

MINUTES
SEBAGO BOARD OF SELECTMEN'S MEETING
6:00 PM
TOWN OFFICE
TUESDAY, MAY 18, 2021

ALL REGULAR BOARD OF SELECTMEN MEETINGS
ARE HELD THE 1ST AND 3RD TUESDAY OF EACH MONTH.

**Due to COVID-19 Public Participation is limited:
Please wear a mask and practice social distancing.
Comments may be emailed to: townmanager@townofsebago.org**

***Reminder to the attending public:
Select board meetings are open to the public, but the public may not speak unless
recognized by the Chair or Vice Chair only during public comment.
Comment time is limited to 2 minutes per speaker.
Matters related to personnel will not be heard or discussed.***

CALL TO ORDER

The meeting was called to order by Chairman Ann Farley at 6:00 pm.

I. ROLL CALL

Present: Selectmen; Ann Farley, Edythe Harnden, Phil Lowe, Tim Mayberry and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Guests present: Helen Twombly, Paul Severino, Tina Vanasse, Bill Exley, Eric Hall, James Jansz, Paul White, Brandon Woolley

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at the start of this meeting.

III. ADJUSTMENTS TO THE AGENDA

Agenda Items Added:

New Business Agenda Item D – COVID Guidelines Discussion
New Business Agenda Item E – Broadband Discussion

IV. CONSENT AGENDA

A. Approval of the May 4, 2021 Selectmen's Meeting Minutes

Edie Harnden made a motion to approve the May 4, 2021 meeting minutes as presented. It was seconded by Phil Lowe. Motion carried with all in favor.

B. Approve Warrants #45 & #46

Ann Farley made a motion to approve Warrants #45 and #46 as submitted. It was seconded by Edie Harnden. Motion carried with all in favor.

V. OLD BUSINESS

There were no "Old Business" agenda items.

VI. NEW BUSINESS

A. Liquor License Renewal for Sportsman's Kitchen and Keg

The Town Manager stated that this is the standard procedure for the liquor license renewal process as requested by the Sportsman's Kitchen and Keg.

Ann Farley stated that she has some concerns regarding the parking on the street (Route 114) that has been occurring. She stated that the street is narrow in this area and the vehicles parked along the roadway make it a dangerous situation. Paul Severino, from the Sportsman's Kitchen and Keg, agreed that it is a hazardous situation and he does not like it either. However, without signage being put up by the town prohibiting it, he is unable to do anything about it, because it is technically not illegal and therefore not enforceable. He stated that he would welcome signage being installed prohibiting parking along the roadway. It was noted that this is a State road and therefore it would be the State, not the town, that would approve the installation of signage in this area. The Town Manager will communicate with the State regarding the town's request for signage prohibiting parking along the roadway.

Ann Farley made a motion to grant the renewal of the Liquor License for the Sportsman's Kitchen and Keg. It was seconded by Phil Lowe. Motion carried with four in favor and one opposed.

The Board proceeded to sign the Liquor License document.

B. Special Amusement Permit Renewal for Sportsman's Kitchen and Keg

The Town Manager stated that this is for the renewal of their permit allowing them to provide live entertainment at the Sportsman's Kitchen and Keg. Paul Severino explained that the live entertainment that they provide has been an acoustic guitar player with no amplification. Essentially it is dinner music that people enjoy listening to and is not loud. Code Enforcement Officer Brandon Woolley confirmed that there are different levels of special amusement entertainment mentioned in the town's ordinance, but the permit for the Sportsman's Kitchen and Keg is for an acoustic guitar without amplification. Health Officer Helen Twombly mentioned that a lot of the issues that were

addressed by her over the past year at the Sportsman's Kitchen and Keg were COVID related. She stated that Paul Severino has addressed all of her concerns and continues to address any issues that arise. Paul reviewed the hours of operation and what they potentially plan to offer for entertainment this year.

Phil Lowe made a motion to grant the renewal of the Special Amusement Permit for the Sportsman's Kitchen and Keg. It was seconded by Chris Parker. Motion carried with four in favor and one opposed.

The Board proceeded to sign the Special Amusement Permit document.

C. Community Farmer's Market Discussion

Zoe Greene reviewed the plans for this year's Community Farmer's Market and asked for the Board's approval to move forward with the plans. The season will run from June thru September. She reviewed items that are being improved upon such as some signage and a request from vendors for a Porta-potty to be made available. It was noted that in the past the library has allowed the use of their restrooms for vendors and patrons of the market. There was some discussion on the location where the Board will allow a Porta-potty to be placed. The Board gave their approval to proceed with the plans as outlined by Zoe.

D. COVID Guidelines Discussion

The Town Manager stated that she asked Health Officer Helen Twombly to address the Board regarding the State's COVID guidelines that are significantly changing starting next Monday. This will directly impact the procedures that will be practiced at the Annual Town Meeting next Tuesday night. There was some discussion amongst the Board regarding whether or not to still require the wearing of face masks at the Town Meeting and by town employees and customers on town owned properties as of next Tuesday. Helen stated that the State has told people that they no longer are required to wear face masks if they have been vaccinated. As a matter of fact, even if a person has been vaccinated and they are exposed to someone that has not been, they are still safe from getting the COVID virus. Therefore, people will be resistant to continuing to wear face masks when the State says that they are no longer required to do so. Helen reminded the Board that the State is following what the Federal CDC (Center for Disease Control) says and that we have been following along with what the State says. She suggested that we should continue to do so.

Ann Farley made a motion to allow staff and customers to follow the State's guidelines. It was seconded by Phil Lowe. Motion carried with four in favor and one opposed. It was noted that people can still wear face masks if they choose to do so, but they will not be required to, unless the situation changes and the State mandates them again.

E. Broadband Discussion

Interim Broadband Committee Chairman Eric Hall explained that the committee is currently focusing on sending out a digital outreach survey through different venues that will help to assess the levels of service being provided and identify some of the problems with that service.

Bill Exley stated that he is a trustee of the library and represents the library on this committee. He explained that there is a lot of funding that is going to be made available for improving Broadband internet connectivity and speeds. However, we need to have data available to present to the State and the federal government in order for us to access those funds. This survey will help to comprise the necessary data.

Phil Lowe stated that he is also a member of this adhoc committee and asked that the Board consider funding, up to \$1,000, for a mass mailing in order to assure that all residents have the opportunity to respond to the survey. There was some discussion on several ideas how this can be accomplished.

Michele Bukoveckas reminded everyone that we are still part of the regional broadband committee with GPCOG (Greater Portland Council of Governments). She updated the Board on what that committee is doing.

Ann Farley made a motion to grant the town's Broadband Committee funding up to (not to exceed) \$1,000 for the mailing of the survey. It was seconded by Tim Mayberry. Motion carried with three in favor and two opposed. It was noted that a better idea of the potential cost will be disclosed at the next Selectmen's meeting.

VII. REPORTS FROM TOWN OFFICIALS

A. Town Manager

- Helen Twombly - met with members of the Sebago Days Committee and the final decision was made to move forward with plans to hold Sebago Days activities, we will supply masks and hand sanitizer for vendors and attendees.

If there should be severe changes in COVID-19 positive cases and/or hospitalizations or deaths, I reserve the right to cancel the event. We will ask attendees to keep as much social distancing as possible. Please contact me with any questions or concerns, as always thank you for your continued support.

- Thank you to the Sebago Lions for their donation of 3 state flags. Your generosity is much appreciated. We have not let our dream of installing and displaying the 6 branches of the military flags at the Veteran's Park go (COVID put it on hold). Hopefully, in the near future we will be moving forward in a joint venture.

- The gas tank on the roll-off truck was rusted and leaking fuel and needed to be replaced. This was about a \$1,600 cost. As well, the backhoe needed a coil repair in the ball park of \$650. Do you wish to pay for these from CIP or at least the roll off repair?

Tim Mayberry suggested not taking these costs out of CIP in order to get a true number on repair costs in the operating budget.

- Scott stated that he will be ditching Decker Mountain, Douglas Mountain, and then Dyke Mountain in the coming week after the sweeping and grading is complete.
- The public works truck driver/laborer position has been posted and will remain posted until the ideal candidate is found.
- Initial rules for the ARPA have been issued (151 pages). MMA is reviewing these rules which will spell out how the funds may be used and will be offering webinars on analysis and guidance on accessing the funds in the very near future.
- The new edition of the 'Sup Sebago newsletter has been distributed for your review and approval. This will be posted on the town's website and throughout town.
- Town Meeting is next Tuesday (May 25th) at 6:00 pm.

B. Selectmen

Phil Lowe had nothing to report.

Edie Harnden had nothing to report.

Tim Mayberry had nothing to report.

Chris Parker had nothing to report.

Ann Farley asked if the Public Works Director has contacted the State about replacing the channel markers at the beach. The Town Manager responded that he has a call into the State, but has not received a call back yet.

Ann Farley asked if Folly Road has been graded yet. The Town Manager responded that she believes it has been done.

C. Department Heads

Health Officer Helen Twombly reported that she has been picking up several bags that have been left along the side of the road in the Long Beach area that contain fecal material. She does not believe it is animal waste and wants the Board to be aware of it. Apparently, they have also

been found in other areas of town. If this continues, it will have to be addressed as a health concern.

Helen expanded on the fact that Sebago Days is planned to take place this year and what concerns are being addressed.

Town Clerk Maureen Scanlon reported that ballots have arrived for the Municipal Election and the School Budget Validation Referendum Election being held on June 8th at the Town Hall building. Absentee ballots for the Municipal Election are now available; however, the absentee ballots for the School Budget Election will not be available until next Wednesday after the School Budget meeting is held next Tuesday night. She has also posted the Warrants for the Town Meeting, the School Budget Meeting and the Notices of Elections with sample ballots for both of the aforementioned June 8th elections on the town's website.

VIII. COMMENTS FROM THE PUBLIC


Tina Vanasse mentioned that the Long Beach Association worked with the DOT (Department of Transportation) to obtain signage in the Long Beach area to help to deter speeding. She offered to look into the matter of obtaining signage prohibiting parking along the roadway that was discussed under New Business agenda item A. The Board accepted her offer and thanked her for offering to do so.

Paul White reported that he is the Chairman of the Planning Board and they have the matter of the Tiki Bar for the Sportsman's Kitchen and Keg coming before them for approval soon. Considering the fact that the Board of Selectmen has just approved the renewal of their liquor license, he wanted to know if their license would also pertain to the proposed continuance of the Tiki Bar. It was noted that the Tiki Bar was allowed in an effort to allow the Sportsman's Kitchen and Keg to survive during the COVID crisis and the town supports local businesses. It was also noted that the Tiki Bar is included in the Liquor License that was approved by the Board of Selectmen. It will now be sent for State approval by the Sportsman's Kitchen and Keg. Paul Severino mentioned that the summer months are very important in order to help his business get through the winter months. He stays open during the winter is for the locals to enjoy and to keep several key staff members working year-round.

VIII. ADJOURNMENT

Phil Lowe made a motion to adjourn at 7:02 pm. It was seconded by Chris Parker. Motion carried with all in favor.

Respectfully submitted,



Maureen F. Scanlon
Town Clerk