

MINUTES
SEBAGO BOARD OF SELECTMEN'S MEETING
6:00 PM
TOWN OFFICE
TUESDAY, JUNE 1, 2021

ALL REGULAR BOARD OF SELECTMEN MEETINGS
ARE HELD THE 1ST AND 3RD TUESDAY OF EACH MONTH.

Reminder to the attending public:
Select board meetings are open to the public, but the public may not speak unless recognized by the Chair or Vice Chair only during public comment.
Comment time is limited to 2 minutes per speaker.
Matters related to personnel will not be heard or discussed.

CALL TO ORDER

The meeting was called to order by Chairman Ann Farley at 6:00 pm.

Before the start of the meeting, Chairman Ann Farley thanked Edie Harnden for all she has done as a member of the Select Board (and General Assistance Administrator). She then presented her with a card and floral garden arrangement from the Board and town staff members in honor of her official retirement from service to the community. The Town Manager and the other Selectmen also thanked Edie for all of her support. A hearty round of applause ensued for Edie.

I. ROLL CALL

Present: Selectmen; Ann Farley, Edythe Harnden, Phil Lowe, Tim Mayberry and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Guests present: Philip Strike, Brandon Woolley

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at the start of this meeting.

III. ADJUSTMENTS TO THE AGENDA

There were no adjustments to the agenda.

IV. CONSENT AGENDA

A. Approval of the May 18, 2021 Selectmen's Meeting Minutes

Phil Lowe made a motion to approve the May 18, 2021 meeting minutes as presented. It was seconded by Ann Farley. Motion carried with all in favor.

B. Approval of the May 25, 2021 Annual Town Meeting Minutes

Phil Lowe made a motion to “table” the approval of the May 25, 2021 Annual Town Meeting minutes until the next regularly scheduled Selectmen’s meeting. It was seconded by Chris Parker. Motion carried with all in favor.

C. Approve Warrants #47, #48

Ann Farley made a motion to approve Warrants #47 and #48 as submitted. It was seconded by Chris Parker. Motion carried with four in favor and Edie Harnden abstaining from the vote.

V. OLD BUSINESS

There were no “Old Business” agenda items.

VI. NEW BUSINESS

A. Long Beach/Route 114 Parking Issues

The Town Manager explained that she contacted the State regarding the need for the placement of “No Parking” signs along Route 114 in the Long Beach area. She was informed that a Parking ordinance needs to be in place and then the State would install the first set of signs. She proceeded to inform the Board of the town’s existing Parking ordinances. She suggested fine tuning and combining two of the ordinances in order to address the problem in the Long Beach area. This ordinance is one that can be adopted by the Board of Selectmen instead of waiting to be approved at the Annual Town Meeting next year. The Town Manager will work on making amendments to the ordinance and bring it back for approval by the Board before being presented at a Public Hearing and subsequently adopted.

B. Signing of the “Notice of Amounts Approved for the Sebago School Budget” to be Voted on June 8, 2021 Referendum

The Town Manager stated that this is the document that will be posted in the voting booths on June 8th. It defines what was approved at the School Budget meeting last Tuesday night and lets voters know the dollar amount that they are voting on. It must be signed by the Municipal Officers.

Ann Farley made a motion to approve the amounts that were adopted at the School Budget meeting. It was seconded by Phil Lowe. Motion carried with all in favor.

The Board proceeded to sign the “Notice of Amounts Approved for the Sebago School Budget” document.

C. Schedule the Hazardous Waste Day – July 31, 2021 Discussion

The Town Manager reported that she contacted the company to schedule this year's Hazardous Waste Day that was approved at the Annual Town Meeting. They only had one Saturday available which is July 31st. She has it tentatively scheduled on that date from 9:00 am to 12:00 pm pending the Board's approval.

The Board gave their approval for the Town Manager to confirm the scheduling of the Hazardous Waste Day at the Transfer Station on Saturday, July 31, 2021 from 9:00 am to 12:00 pm.

VII. REPORTS FROM TOWN OFFICIALS

A. Town Manager

- The Broadband Planning Grant application has been sent out and received by ConnectME. A huge thank you to Allen Crabtree for completing the grant application and all committee members for their input.
- The Broadband survey and speed test are posted on the Town's website, I strongly encourage the public to fill out the survey and take the test. The more responses we receive the greater the chance to receive funding and improve broadband throughout Sebago.
- I checked into moving the Porta Potty from the ball field to the school for the Community Market, there is no cost associated with moving it, they just need a few weeks' notice so they can plan it.
- June 2 (tomorrow), I will be attending a webinar on how to access the American Rescue Plan Act (ARPA) funds and the reporting requirements. The latest update shows that Sebago will receive roughly \$193,159.00. I will be asking if funds could be used to install a well and bathroom at the transfer station.
- Friday (June 4), I will be attending a webinar for the Maine West Broadband Summit.
- Friday (June 4), I will be attending a meeting to discuss the Long Hill drainage project which will be occurring this summer.
- The Lions Club has discussed the new tree for the hill in front of the Town Office/Town Hall. They would like to plant an American Red Maple (acer rubrum). It will add color in the spring and fall. I will be asking Public Works to assist by digging the hole for the tree...thoughts, comments?

The Board agreed that this is a good idea.

- I will be running the ad again this week for a Public Works Truck Driver/Laborer.
- A huge and heartfelt thank you to Ben McKenney and family, Michelle Johnson and her daughter, Mandy Dearborn and family, Davey Crawford and Courtney Parker, and Alan Greene's family for the flag placements on Veteran's graves.
- Mike O'Donnell will be presenting the revaluation schedules and tables at the July 6, 2021 BOS meeting.
- The front office will be closing for 1 hour (9:30am-10:30am) next Thursday (June 10) for the office staff to receive training on Trio web. In addition, the front office will be closing at noon, on Wednesday, June 30, 2021 for the year end process. Notices for both will be posted.

B. Selectmen

Phil Lowe mentioned that Anderson Road has not been graded yet and is in need of it.

Edie Harnden read aloud a statement she composed thanking the citizens of Sebago, her husband, the town's staff and the many volunteers that have supported her over the past twelve years.

Edie reported that Helen Twombly is still finding bags of fecal material along the road. Her husband has expressed concern about her picking them up to dispose of them. Edie expressed concern about the need to address this matter as soon as possible. There was some discussion on this problem.

Edie thanked everyone for the beautiful gift.

Tim Mayberry had nothing to report.

Chris Parker addressed Phil Lowe's comment about the grading that still needs to be done on Anderson Road. He stated that all the dirt roads need to be graded, but there are still only two full-time employees in the Public Works department and Scott Douglas recently had to fill in at the Transfer Station. So, things are understandably behind schedule. The Town Manager stated that they are planning on grading this week.

Ann Farley had nothing to report.

C. Department Heads

Town Clerk Maureen Scanlon reported that we are ready for the elections being held next Tuesday from 8:00 am to 8:00 pm at the Town Hall building.

Maureen explained that the staff training session next Thursday morning is a refresher course on a new web-based program. The staff attended a previous training on this program; however, there have been delays in the company's launching it to "go live". They are planning on moving forward soon, so we want to brush up on our training before they do.

VIII. COMMENTS FROM THE PUBLIC

Phil Strike commented on the parking problem in the Long Beach area. He asked if violator's vehicles will be towed. The Board responded that illegally parked vehicles will be towed. (Once the ordinance has been adopted and the signs have been installed.)

Phil Strike mentioned that the Porta Potty at the town beach needs hand sanitizer. There was some discussion on obtaining some for this use.

Phil Strike suggested that a simple boat wash station be set up at the town beach.

IX. Executive Session, Pursuant to Title 1 § 405 (6) (A) Personnel Matters

Ann Farley made a motion to go into Executive Session, pursuant to Title 1 § 405 (6) (A) for a personnel matter at 6:34 pm. It was seconded by Phil Lowe. Motion carried with all in favor.

The Board returned to regular session at 7:30 pm with no action taken during the Executive Session.

X. ADJOURNMENT

Tim Mayberry made a motion to adjourn at 7:31 pm. It was seconded by Phil Lowe. Motion carried with all in favor.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Maureen F. Scanlon".

Maureen F. Scanlon
Town Clerk