

MINUTES
SEBAGO BOARD OF SELECTMEN'S MEETING
6:00 PM
TOWN OFFICE
TUESDAY, MAY 19, 2020

ALL REGULAR BOARD OF SELECTMEN MEETINGS
ARE HELD THE 1ST AND 3RD TUESDAY OF EACH MONTH.

DUE TO THE COVID-19 PANDEMIC, THIS MEETING WAS HELD VIA ZOOM WEBINAR

CALL TO ORDER

The meeting was called to order by Town Manager, Michele Bukoveckas at 6:08 pm.

I. ROLL CALL

Present: Selectmen; Scott Douglas, Edythe Harnden, Chris Harrington and Tim Mayberry, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Absent: Selectman Chris Parker

Guests present: Meg Gray (Portland Public Library), Jim Libby, Claudia Lowe, Jason Schoolcraft, Health Officer Helen Twombly, Recreation Director Leslie Hayes, Courtney Hillock, Kirsten Goff.

II. ADJUSTMENTS TO THE AGENDA

There were no adjustments to the agenda.

III. CONSENT AGENDA

A. Approval of the May 5, 2020 Board of Selectmen's Meeting Minutes

Edie Harnden made a motion to approve the May 5, 2020 meeting minutes as presented. It was seconded by Tim Mayberry. Motion carried with all in favor.

B. Approve Warrants #45 & #46

Edie Harnden made a motion to approve Warrants #45 & #46 as submitted. It was seconded by Chris Harrington. Motion carried with all in favor.

IV. OLD BUSINESS

**A. Acceptance of Scott Douglas and Chris Harrington's Resignation from
Selectmen, Assessor, and Overseer of the Poor**

This item was tabled until the June 2nd meeting in order to allow this meeting to proceed with a quorum of Selectmen.

B. Sale of Old Compactor

The Board agreed that the old compactor at the Transfer Station should be sold.

Scott Douglas made a motion to set a minimum bid of \$2,000.00 for the sale of the old compactor. It was seconded Edie Harnden. Motion carried with all in favor.

V. NEW BUSINESS

A. COVID-19 Update – Recreational Areas Discussions – Helen Twombly

Health Officer Helen Twombly recommended opening the Town Beach to the residents with no restrictions, except for maintaining Social Distancing and no groups of more than five people. She suggested allowing people to swim and go fishing if they want to. She noted that no changes have occurred as far as the virus is concerned; it's just that there is a high level of frustration that needs to be considered.

Helen reminded everyone that the Douglas Mountain hiking trails were never closed to the public as long as Social Distancing was practiced. People have also been allowed to visit the Town Beach to sit in their car and look at the scenery or take a walk along the beach.

In regards to the Town Beach, Helen stated that she assisted in developing the Town Beach ordinance in 2011. The feeling at the time was that the committee working on the ordinance had no problem with allowing people from out of town to go to the beach to swim. It was always about the parking, because it would get too congested down there and little kids were running around. There was no place for local people to park their vehicles. She suggested that if people can walk to the beach, they should be allowed to swim in the water.

The Board agreed to allow the Town Beach to open to the public as suggested by the town's Health Officer.

The Douglas Mountain hiking trails will continue to remain open to the public with Social Distancing practices being continued.

The Ball Fields and Playground are to remain closed.

The Basketball Court (located next to the school, not at the Town Hall building) will be open to the public with people using their own basketballs.

There was some discussion on whether or not to allow the Recycling container at the Transfer Station to be opened to the public. It was noted by the Health Officer that people are frustrated about not being able to dispose of their recycling materials. The Town Manager noted that the towns of Naples and Casco are still not allowing the disposal of recycling materials at this time. It was also noted that Davey Crawford will be starting to work some weekend hours at the Transfer Station as of Memorial Day weekend. He will be required to wear a mask and will be asked to assist in cleaning the surface areas of the Recycling container that the public comes in contact with, in addition to his normal tasks. People will also be asked to wear gloves when accessing the Recycling container.

Helen confirmed that there still have not been any confirmed positive cases of COVID-19 in the Town of Sebago.

Tim Mayberry made a motion to open the Recycling container to the public with people using precautions when opening the door. It was seconded by Scott Douglas. Motion carried with all in favor.

Recreation Director Leslie Hayes updated the Board on what other towns are doing.

B. Approval of Town Meeting Warrant

This item was tabled until the June 2nd meeting.

C. Approval of School Budget Meeting Warrant

This item was tabled until the June 2nd meeting.

D. Approval of Spirit of America Award

This item was tabled until the June 2nd meeting.

E. Approval of Town Election Warrant

This item was tabled until the June 2nd meeting.

F. Approval of School Budget Validation Warrant

This item was tabled until the June 2nd meeting.

VI. REPORTS FROM TOWN OFFICIALS

A. Town Manager

- Wayne Allen, Tim Anderson and Bob Sanborn all quit on Monday, May 11th. I have placed an ad for the 3rd Public Works position in the Shopping Guide and posted it on the town's website. This position will remain open until filled.

- Locks and codes have been changed at the Town Garage and Transfer Station. Scott Douglas is in the process of doing a full inventory at the garage and repairing town equipment that's been in disrepair.
- Attended a FEMA briefing to begin the reimbursement process for COVID-19 expenses.
- Began the process of opening the Town Office to the public. The public will be seen by appointment only, and will be required to wear face masks in the building, in addition to answering health questions prior to entering the building. Only 1 person at a time will be allowed. Planning on bringing staff back on June 1st, continuing with appointments and no more than 2 customers at a time.
- Seeking pricing on propane and salt.
- Attended a Town Manager's Zoom meeting this morning regarding budgets. Across the board, all towns are making cuts in their budgets and revenues. As previously stated, I've made some significant cuts in our budget. As far as I know, the County and School have not made any cuts in their budgets.
- If possible, I'd like to take next week off.

B. Selectmen

Edie Harnden commented that Camp O-At-Ka will not be opening this year. The Town Manager stated that she will reach out to Heather, the camp's Director, to confirm if that is correct. Edie asked to let people know that donations can be made to the town's Fuel Fund which is used to help assist needy resident's with their fuel costs.

Chris Harrington had nothing to report.

Tim Mayberry had nothing to report.

Scott Douglas reported that the steps at the Town Office building are in bad condition. He has been obtaining quotes to repair them. He has been quoted a price of \$1601.68 for new granite steps and \$450.00 to install them. The decking on the porch and the handicap ramp is also in need of repair. The quote to repair the decking is \$857.80. He also reported that he has been doing a lot of equipment maintenance because it hadn't been being done. He explained that the CAT Backhoe needs a part replaced that will cost \$3,145.00. He asked what the Select Board would like to do about it.

Tim Mayberry made a motion to provide the funding for the repair to the CAT Backhoe (which is used at the Transfer Station) from the CIP (Capital

Investment Program) account for the Transfer Station's Roll-off vehicle. It was seconded by Edie Harnden. Motion carried with all in favor.

Tim Mayberry made a motion to replace the steps at the Town Office with granite steps and have the porch decking repaired. (The funds will be taken from the CIP account for Town Building repairs.) It was seconded by Scott Douglas. Motion carried with all in favor.

Scott mentioned that Public Works is working on the Hawkes Road paving project along with addressing other maintenance issues such as gravel at the Douglas Mountain parking lot.

C. Department Heads

Nothing reported.

VII. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VIII. ADJOURNMENT

Tim Mayberry made a motion to adjourn at 6:48 pm. It was seconded by Chris Harrington. Motion carried with all in favor.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Maureen F. Scanlon".

Maureen F. Scanlon
Town Clerk