

MINUTES  
SEBAGO BOARD OF SELECTMEN'S MEETING  
6:00 PM  
TOWN OFFICE  
TUESDAY, JULY 7, 2020

ALL REGULAR BOARD OF SELECTMEN MEETINGS  
ARE HELD THE 1<sup>ST</sup> AND 3<sup>RD</sup> TUESDAY OF EACH MONTH.

**Due to COVID-19 Public Participation was limited at this meeting.  
Attendees were advised of the following requirements in order to attend:  
To attend you and family members:  
Must be healthy  
Have not been in contact with anyone having or suspected of having COVID-19  
Wear a mask  
Practice social distancing**

**CALL TO ORDER**

The meeting was called to order by Chairman, Tim Mayberry, at 6:00 pm.

**I. ROLL CALL**

Present: Selectmen; Edythe Harnden, Tim Mayberry and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Guests present: Catherine Caselden-McIntire, Jack Coughlin, Public Works Director Scott Douglas, Laura Caselden-Wolford, Tina Vanasse, Lorane Umberhind, Tim Matthews, Virginia Williams, Owen Williams, Health Officer Helen Twombly, Ann Farley

**II. ADJUSTMENTS TO THE AGENDA**

There were no adjustments to the agenda.

**III. CONSENT AGENDA**

**A. Approval of the June 16, 2020 Selectmen's Meeting Minutes**

Chris Parker made a motion to approve the June 16, 2020 meeting minutes as presented. It was seconded by Edie Harnden. Motion carried with all in favor.

**B. Approval of the June 23, 2020 Annual Town Meeting Minutes**

Chris Parker made a motion to approve the June 23, 2020 Annual Town Meeting minutes as presented. It was seconded by Edie Harnden. Motion carried with all in favor.

### **C. Approve Warrant #51**

Tim Mayberry made a motion to approve Warrant #51 as submitted. It was seconded by Edie Harnden. Motion carried with all in favor.

### **IV. OLD BUSINESS**

There were no "Old Business" agenda items.

### **V. NEW BUSINESS**

#### **A. Schedule Bulky Waste Day**

There was some discussion on whether or not to hold a Bulky Waste Day at the Transfer Station this year due to the COVID-19 situation. It was suggested to delay it until August instead of holding it in July, with the possibility that it may not be held at all if the COVID-19 situation worsens.

Tim Mayberry made a motion to tentatively schedule the Bulky Waste Day for Saturday, August 15<sup>th</sup>. It was seconded by Chris Parker. Motion carried with all in favor.

#### **B. COVID-19 Update – Health Officer Helen Twombly**

Health Officer Helen Twombly stated that she is more worried about the COVID-19 situation than she has been in the past. It has been determined that it is an aerosol, which means that the person sitting next to you does not have to be coughing, sneezing, etcetera in order to be a risk to you. All they have to do is be talking or breathing because the aerosols are so small that they can escape the side of a face mask. They also linger in the air a lot longer because they are not as heavy, so they don't drop, like droplets do.

Sebago is doing fine right now, but with the amount of people that are here from out of state, it will be a couple of weeks before we know the impact it will have on us. This is going to continue to be a problem for people that refuse to wear a mask and may be putting not only themselves, but also others at risk.

Helen reviewed the need to wear a mask, wash your hands and sanitize equipment and surfaces as often as possible. At this time, the Governor has not made it a mandatory requirement to wear a mask, although she is considering it. Once she does, then it becomes the law.

Helen stated that she does not see a problem with opening up the playground area because she is going to be cleaning it every day.

So far, things have been fine at the Town Beach.

### **C. Signing of Cumberland County Tax Warrant**

The Town Manager explained that this is the annual tax that the town pays each year to the County. This year amount is \$280,693.00 which is \$9,000.00 higher than last year.

Tim Mayberry made a motion to sign the Cumberland County Tax Warrant. It was seconded by Edie Harnden. Motion carried with all in favor.

The Selectmen proceeded to sign the Cumberland County Tax Warrant which will be processed for payment.

## **VI. REPORTS FROM TOWN OFFICIALS**

### **A. Town Manager**

- The front office and CEO will remain by appointment only at least through July 17<sup>th</sup> unless the Governor extends the “Stay Safer at Home” order.
- Ads have been placed seeking bids for the old compactor and the 1998 Suzuki Mini Van. You will hopefully be awarding bids at your next meeting.
- Down East Energy has begun working on installing the new line for the cook stove at the Town Hall and will then begin switching over tanks from the previous company to Down East. I will then contact Pitstop to come pick up their tanks and issue us a credit.
- Continuing to work on the FEMA reimbursement, we have started Round 2. I am also coordinating with the school for their expenses as well.
- Inspected roads with Scott after the recent downpours we had. There are town wide washouts which will need attention (ditching, culverts, etc.). Scott will be prioritizing this along with his other duties.
- I have called to schedule the annual furnace and generator maintenance.
- We received a grant for “Keep Maine Healthy” in the amount of \$8,700. The funds will be used for Public Education, Physical Distancing, Public Health Support, and lastly, Local Business Assistance. The funds will be used for PPE, Education and additional hours for enforcement, education and a liaison to act between residents and businesses. The Town is teaming up with area towns and the Chamber of Commerce to help inform the public on how to “Keep Maine Healthy”. Helen Twombly will be coordinating this program.
- You have a letter in your packets from residents in the Long Beach area concerning parking and encroachments. I have informed some residents that parking signs could be installed / replaced on the side streets, but the State would have to be contacted regarding Route 114.

- Received more complaints about the Folly Road. Public Works will try to grade again this week. Complaints are about pot holes and washboard effect, especially where the reclaim was laid down.
- Jim Palmer was hired for Public Work and started today. Jim is very happy to be part of the team and I am confident he will fit right in. WE are hopeful to get back to work on Hawkes Road. A reduced workforce and the recent washouts from recent rain storms have caused some setbacks. Work might have to alternate between storm work and Hawkes Road.

## **B. Selectmen**

Edie Harnden had a couple of questions regarding last week's Warrant which were answered by the Town Manager.

Edie Harnden expressed concerns about employees at the Transfer Station not wearing face masks. She stated that they should be required to wear masks. There was some discussion on this subject. It was noted that we can request that they wear masks, but we cannot force them to do so.

Edie Harnden asked if there is any interest in installing a camera system at the Public Works Garage. There was some discussion on this subject with input from the Public Works Director. The Town Manager stated that the Public Works Garage is the next building scheduled to have a keyless entry (code) system installed which allows us to know exactly who is accessing the building and at what time it is being accessed; just like the system that is currently being used at the Town Office building.

Edie Harnden stated that she is open to any suggestions for raising funds for the Fuel Assistance program for next year. Tim Mayberry suggested sending out mailings with requests for funding. He stated that the library in the town of Denmark did this for funding this year and had a very good response. This will be considered.

Chris Parker had nothing to report.

Tim Mayberry had nothing to report.

## **C. Department Heads**

Public Works Director Scott Douglas reported that the Public Works department has been working on washout repairs from the recent torrential downpours. He is planning on grading the Folly Road again this week. Excessive brush has been removed from the bridge area on Folly Road. The Excavator and other pieces of equipment have been repaired and are ready to go. However, the Backhoe is not back in service yet, but will be soon.

## **VII. COMMENTS FROM THE PUBLIC**

Tina Vanasse spoke on behalf of some of the residents in the Long Beach area regarding their concerns with issues such as parking, safety and beach access. Members of the audience also expressed their concerns regarding these matters. Several suggestions were made such as “No Parking – Vehicles will be towed at owner’s expense” signs. The Town Manager stated that the Public Works department is planning on replacing the faded “No Parking” signs in this area. It was decided to include this as an agenda item at the next meeting (July 21<sup>st</sup>), which will have a full Board of Selectmen present, and the Code Enforcement Officer will be requested to attend.

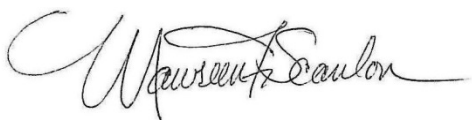
The matter of erosion in the Long Beach area was brought up. This includes the roadways and the beach itself. The Town Manager stated that the problem with the roadways is a drainage problem that the State is aware of, but refuses to address at this time. It doesn’t make sense for the town to spend the funds to repair the storm drains / culverts along the side roads because the State is unwilling to repair the ones along Route 114 which is where the town’s lead into. This would make matters worse by causing more damage to the town’s repaired sections.

Owen Williams expressed concern about the fence and mailbox at the end of Naomi Street that is blocking the view for vehicles exiting the street. It was noted that if this is in the State’s right-of-way, there is nothing that the town can do. If it is on a person’s private property, once again, there isn’t much that the town can do.

## **VIII. ADJOURNMENT**

Tim Mayberry made a motion to adjourn at 6:53 pm. It was seconded by Chris Parker. Motion carried with all in favor.

**Respectfully submitted,**

A handwritten signature in cursive script, appearing to read "Maureen F. Scanlon".

**Maureen F. Scanlon**  
**Town Clerk**