

MINUTES
SEBAGO BOARD OF SELECTMEN'S MEETING
6:00 PM
TOWN OFFICE
TUESDAY, JUNE 15, 2021

ALL REGULAR BOARD OF SELECTMEN MEETINGS
ARE HELD THE 1ST AND 3RD TUESDAY OF EACH MONTH.

Reminder to the attending public:
Select board meetings are open to the public, but the public may not speak unless
recognized by the Chair or Vice Chair in their absence.
Except during a public hearing, comment time is limited to 2 minutes per speaker
during public participation.
Matters related to personnel will not be heard or discussed.

PUBLIC HEARING: AMENDMENTS TO THE TOWN OF SEBAGO PARKING ORDINANCE

Chairman Ann Farley called the Public Hearing to order at 6:00 pm.

Ann Farley explained that the town's Parking Ordinance has been amended in order to address on-street parking safety concerns.

Town Manager Michele Bukoveckas reviewed the changes to the proposed amended Parking Ordinance.

There were no comments or questions from the public regarding this matter.

The Public Hearing was closed at 6:05 pm.

CALL TO ORDER

The meeting was called to order by Chairman Ann Farley at 6:06 pm.

On behalf of the Board, Ann Farley welcomed Charles F. Frechette as the newly elected Selectman.

I. ROLL CALL

Present: Selectmen; Ann Farley, Charles F. Frechette, Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Absent: Selectmen; Phil Lowe, Tim Mayberry

Guests present: Scott Douglas, Philip Strike, Helen Twombly, Edie Harnden

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at the start of this meeting.

III. ADJUSTMENTS TO THE AGENDA

Agenda Item Added: New Business Agenda Item G – Appointments of Registrar of Voters and Ballot Clerks

IV. CONSENT AGENDA

A. Approval of the May 25, 2021 Annual Town Meeting Minutes

Due to the fact that there was not a quorum of Board members that were in attendance at the Annual Town Meeting the approval of the minutes was “tabled” until the next regularly scheduled meeting. (Recorder’s Note: Charles Frechette was not a Selectman at that time.)

B. Approval of the June 1, 2021 Board of Selectmen Meeting Minutes

Due to the fact that there was not a quorum of Board members that were in attendance at the June 1, 2021 Selectmen’s Meeting the approval of the minutes was “tabled” until the next regularly scheduled meeting. (Recorder’s Note: Charles Frechette was not a Selectman at that time.)

C. Approve Warrants #49, #50

Due to the fact that there was not a quorum of Board members that have reviewed Warrants #49 and #50 the approval of them was “tabled” until the next regularly scheduled meeting. (Recorder’s Note: Charles Frechette was not a Selectman during the time they were processed.)

V. OLD BUSINESS

There were no “Old Business” agenda items.

VI. NEW BUSINESS

A. Approval of Amended Town of Sebago Parking Ordinance

Ann Farley suggested that the Portland Press Herald should be removed from Section 15: Certification and Public Notice, due to the fact that this publication is not widely subscribed to by residents in this area.

Ann Farley made a motion to remove the Portland Press Herald from Section 15: Certification and Public Notice. It was seconded by Chris Parker. Motion carried with all in favor.

Recorder’s Note: The publication for the Certification and Public Notice as referenced in Section 15 was changed to the Your Weekly Shopping Guide which is delivered for free to all residents in this area.

Chris Parker made a motion to approve/adopt the proposed Parking Ordinance as presented. It was seconded by Charles Frechette. Motion carried with all in favor.

B. Appointment of Tina Vanasse to the Planning Board – Term 5 years

Ann Farley made a motion to appoint Tina Vanasse to the Planning Board for a five-year term. It was seconded by Chris Parker. Motion carried with all in favor.

C. Appoint Chair and Vice Chair for Board of Selectmen

Chris Parker made a motion to appoint Ann Farley as Chair for the Board of Selectmen. It was seconded by Charles Frechette. Motion carried with all in favor.

Charles Frechette made a motion to appoint Chris Parker as Vice Chair for the Board of Selectmen. It was seconded by Ann Farley. Motion carried with all in favor.

D. Appointment of Health Officer – Helen Twombly

Chris Parker made a motion to appoint Helen Twombly as Health Officer (for a one-year term). It was seconded by Charles Frechette. Motion carried with all in favor.

E. Signing of the FY 21-22 Disbursement Warrant

The Town Manager explained that the Disbursement Warrant, which is approved by the Board of Selectmen, allows us to pay the town's bills.

Ann Farley made a motion to approve the FY 21-22 Disbursement Warrant. It was seconded by Charles Frechette. Motion carried with all in favor.

The Board proceeded to sign the FY 21-22 Disbursement Warrant document.

F. Signing of the FY 21-22 School Disbursement Warrant

The Town Manager explained that the school is considered a department of the town. Therefore, the School Disbursement Warrant, which is approved by the Board of Selectmen, allows the school to pay their bills.

Ann Farley made a motion to approve the FY 21-22 Disbursement Warrant. It was seconded by Chris Parker. Motion carried with all in favor.

The Board proceeded to sign the FY 21-22 School Disbursement Warrant document.

G. Appointments of Registrar of Voters and Ballot Clerks

The Town Manager stated that Maureen Scanlon needs to be re-appointed as the Registrar of Voters and proceeded to read aloud the names of the Election Ballot Clerks that also need to be re-appointed.

Ann Farley made a motion to appoint Maureen Scanlon as the Registrar of Voters and the Ballot Clerks as read by the Town Manager. It was seconded by Charles Frechette. Motion carried with all in favor.

VII. REPORTS FROM TOWN OFFICIALS

A. Town Manager

- As recommended at a prior meeting, suggestions for renaming the 'Sup Sebago monthly newsletter are being sought out.

A copy of the next edition of the newsletter was submitted for approval by the Board.

- The front office will be closing at noon, on Wednesday, June 30, 2021 for the year-end process. Notices have been posted.
- Our insurance premium has gone up to \$49,104k. This is \$3k more than we budgeted. We have looked at other carriers, but our losses over the last couple of years have caused the increase.
- LD 1642, originally entitled "An Act to Allow Affirmation of a Local Option Referendum by the Municipal Officers or County Commissioners" was enacted by the Legislature and signed into law by Governor Mills on Thursday, June 10th as Public Law 2021, chapter 137. This new law essentially creates a grandfathering provision to put into place a statement that "...the results of any local option election conducted prior to January 1, 1977 in favor of a local option question pursuant to former Title 28, section 101 approving the issuance of licenses for the sale of liquor for on-premises consumption at any type of licensed establishment on Sundays or on days other than Sundays are deemed to be evidence that the municipality approved the issuance of licenses for the sale of liquor for on-premises consumption by all types of licensed establishments on those days..." The restrictions in place for on-premises consumption for everyday of the week is resolved by this new law. Sebago is all set, so no further action is required by the Board, or by Referendum.
- July 4th falls on a Sunday this year, so Public Works will be taking Monday, July 5th as their holiday, and the office staff will receive an additional day's pay. The Transfer Station, per past practice, is only closed on Thanksgiving and Christmas Day.
- Public Works has received two awards for safety: One combination Safety and Housekeeping and the other is the White Glove Award for Superior Housekeeping....

- MMA (Maine Municipal Association) is once again conducting their Elected Officials Workshop. This year there are two options: One is a webinar on June 24th from 4pm to 7:30pm, the second is an “in person” workshop on August 18th from 4:30pm to 8:30pm. If you are interested in attending, please let me know which date to sign you up for.
- What do you wish to do about boats parking on the beach? The topic is here again, and last year the signs (\$1,100) ended up missing. I agree with no boats as it is a safety issue, but propose that we make our own laminated signs (also for “no swimming in the channel”). If they are removed, we can easily install new ones. I have also heard a suggestion of placing rocks on the edge to avoid boat parking. Thoughts?
Comments?

There was some discussion on this matter with input from Health Officer / Beach Attendant Helen Twombly on observations she has made that are cause for concern. These concerns included issues of boating safety and dogs on the beach. Helen submitted a letter addressed to the Selectmen reporting her concerns. A copy of this letter is attached to and does hereby become a part of the original set of these minutes.

After discussion on this matter, it was agreed to post several laminated “Per order of the Board of Selectmen” compliance signs at the beach. It was also noted that non-motorized small boats such as kayaks, canoes and paddleboats will continue to be allowed on the beach.

- A reminder that the Assessors will be attending the next meeting on July 5th. It is important that all Selectmen attend this meeting in order to consider their recommendations for moving forward with the Revaluation process.
- I will be on vacation next week.

B. Selectmen

Charles Frechette had nothing to report.

Chris Parker brought up the matter of the Roll-off truck that is used to move the dumpsters around at the Transfer Station possibly needing substantial repairs which may warrant replacing it with a new truck instead of performing the repairs on the old truck. Funding options to replace the truck were discussed. Also discussed was the idea of having the materials that are currently hauled to Bridgton by this truck, being processed by an organization called “Dirt Direct” at the Town Garage Pit.

Ann Farley had nothing to report.

C. Department Heads

Town Clerk Maureen Scanlon reported that the June 8th Municipal and School Budget Validation Referendum elections went well at the Town Hall voting location. One hundred and thirty-eight ballots were cast. There were three very successful "Write-In" campaigns which resulted in vacant positions being filled. However, public notification of the election results was delayed until the next business day in order to allow for the "Write-In" candidates to be contacted and formally accept the positions.

Health Officer Helen Twombly reported that the issue of bags with fecal materials being left along the roadways has been addressed and resolved.

Public Works Director Scott Douglas reported that they are currently working on grading the dirt roads. He also mentioned that there is still an opening in the Public Works department for another employee with a CDL license.

Phil Strike will become the EMA Director on July 1st. He updated the Board on the transition process of his taking over the position from Jason Schoolcraft.

VIII. COMMENTS FROM THE PUBLIC

Phil Strike submitted a letter to the Board from his fiancée regarding her concerns about what she considered unprofessional actions by several Planning Board members at their meeting last week. The Board acknowledged receipt of this letter and will consider it.

Edie Harnden stated that today was her last day as the town's General Assistance Administrator and that Desirae Lyle will be taking over the position.

Ann Farley made a motion to appoint Desirae Lyle as the town's General Assistance Administrator. It was seconded by Chris Parker. Motion carried with all in favor.

IX. ADJOURNMENT

Chris Parker made a motion to adjourn at 6:54 pm. It was seconded by Charles Frechette. Motion carried with all in favor.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Maureen F. Scanlon".

Maureen F. Scanlon
Town Clerk