

MINUTES  
SEBAGO BOARD OF SELECTMEN'S MEETING  
6:00 PM  
TOWN OFFICE  
TUESDAY, AUGUST 3, 2021

ALL REGULAR BOARD OF SELECTMEN MEETINGS  
ARE HELD THE 1<sup>ST</sup> AND 3<sup>RD</sup> TUESDAY OF EACH MONTH.

***Reminder to the attending public:***  
***Select board meetings are open to the public, but the public may not speak unless***  
***recognized by the Chair or Vice only during public comment.***  
***Comment time is limited to 2 minutes per speaker.***  
***Matters related to personnel will not be heard or discussed.***

**CALL TO ORDER**

The meeting was called to order by Chairman Ann Farley at 6:00 pm.

**I. ROLL CALL**

Present: Selectmen; Ann Farley, Charles Frechette, Phil Lowe, Tim Mayberry and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Guests present: Helen Twombly, Paul White, Ken Littlefield

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited at the start of this meeting.

**III. Executive Session, Pursuant to Title 1 § 405 (6) (A) to Discuss a Personnel Matter: Discuss a charge or complaint of misconduct.**

Ann Farley made a motion to go into Executive Session, Pursuant to Title 1 § 405 (6) (A) to discuss a personnel matter: discuss a charge or complaint of misconduct at 6:01 pm. It was seconded by Phil Lowe. Motion carried with all in favor.

The Board returned to regular session at 6:18 pm with no actions taken during the Executive Session.

Ann Farley made a motion to hold another Executive Session, Pursuant to Title 1 § 405 (6) (A) to discuss a personnel matter: discuss a charge or complaint of misconduct, in the near future. It was seconded by Phil Lowe. Motion carried with four in favor and one opposed.

**IV. ADJUSTMENTS TO THE AGENDA**

**Added Agenda Items:**

**Agenda Item VI – REPORTS FROM TOWN OFFICIALS**

**A. Town Manager**

**B. Department Heads – Health Officer**

**V. CONSENT AGENDA**

**A. Approval of the July 20, 2021 Selectmen's Meeting Minutes**

Phil Lowe made a motion to approve the July 20, 2021 meeting minutes as presented. It was seconded by Charles Frechette. Motion carried with all in favor.

**B. Approve FY 21 Warrant #56**

Chris Parker made a motion to approve FY 21 Warrant #56 as submitted. It was seconded by Tim Mayberry. Motion carried with all in favor.

**C. Approve FY 22 Warrants #4 & #5**

Phil Lowe made a motion to approve FY 22 Warrants #4 and #5 as submitted. It was seconded by Chris Parker. Motion carried with all in favor.

**VI. REPORTS FROM TOWN OFFICIALS**

**A. Town Manager**

- A safe for the Transfer Station has been ordered and will be installed soon.
- I am in the process of conducting a salary survey of Town positions.
- Received a check from Revision Energy in the amount of \$1,684.74. This reflects our renewable energy credits for 2020.
- Received a check from MMA Workers Comp in the amount for \$1,397.00. This is for keeping our losses low.
- Furnace cleanings are scheduled for the week of August 9<sup>th</sup>.
- There is about \$1,200 in uncollected Personal Property (most are campers that may or may not still be here), and equipment at a local building which housed several businesses over the years and have now dissolved. These taxes cover years 2015, 2016, 2017, 2018, 2019 and 2020. We have sent numerous letters with no or little response. Would you like to write them off, or have the town attorney send one more final letter and revisit at a later date?

Tim Mayberry made a motion to write-off the outstanding Personal Property taxes as presented by the Town Manager. It was seconded by Phil Lowe. Motion carried with all in favor.

- MDOT has performed a standard review of the passing zone on Route 11. The zone meets their guidelines and minimum sight distance standards; therefore, it does not warrant any changes. Regarding the speeding request for Route 11 and 114, 35 MPH is a common speed limit on sections of roadway that have stop controlled intersections and they have reviewed the reportable crash history and don't see any crash patterns that would suggest that a 35 MPH Speed Limit is a safety issues at this location.

The Town Manager will follow-up with Mr. Assante, who brought this matter to the Board's attention at the last meeting, and inform him of the MDOT's response.

- HHWD (Household Hazardous Waste Day) was huge. The bill for the day was \$16,595.00. We only budgeted \$4,200. The balance will have to come from Article 17 which was approved at Town Meeting (the contingency fund). I need to have a motion to use \$12,393 from the contingency fund to cover this unanticipated amount. I feel a discussion is in order to discuss HHW Day and Bulky Waste Day going forward.

Ann Farley made a motion to move \$12,393 from the contingency fund of \$50,000 to the Hazardous Waste Day fund in order to cover the deficit. It was seconded by Tim Mayberry. Motion carried with all in favor.

## **B. Department Heads**

Health Officer Helen Twombly reported that the wearing of face masks is being recommended by the CDC and will probably be mandated in a couple of weeks, due to the Delta variant of the COVID virus being so highly contagious. She recommends following the CDC guidelines.

**RECORDER'S NOTE:** Attendees of this meeting were notified (by signage at the entrance to the room) of the Health Officer's recommendation to wear face masks. Both face masks and hand sanitizer were made available for attendees.

Helen Twombly reported that the situation is much better at the town beach with boats no longer being beached / parked on the beach. Kids have been fishing, no one has been inebriated, there have been no fights, no trash left; it's just a nice environment.

## **VII. ADJOURNMENT**

Chris Parker made a motion to adjourn at 6:38 pm and go into the workshop portion of this meeting. It was seconded by Phil Lowe. Motion carried with all in favor.

**WORKSHOP WITH SEBAGO FIRE DEPARTMENT – PUBLIC SAFETY BUILDING DISCUSSION**

**Respectfully submitted,**

A handwritten signature in black ink, appearing to read "Maureen F. Scanlon". The signature is fluid and cursive, with the first name being the most prominent.

**Maureen F. Scanlon**  
**Town Clerk**