

**TOWN OF SEBAGO
BOARD OF SELECTMEN MEETING MINUTES
PUBLIC HEARINGS 5:30 PM & 6:00 PM
SELECTMEN MEETING 6:30 PM
TOWN HALL BUILDING
TUESDAY, FEBRUARY 21, 2023
ALL REGULAR BOARD OF SELECTMEN MEETINGS
ARE HELD THE 1ST AND 3RD TUESDAY OF EACH MONTH.**

Reminder to the attending public: Select board meetings are open to the public, but the public may not speak unless recognized by the Chair or Vice Chair and only during public comment. Comment time is limited to 2 minutes per speaker. Matters related to personnel or Boards will not be heard or discussed.

CALL TO ORDER

The meeting was called to order by Chairman Phil Lowe at 5:33 PM.

I. ROLL CALL

Present: Selectmen; Phil Lowe, Barry Jordan, Charles Frechette, Mark Roy, and Scott Douglas, Town Manager
Maureen Scanlon, Town Clerk and Recorder Letitia M. Genest

Guests present: Claudia Lowe, June Allen, Donelle Allen, Nancy Thompson, Christine Jordan, Kelly Hale, Douglas Newton, Mary MacKinnon, Kerry Tottle, Cindy Wilson, Cynthia Hoard, James Palmer, Richard Spencer, Erin Caren, Mike Caren, Eric Shute, Patricia Taylor, Shannon St.Peter, Marie Brume, Carmen Leighton, Parker Brown, Wendy Newcomb, Kim Colson, Bev Vucson, Frank Merritt, Lisa Douglas, Ann Farley, Susan Gassett, Linda Boody, Kevin Hale, Cathleen Griffin, David Heath, Alan Greene, Terri Welch, David Welch, Deb Ross, Chris Ross, Michael Cyr, Anne McMahon, Joe McMahon, Sue Newton, Jim & Marjie Jansz, Darin Shaw, Brenda Merritt, Bob Laliberte, Marcy Laliberte, Rick Dennen, Phil Strike, Deborah Howard, Susan Farrell, Michael Farrell, Eric Borg, Bruce Hart, Phillip Hook, Tina Libby-Hook, Richard Hook, Alan Herrick, Kerry Herrick, Marcia Christensen, Paul White, Lucile P. Matthews, Andrew Plummer, Tina Vanasse, CEO Brandon Woolley,

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited at the start of this meeting.

III. ADJUSTMENTS TO THE AGENDA

- A. Phil Lowe clarified that the meeting was indeed being held at the Town Hall after some confusion on the language on the agenda and other material.
- B. Item B under Consent Agenda will be tabled for the night, minutes will be available at the next Selectmen's meeting.

IV. CONSENT AGENDA

A. Approval of the February 6, 2020 Executive Session Meeting Minutes

Mark Roy made a motion to approve the February 6, 2023 Executive Session Meeting Minutes. Scott Douglas seconded the motion. Motion carried with all in favor.

B. Approval of the February 7, 2020 Selectmen's Meeting Minutes

February 7, 2023 Selectmen's Meeting Minutes will be tabled at this time. They will be ready for approval on the March 7, 2023 Selectmen Meeting.

C. Approval of the February 13, 2023 Executive Session Meeting Minutes

Charles Frechette made a motion to approve the February 13, 2023 Executive Session Meeting Minutes. Barry Jordan seconded the motion. Motion carried with all in favor.

D. Approval of the FY 23 Warrant Weeks 31 & 32

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Scott Douglas made a motion to approve Fiscal Year 23 warrants, weeks 31 & 32. Mark Roy seconded the motion. Motion carried with all in favor.

V. REPORTS FROM TOWN OFFICIALS

A. Department Heads: Public Works

Jim Palmer reported that the roads were posted on Friday, February 15th. Everything is going well and he will be attending Thursday's CIP Meeting.

VI. OLD BUSINESS

A. Approval of Town Warrant

Phil Lowe asked if there was any discussion needed on the Town Warrant that was presented earlier. No discussion. Barry Jordan made a motion to approve the Town Warrant. Charles Frechette seconded. Motion carried with all in favor.

Phil Strike asked the board if there should be the language "NOT TO EXCEED" added in each article to keep as a place mark, to hold contractors and or bidders honest. Phil Lowe stated at this point the language will stay as written for the Town Warrant Articles. Mark Roy commented the amounts are transparent and the bid process will state said costs.

Phil Lowe retracted the motion to accept the Town Warrant as written due to the removal of Article 9. Phil made the motion to accept the Town Warrant as written striking Article 9 (thanks to Phil Strike) from the official Town Warrant to be presented at Special Town Meeting. Scott Douglas seconded. Motion carried with all in favor. Town Warrant will be signed by all Selectmen and posted on Thursday, February 23, 2023.

B. Authorization for Town Manager to sign Purchase Contract for New Fire Truck

Phil Lowe commented that the information requested from Phil Strike has been supplied and will be discussed at tomorrow's CIP meeting. More money is needed for the engine that is up for renewal. Phil Strike has presented a great argument to save the Town money by locking in a price for two years in advance via said contract. Phil Lowe stated that his understanding by reading over the contract is there is a down payment needed right away.

Phil Strike replied that there is no down payment needed. No payment due until the truck is delivered. The down payment was an option to save additional costs. By signing the contract, the Town is looking to save 20% within the next nine months.

Phil Lowe commented that CIP needs to sit as a board to go through all those numbers as well as the interest that would be earned on that money if the contract isn't signed. No final decision will be made until after all budget numbers have been seen.

Barry Jordan stated that the CIP Committee will look over the possibility of utilizing the \$350,000.00 that is currently allocated to Engine #3 be utilized for the purchase of the new truck. Barry and Phil Lowe asked Phil Strike to reach out and see if the company would be willing to extend the contract price for an additional 30 days, as language in the contract stating "at the seller's option, could extend the purchase price for an additional 30 days".

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Discussion between the board, Phil Strike, and Alan Greene on whether the truck needs to be voted upon for purchase, or fund it via shuffling monies from same department like lines. Phil Lowe stated he will get back to everyone with an answer.

C. Public Works Garage/EMS Building Well Discussion

Jim Palmer reported that during the dry spell a few years back, the Public Works well went dry from just washing trucks. If EMS starts pulling off of their well, they will not have a well. Currently the well pumps 2.1 gallons a minute. There is always the option to hydro fracture at \$6,000.00 - \$7,000.00, with no guarantee it will work. Well Built Wells gave an estimate two years ago of \$11,000.00 to put another 200ft of casing on the existing well.

Phil Strike commented he spoke with Ben from Well Built Wells, he will be coming this coming week to look at options for locations of a new well, and the possibility of using one well to supply two buildings. He will report back with the data.

VII. NEW BUSINESS

A. Appointment of Registrar of Voters

Maureen Scanlon made the recommendation to appoint Town Clerk Letitia as the Registrar of Voters effective until June of 2025. Mark Roy made the motion to appoint Mrs. Genest as the Registrar of Voter until 2025. Barry Jordan seconded the motion. Motion carried with all in favor.

B. Annual Town Report Dedication Discussion

Maureen Scanlon reminded the board that she is still waiting on receiving everyone's recommendations for the Town Report Dedication.

C. Authorization for Town Manager to consult with Legal Counsel on Human Resource Matters

Phil Lowe stated this was talked about during Executive Session due to the Town having a whole new administration. Legal would be used to give direction to staff as needed to include training needed to be 100% legally correct on fundamentals as well as preparing paper work. Phil Lowe made a motion to expand legal authority to administration (Town Manager) with regard to personnel matters. Mark Roy seconded the motion. Motion carried with all in favor.

D. Hazardous Waste Day or Bulky Waste Day Discussion

Maureen Scanlon provided the board with a handout stipulating the cost of Hazardous Waste and Bulky Waste Day for 2020 and 2021. Discussion from board members and the public on ways to implement a system in the near future to alleviate abuse of this day. After said discussion, Bulky Waste Day was decided upon by the board. Maureen stated that she will be looking for a Saturday at the end of July or beginning of August for Bulky Waste Day.

Phil Lowe made the motion to do Bulky Waste Day with the stipulation of not allowing tires or boats, with a budgeted amount of \$6,500.00. Mark Roy seconded the motion. Motion carried with all in favor.

VIII. REPORTS FROM TOWN OFFICIALS

A. Town Manager

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There is nothing new to report. Weekly meetings with CIP and the Budget Committee continue.

B. Selectmen

Phil Lowe-nothing to report.

Barry Jordan- Sent an email to Donelle Allen, School Committee Member in reference to the emergency lights down at the school zone. Donelle acknowledged receiving the email and will fill out the form. He and Phil Lowe were invited to the School Board Meeting and will be attending.

Charles Frechette- nothing to report.

Mark Roy- nothing to report.

Scott Douglas-nothing to report.

C. Department Heads: CEO, FIRE, EMA, EMS, TOWN CLERK, REC, ACO,

CEO Brandon Woolley-nothing to report.

Fire Chief Phil Strike-nothing to report.

EMA Director Phil Strike- Still no update on the Declaration. The County is coming up \$130,000.00 short for meeting the 1.3-million-dollar threshold.

EMS Anita Chadbourne was not present.

Town Clerk Letitia M. Genest- Eleven Automatic Foreclosure notices have been sent out, six remain outstanding. 64 dogs remain unregistered.

Recreation Director Leslie Hayes was not present.

General Assistance was not present.

Animal Control Officer Richard Guilbault was not present.

Health Officer Helen Twombly was not present.

D. Committees-Broadband Report from Chairman Jerry Holt

Cumberland County Digital Inclusion Coalition – Cumberland County has created a coalition of county partners to provide access to the Internet for citizens who have inadequate bandwidth, or none at all. This is not a duplication of services, IE: the Internet bandwidth initiative, but a complimentary support system that extends access to the Internet for all citizens.

Sebago has had a strong presence on the COLAB Committee and as a result, I have been asked to join the Cumberland County Digital Inclusion Coalition. My specific role will be to advocate for all rural County residents that face barriers regarding Internet access. Clearly Sebago has a significant rural population and stands to benefit from this project.

This is not an official statement from the Cumberland County Digital Inclusion Coalition, that will come shortly.

NOTE: The COLAB Committee is primarily the hardware networking side for the Broadband Committee.

E.CIP Committee Report from Town Manager Maureen Scanlon

The CIP Committee has been making a lot of progress and is scheduled to meet again this Wednesday night. We expect to be completing the annual review & recommendation process soon.

F. Ordinance Review Committee

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Barry Jordan reported that the Thursday, February 23rd meeting has been rescheduled for Wednesday, March 1, 2023 at 6:00 PM.

G. Budget Committee Report from Town Manager Maureen Scanlon

The Budget Committee has been making a lot of progress on their recommendations for the 2024 budget. This week is school vacation time, so due to the fact that a couple of our members have school age children we will not be meeting this week, so that they may enjoy some time with their families. Our next meeting is scheduled for 7:00 pm on Thursday, March 2nd. Normally we meet on Wednesday nights, but the Committee was kind enough to accommodate the fact that I have a wedding to attend next Wednesday night. I'd like to publicly thank them for changing their plans in order to allow me to attend this very special event in my life.

Policy Review Committee did start up last Friday. All policies will be looked over to ensure that they are consistent in their look, in their formatting, as well as addressing areas that haven't been addressed in quite some time. The next meeting is scheduled for this Friday.

IX. COMMENTS FROM THE PUBLIC

Bob Laliberte asked what could possibly be done to convince the State to decrease the speed limit from 35 mph to 25 mph in front of the school where the 25 mph ends on the lower end of Rte. 114, up beyond Long Hill Road. Phil Lowe stated this will be difficult, as the State is a stonewall with speed limit issues. Phil remarked, if someone is willing to do the research to demonstrate the danger, the board would be willing to entertain writing a statement. Barry Jordan commented that he has the phone number for the traffic division of DOT.

Phil Strike remarked that the more complaints the State receives on this speed limit concern, it may generate more State presence.

Donelle Allen thanked Barry Jordan for doing the research on the grant for the school zone signs.

X. ADJORNMENT

Charles Frechette made a motion to adjourn at 8:20 pm. It was seconded by Scott Douglas. Motion carried with all in favor.

Respectfully submitted,



**Letitia M. Genest
Town Clerk
Approved at March 14, 2023 Meeting**