CIP and Budget Season**

The Town Manager stated that the season for CIP (Capital Investment Program) and Budget Committee meetings starts in November. She reminded the Board that during this time only one Board of Selectmen’s meeting will be held during the month instead of the usual two meetings per month.

After some discussion, the Board agreed that since the upcoming election will be held on November 5<sup>th</sup> which is the first Tuesday in November (the usually scheduled night for the Board’s first meeting of the month), and only one meeting will be held in November, that the Board will instead hold their meeting on the third Tuesday, November 19<sup>th</sup>, of the month (which is the night for the second usually scheduled meeting of the month).

### **VI. REPORTS FROM TOWN OFFICIALS**

#### **A. Town Manager**

- As you remember, we budgeted \$15,000 for the repair of the Dyke Mountain Bridge. The footing repairs were \$3,175. Gorham Fence has quoted \$1,180 to raise the guardrails replacing 1 buffer and rail. While they were quoting the bridge work, I had them look at a 200 ft section of Dyke Mountain for the installation of guardrails. The quote was for \$5,330.
- I would like permission to move ahead with this project and use some of the funds left in this account, not withstanding any additional work, \$5,315 would be left in this account.

The Board decided to re-address this matter when all members are present.

- The Nature Conservancy has teamed up with Efficiency Maine to provide incentives to small municipalities to upgrade out-of-date lighting. The

combined initiative would be approximately 75% of the cost. I am looking at having most of the Town Office converted.

- The gentleman that won the bid for the Pick-up truck decided that he did not want to purchase it after being informed that his offer was accepted.

The Board directed the Town Manager to put the truck out to bid again with a minimum bid of \$800.00. It will be advertised in the Weekly Shopper's Guide and on the town's website.

## **B. Selectmen**

Scott Douglas had nothing to report.

Edie Harnden asked that the New Business agenda item B discussion be reviewed for Rita Dolloff who arrived late to the meeting. The Town Manager explained what was discussed earlier. There was some further discussion on the matter.

Chris Parker asked what the status was for winter salt/sand. The Town Manager stated that the Public Works department is currently working on it. They should be done this week.

Chris Parker asked if the Hawkes Road has been paved yet. The Town Manager responded that it is scheduled to be paved on October 14th.

## **C. Committees**

Nothing reported

## **VII. COMMENTS FROM THE PUBLIC**

There were none.

## **VIII. ADJOURNMENT**

Chris Parker made a motion to adjourn at 6:50 pm. It was seconded by Edie Harnden. Motion carried with all in favor.

**Respectfully submitted,**



**Maureen F. Scanlon**  
**Town Clerk**