

MINUTES
SEBAGO BOARD OF SELECTMEN'S MEETING
6:00 PM
TOWN OFFICE
TUESDAY, APRIL 21, 2020

ALL REGULAR BOARD OF SELECTMEN MEETINGS
ARE HELD THE 1ST AND 3RD TUESDAY OF EACH MONTH.

**DUE TO THE COVID-19 PANDEMIC,
THIS MEETING WAS HELD VIA ZOOM WEBINAR**

CALL TO ORDER

Due to the webinar format of this meeting, the meeting was called to order by Town Manager, Michele Bukoveckas, at the request of Chairman, Tim Mayberry, at 6:00 pm.

I. ROLL CALL

Present: Selectmen; Scott Douglas, Edythe Harnden, Tim Mayberry and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Absent: Chris Harrington

Guests present: Joe McMahon, Sebago School Superintendent Marc Gendron, Phil Lowe, Ann Farley

II. ADJUSTMENTS TO THE AGENDA

There were no adjustments to the agenda.

III. CONSENT AGENDA

A. Approval of the April 7, 2020 Selectmen's Meeting Minutes

Edie Harnden made a motion to approve the April 7, 2020 meeting minutes as presented. It was seconded by Scott Douglas. Motion carried with all in favor.

B. Approval of Warrants #41 & #42

Scott Douglas made a motion to approve Warrants #41 & #42 as submitted. It was seconded by Tim Mayberry. Motion carried with all in favor.

IV. OLD BUSINESS

There were no "Old Business" agenda items, however the Town Manager did mention that things are progressing as best as they can in regards to the COVID-

19 pandemic situation. She ordered some banners that were placed at the Town Beach, the Douglas Mountain hiking trails and at the intersection of Route 114 and Long Hill Road, encouraging people to maintain social distancing in order for us to keep those locations open to the public. There seemed to be a good response to them this past weekend. We are going to hold off on installing the buoys at the beach because we do not want to encourage people to swim there at this time.

V. NEW BUSINESS

A. 2020-2021 Sebago School Budget-Superintendent: Marc Gendron

Sebago School Superintendent, Marc Gendron, presented the proposed 2020-2021 Sebago School Budget. He stated that there is an overall increase of 4% to the budget from last year for a total of \$126,000.00. Basically, \$80,000.00 of that comes from the reserve usage from last year when they asked for zero funding. The year before, they asked for 2.5%.

Tim Mayberry stated that he would like to have seen it lower, due to the fact that the town has revised and reduced the proposed budget in light of the anticipated lack of revenues, but he understands that it is what it is.

Marc offered to answer questions from the Board. There were none.

B. Budget Discussion

The Town Manager stated that she had another (webinar formatted) meeting with the CIP and Budget Committee members in order to discuss her proposed budget cuts from what was originally being proposed for this year. Both committees approved her recommendations. The Budget Committee also recommends delaying the Bulky Waste Day for one year which would save \$6,800.00 in this year's budget.

There was some discussion on this matter with the Board ultimately deciding that it should not be cut from this year's budget.

Tim Mayberry made a motion to accept the revised proposed budget while leaving the Bulky Waste Day line item in it. Chris Parker seconded the motion. Motion carried with all in favor. It was noted that the Bulky Waste Day Warrant Article for the Town Meeting will reflect the Board of Selectmen as recommending it and the Budget Committee not recommending it.

C. Preliminary Scheduling of Town Meeting and School Budget Meeting

The Annual Town Meeting and School Budget Meeting were originally scheduled for Tuesday, May 19th. Due to the COVID-19 pandemic situation, this date will no longer work. There was some discussion regarding a new date for these meetings to be held.

Tim Mayberry made a motion to hold the Annual Town Meeting and the School Budget Meeting on Tuesday, June 23, 2020 at 6:30 pm (at the Town Hall building). It was seconded by Chris Parker. Motion carried with all in favor.

The Municipal Election and the School Budget Validation Referendum Election will be held on July 14, 2020 to coincide with the State's election.

The Town Manager looked into the matter and has determined that the proposed Dog Ordinance does not require a Public Hearing. This is due to the fact that Sebago holds an open town meeting which gives people the opportunity to ask questions about this proposed ordinance; but the Board can hold one if they decide to do so. Due to the difficulties presented by the COVID-19 pandemic situation, the Board decided not to hold a public hearing on the proposed Dog Ordinance.

In regards to the COVID-19 situation, the Town Manager stated that she was asked if the Board could delay the next property tax payment due date of May 5, 2020 or if they could lower the interest rate on the outstanding taxes as of the next day. She informed the Board that they are not legally able to do either one of these things because they are items that must be voted on by the legislative body at the Town Meeting. It was noted that there has not been a decrease in the amount of tax payments that are being received in the office.

D. Review Annual Report

A copy of the proposed Annual Report is located at the Town Office for the Board's review. The Town Manager asked that the Board members review it when they stop by to sign off on the weekly Warrant so that when the Town Meeting Warrant is finalized it can be approved and sent to the printers.

VI. REPORTS FROM TOWN OFFICIALS

A. Town Manager

- A new compactor has been ordered for the Transfer Station. The total cost was \$22,367 which included a new hopper, and full installation. We have \$21,789.28 in the CIP reserve, and the remaining balance will be paid from the landfill mowing account. The old compactor will be retained and possibly sold with proceeds going back into the compactor reserve. Thoughts?
- Deputy Rescue Chief Jason Schoolcraft, Health Officer Helen Twombly, Selectman Edie Harnden and I met on Tuesday the 14th to discuss which recreational areas should or should not be opened during the "Stay at Home" order. We determined for mental health and physical health reasons; the Town Beach and Douglas Mountain hiking trail areas will remain open providing people do not gather or loiter and maintain social

distancing. The school playground, basketball court and ball fields will remain closed. Banners will be installed to remind people about social distancing.

- A Lexan barrier has been installed at the Town Office to protect the front office staff.
- Tax revenues seem to be coming in on schedule.

B. Selectmen

Chris Parker asked about the status of the road and the trees that need to be replanted at Douglas Mountain. The Town Manager responded that we were waiting for the spring when the snow melted to determine how many trees need to be replanted, but this has been delayed due to the COVID-19 pandemic situation.

Chris Parker asked to be allowed to put a fence or gate up at the Douglas Mountain trail/road that ends at his property to stop hikers from entering his property.

Edie Harnden had nothing to report.

Scott Douglas had nothing to report, but agreed with Chris Parker about putting a gate at the Douglas Mountain trail that ends at his property.

Tim Mayberry had nothing to report, but also agrees with Chris Parker about putting a gate at the Douglas Mountain trail that ends at his property. He suggested a cattle gate. Chris Parker stated that he does have a cattle gate that he can put up, but in case of an emergency situation it will not be locked.


VII. COMMENTS FROM THE PUBLIC

Phil Lowe commented that the Town Manager did a nice job on organizing this webinar format meeting. He also stated that in consideration of the current COVID-19 pandemic situation the changes to the proposed budget are a good call.

VIII. ADJOURNMENT

Tim Mayberry made a motion to adjourn at 6:24 pm. It was seconded by Scott Douglas. Motion carried with all in favor.

Respectfully submitted,



Maureen F. Scanlon
Town Clerk