

MINUTES
SEBAGO BOARD OF SELECTMEN'S MEETING
6:00 PM
TOWN OFFICE
TUESDAY, JULY 21, 2020

ALL REGULAR BOARD OF SELECTMEN MEETINGS
ARE HELD THE 1ST AND 3RD TUESDAY OF EACH MONTH.

**Due to COVID-19 Public Participation was limited at this meeting.
Attendees were advised of the following requirements in order to attend:
To attend you and family members:
Must be healthy
Have not been in contact with anyone having or suspected of having COVID-19
Wear a mask
Practice social distancing**

**Newly Elected Board Members Ann Farley, Phil Lowe and Tim Mayberry
were sworn into office. Ann Farley (prior to),
Phil Lowe and Tim Mayberry (at the start) of this meeting.**

CALL TO ORDER

The meeting was called to order by Chairman, Tim Mayberry, at 6:00 pm.

I. ROLL CALL

Present: Selectmen; Edythe Harnden, Phil Lowe, Tim Mayberry and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Absent: Selectman Ann Farley

Guests present: Health Officer Helen Twombly, Catherine McIntire, Tina Vanasse, Public Works Director Scott Douglas, Lorane Umberhind, Tim Matthews, Claudia Lowe, Jack Coughlin, Code Enforcement Officer Brandon Woolley, Virginia Williams, Owen Williams, James Duchesne, Stephanie Duchesne, Marcia Christensen, Mike Bouffard

II. ADJUSTMENTS TO THE AGENDA

There were no adjustments to the agenda.

III. CONSENT AGENDA

A. Approval of the July 7, 2020 Selectmen's Meeting Minutes

Edie Harnden made a motion to approve the July 7, 2020 meeting minutes as presented. It was seconded by Chris Parker. Motion carried with three in favor and Phil Lowe abstaining from the vote.

B. Approve Warrants FY '20 - #52, #53, #54, #55

Edie Harnden made a motion to approve FY '20 Warrants #52, #53, #54 and #55 as submitted. It was seconded by Chris Parker. Motion carried with three in favor and Phil Lowe abstaining from the vote.

C. Approve Warrants FY '21 - #1, #2

Edie Harnden made a motion to approve FY '21 Warrants #1 and #2 as submitted. It was seconded by Chris Parker. Motion carried with three in favor and Phil Lowe abstaining from the vote.

IV. OLD BUSINESS

There were no "Old Business" agenda items.

V. NEW BUSINESS

A. Appointment of Chair – Board of Selectmen

Tim Mayberry made a motion to appoint Ann Farley as the Chair of the Board of Selectmen. It was seconded by Chris Parker. Motion carried with all in favor.

B. Appointment of Vice-Chair – Board of Selectmen

Edie Harnden made a motion to appoint Chris Parker as the Vice-Chair of the Board of Selectmen. It was seconded by Tim Mayberry. Motion carried with all in favor.

C. Signing of Disbursement Warrant

The Disbursement Warrant allows us to pay the town's bills.

Tim Mayberry made a motion to sign the Disbursement Warrant for Fiscal Year 2021. It was seconded by Phil Lowe. Motion carried with all in favor.

The Board proceeded to sign the Disbursement Warrant document.

D. Signing of the School Disbursement Warrant

The School Disbursement Warrant allows the school to pay their bills.

Chris Parker made a motion to sign the Disbursement Warrant for Fiscal year 2021. It was seconded by Tim Mayberry. Motion carried with all in favor.

The Board proceeded to sign the School Disbursement Warrant document.

E. Award Compactor Sale Bid

The Town Manager stated that no bids were received for the sale of the compactor. The Board directed the Town Manager to put it back out for bid with no minimum bid amount being set.

F. Award Suzuki Mini Van Bid

Two bids were received for the sale of the Suzuki Mini Van. They are as follows:

Chris Harrington bid \$1,000.00.

Alfred Harrington bid \$2,500.00

Tim Mayberry made a motion to award the bid to Alfred Harrington for the amount of \$2,500.00. It was seconded by Phil Lowe. Motion carried with all in favor.

G. Long Beach Issues

Tina Vanasse reviewed the issues/concerns that were brought up at the last meeting on behalf of the Long Beach Association for Code Enforcement Officer Brandon Woolley.

Health Officer, Helen Twombly, addressed Tina's concerns about several businesses in town where it has been noted that the employees are not wearing face masks. Helen also addressed concerns about people not wearing face masks on the town beach. She stated that she is not concerned as much about people that are outside, she is more concerned about people not wearing masks indoors.

Brandon Woolley stated that many of the concerns that have been brought up can be addressed through ordinances and enforcement. He has been addressing the matter of people putting fences up along the beachfront.

Brandon explained that the Board of Selectmen will be having a workshop at their next meeting in order to address the problems in the Long Beach area. (The workshop will be held on August 4th.)

Helen Twombly stated that she is concerned about dogs leaving fecal matter on the beach because of the e-coli that will go into the water. It was noted that dogs are not allowed on the beach and should also not be getting off boats and going onto the beach.

VI. REPORTS FROM TOWN OFFICIALS

A. Town Manager

- Had a request from a citizen that we recite the Pledge of Allegiance at our meetings? How would you like to proceed?

The Selectmen agreed to recite the Pledge of Allegiance at the start of their future meetings.

- Town Office resumed “normal practice” today. Appointments are no longer required, but face coverings are; and no more than 4 people will be allowed in the lobby at a time. This is due to our square footage of the lobby. If people do not comply, we will have no choice but to return to appointments only. We will still offer: curb-side, appointments, and mail service if people are uncomfortable coming to the office.
- Made and posted Bulky Waste Day flyers. Again; the date is August 15, 2020.
- Had a request that the Town maintain the property across from Four Seasons. This is tax-acquired property that the town retained. Is this something you would like the PW to take care of?

The Board of Selectmen determined that since this property is an empty lot, it is not required to be maintained, and it would not be a wise use of taxpayer money to do so, therefore no maintenance will be performed at this time.

- Received a check from MMA Worker’s Compensation Fund in the amount of \$1,063.00 as a result of our good loss experience and loss prevention programs.
- Have started calling members of the CIP Committee to ask if they would like to be re-appointed. It is a three-year term and they were appointed in 2017. We will be appointing them in August. I will need a member from the Board to serve.

None of the Selectmen volunteered to serve on the CIP Committee at this meeting. It will be re-addressed at a future meeting.

- I have distributed manuals, request forms and current CIP reserve amounts to Department Heads. This will give me time to review their requests with them prior to bringing them to the Board in Sept-October.
- Maine Municipal Association’s Elected Officials workshop will be held via Zoom on August 19, 2020 from 4:30 pm to 7:30 pm. If you are interested, let me know and I will sign you up. I will need to know what email address you wish to use.
- I will be on vacation the week of July 27th (which is next week).

B. Selectmen

Phil Lowe mentioned that a concern was brought to his attention about face masks not being worn during the recent School Budget Meeting (which was held immediately following the Annual Town Meeting) by several town employees. The Town Manager responded that these employees were located at the very back of the Town Hall building where the masks were removed for a break after the Town Meeting was held. The employees forgot to put the masks back on while they were amongst themselves. They have been spoken to and it will not happen again.

Edie Harnden asked when the school will be opening. Sebago School Committee Member Tina Vanasse stated that as far as she knows, at this time it is pretty much up to the municipalities. She will be talking to the School Superintendent about this soon (he has been on vacation). She personally would like to obtain input from the community and the staff before a decision is ultimately made by the Superintendent and the School Committee.

Chris Parker stated that he has seen tire marks going through the Douglas Mountain trails area where the roadway was illegally created. He suggested a cable be put up to prevent people from using it. Public Works Director Scott Douglas stated that he will put large boulders there to prevent access.

Tim Mayberry had nothing to report.

B. Department Heads

Public Works Director Scott Douglas reported that the Public Works department has been working on ditching and road repairs. More equipment repairs have also been done.

Helen Twombly reported that she has been working at the beach this summer and it has been very busy with boat activity and swimmers.

VII. COMMENTS FROM THE PUBLIC

Owen Williams stated that the rocks that are coming up through the pavement at the end of Naomi Street (the wooded side, not the water side) are really bad. Public Works Director Scott Douglas will take a look at the situation to see if it can be remedied.

Marcia Christensen stated her concerns about activities at the town beach. She explained that boats are pulling up to the beach with non-residents getting off to use the beach area, including their dogs. She suggested several different signs be installed and the hiring of a Sheriff on weekends. Helen Twombly mentioned that she was working the day that Marcia is referencing where the boats were pulling up to the beach and she determined that they were indeed town residents. Tim Mayberry stated that this will probably also be discussed at the workshop that is going to be held at the next meeting.

VIII. ADJOURNMENT

Tim Mayberry made a motion to adjourn at 7:10 pm. It was seconded by Chris Parker.
Motion carried with all in favor.

Respectfully submitted,

A handwritten signature in cursive script, reading "Maureen F. Scanlon". The signature is written in dark ink and is positioned above the printed name.

Maureen F. Scanlon
Town Clerk