

MINUTES
SEBAGO BOARD OF SELECTMEN'S MEETING
TUESDAY, FEBRUARY 4, 2020
EXECUTIVE SESSION AT 5:00 PM
REGULAR MEETING AT 6:00 PM
TOWN OFFICE

ALL REGULAR BOARD OF SELECTMEN MEETINGS
ARE HELD THE 1ST AND 3RD TUESDAY OF EACH MONTH.

An Executive Session was held at 5:00 pm pursuant to Title 1 § 405 (6) E to Discuss Legal Matter: Bateman Case and Title 1 § 405 (6) A: Personnel Matters – Town Manager Evaluation and Contract Discussion

CALL TO ORDER

The meeting was called to order by Vice Chairman, Chris Parker, at 6:00 pm.

I. ROLL CALL

Present: Selectmen; Scott Douglas, Edythe Harnden, Chris Harrington and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Absent: Tim Mayberry

Guests present: Brett Bissonette, Ann Burns, Code Enforcement Officer, Brandon Woolley

Chris Harrington made a motion to allow the Town Manager to execute the Settlement Agreement for the Bateman Case as discussed during the Executive Session. It was seconded by Scott Douglas. Motion carried with all in favor.

Scott Douglas made a motion to vote on the Town Manager's contract as reviewed during the Executive Session. It was seconded by Chris Harrington. Motion failed with two in favor and two opposed.

II. ADJUSTMENTS TO THE AGENDA

There were no adjustments to the agenda.

III. CONSENT AGENDA

A. Approval of the January 7, 2020 Selectmen's Meeting Minutes

Edie Harnden made a motion to approve the January 7, 2020 meeting minutes as presented. It was seconded by Chris Harrington. Motion carried with all in favor.

IV. OLD BUSINESS

A. There were no “Old Business” agenda items.

V. NEW BUSINESS

A. Encroachment on Town Property – Douglas Mountain

Code Enforcement Officer, Brandon Woolley, proceeded to review the issue of the encroachment onto Town owned property at the Douglas Mountain parking lot area location. He explained that both Mr. Bissonette and Mr. Hinkley, who are the property owners of the two properties located on Clow’s Climb Way, were previously advised by him that the Board of Selectmen would not allow them to develop an access roadway to their property from the town owned Douglas Mountain property. He stated to them that they had the option to approach the Board of Selectmen with their request, but due to logistical problems the Board would not be able to grant permission to them to develop this access to their property. They did not come before the Board with their request; however, Brandon has discovered that they did develop this access roadway which is an encroachment on the town’s property. He recommended that they be served with trespass notices. The Board determined that the trespassing notices should be sent from the town’s attorney requesting that both parties come in and speak with the Town Manager in order to come to a resolution such as the replanting of trees, etcetera.

Chris Harrington made a motion to direct the Town Manager to pursue this matter with the town’s attorney and have them address the matter via letters to the property owners. It was seconded by Scott Douglas. Motion carried with all in favor.

B. Annual Report Dedication Discussion

Town Manager, Michele Bukoveckas, suggested dedicating this year’s Annual Report to the town’s employees.

Chris Parker made a motion to dedicate this year’s Annual Report to the town’s employees. It was seconded by Scott Douglas. Motion carried with all in favor.

C. Spirit of America Nominee Discussion

The Town Manager reminded the Board that the Spirit of America award is given in recognition of outstanding volunteerism.

After some discussion Chris Harrington made a motion to nominate Rita Dolloff for the Spirit of America award. It was seconded by Scott Douglas. Motion carried with all in favor.

D. Set Date for Public Hearing: Town Meeting Issues

The Town Manager explained that a Public Hearing date needs to be set for any Town Meeting issues that may need to be addressed at the Annual Town Meeting on May 19th.

A Public Hearing will be held at the May 5, 2020 Selectmen's meeting if necessary.

E. Ballot Clerk Appointment – Corinne Aucoin

Town Clerk, Maureen Scanlon, explained that one of her regular Ballot Clerks has notified her that they will be doing some traveling and will be unavailable to work the Presidential Preference Primary election on March 3rd. Corinne Aucoin has served in the past as a Ballot Clerk and has agreed to work the March 3rd election; therefore she needs to be reappointed to this position.

Chris Parker made a motion to appoint Corinne Aucoin as a Ballot Clerk. It was seconded by Chris Harrington. Motion carried with all in favor.

VI. REPORTS FROM TOWN OFFICIALS

A. Town Manager

- Ordinances were reviewed by the Town Attorney if you still want to pursue this. The more I dig into it, the more questions I find myself asking. We might want to put this off for another year.

The Board decided to postpone this matter at this time.

- Spoke with Mike Mayo, the EMS project should be complete by the end of the month.
- I have a request to extend the Hemlock Point Rd./Star Point Rd. Public Easement for Town Meeting. All residents have signed the proper paperwork. This would add an additional .1 of a mile for plowing and grading. I have sent them the road standards so they are aware of what their responsibilities are.

This will be voted on by the legislative body at the Annual Town Meeting on May 19, 2020.

- Attended an EMA (Emergency Management Agency) meeting and Hazard Mitigation Meeting at the Bunker on January 8th. The County/Town is required to have a Hazard Mitigation Plan by 2022. This is a requirement for FEMA grants and reimbursement. I will be working with Department

Heads to identify potential hazards in Sebago. The County will be assisting us with our plan, as well as re-vamping our EOP (Emergency Operations Plan).

- Budget Committee should be wrapping up this week. We will then meet with CIP Committee and Board of Selectmen to make adjustments and decide how much to take from the Undesignated Fund Balance.
- Contacted the necessary companies to move their lines from the leaning poles to the new poles on Long Hill Road.
- I am sure you know by now; Wayne Allen and Tim Anderson have submitted their resignations. Where I currently have an opening in the Public Works department, I am advertising for Wayne's position with hopes to bring someone in to train prior to Wayne leaving. I will start to advertise Tim's position at a later date.
- Met with Cumberland County Sheriff's Office to discuss options for Sebago. At one time they had seasonal contracts, but due to limited staff, that is no longer an option. The initial start-up cost for a contracted deputy would be approximately \$194K for the first year, with the cost decreasing slightly from there. This would be for four, 10 hour consecutive days. It was stated that Sebago has more of a "quality of life" issue than a crime issue. It was further stated that they cannot enforce our ordinances. If we use a constable, we need to make sure that we have someone who can take the tickets to court and enforce them.
- The uranium system has been installed, and by the results of the new test, it seems to be functioning very well. The system will have to be checked once a month, with salt being added. Not sure if I will have public works or the CEO do this task yet. They are returning on February 12th to change the galvanized pipe and replace the water tank.
- Working on developing an agreement with local residents to assist the ACO when livestock animals are involved. This would be for picking up and boarding the animals until the homeowners can be located. Livestock animals cannot be brought to Harvest Hills.

B. Selectmen

Edie Harnden mentioned that she is contemplating the idea of holding a Spaghetti Dinner in the month of March to raise funds for the Fuel Fund. She will advise the Board if she decides to pursue this idea.

Chris Harrington asked if the old guardrail that is falling apart along Dyke Mountain road should be removed. The Board decided that it is not a hazard and shall remain in place.

Scott Douglas had nothing to report.

Chris Parker asked if the old EMS Woods Rescue Vehicle is going to be sold now that it was recently replaced. The Town Manager responded that they are going to have a meeting to discuss this matter. It will most likely be sold with those funds going back into the CIP account. She also mentioned that the final price for the new unit ended up being approximately \$38,000.00.

Chris Parker mentioned that if the public easement extension of the Hemlock Point road is approved at the Town Meeting, the snowplowing contract with Anderson and Sons will go up accordingly. The Town Manager confirmed that this is correct and this location does meet the town's required criteria.

VII. COMMENTS FROM THE PUBLIC

There were no comments from the Public.

VIII. ADJOURNMENT

Chris Harrington made a motion to adjourn at 6:30 pm. It was seconded by Scott Douglas. Motion carried with all in favor.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Maureen F. Scanlon".

Maureen F. Scanlon
Town Clerk