

MINUTES  
SEBAGO BOARD OF SELECTMEN'S MEETING  
6:00 PM  
TOWN OFFICE  
TUESDAY, AUGUST 17, 2021

ALL REGULAR BOARD OF SELECTMEN MEETINGS  
ARE HELD THE 1<sup>ST</sup> AND 3<sup>RD</sup> TUESDAY OF EACH MONTH.

***Reminder to the attending public:***  
***Select board meetings are open to the public, but the public may not speak unless***  
***recognized by the Chair or Vice only during public comment.***  
***Comment time is limited to 2 minutes per speaker.***  
***Matters related to personnel will not be heard or discussed.***

**CALL TO ORDER**

The meeting was called to order by Chairman Ann Farley at 6:00 pm.

**I. ROLL CALL**

Present: Selectmen; Ann Farley, Charles Frechette, Phil Lowe, Tim Mayberry and Chris Parker, Town Manager, Michele Bukoveckas, Town Clerk and Recorder, Maureen Scanlon

Guests present: Helen Twombly, Lorane Umberhind, Alice Gamber, Tim Matthews, Virginia Williams, Owen Williams, Judy Maguire, Claudia Lowe, Catherine McIntyre, Brandon Woolley

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited at the start of this meeting.

**III. ADJUSTMENTS TO THE AGENDA**

There were no adjustments to the agenda.

**IV. CONSENT AGENDA**

**A. Approval of the August 3, 2021 Selectmen's Meeting Minutes**

Chris Parker made a motion to approve the August 3, 2021 meeting minutes as presented. It was seconded by Phil Lowe. Motion carried with all in favor.

## **B. Approve FY 22 Warrants #6 & #7**

Ann Farley made a motion to approve FY 22 Warrants #6 and #7 as submitted. It was seconded by Chris Parker. Motion carried with all in favor.

## **V. OLD BUSINESS**

### **A. Personal Property Abatements Approval**

The Town Manager submitted the approval document for the Personal Property accounts to be abated as discussed at the last Selectmen's meeting. The total amount to be abated is \$1,426.79 and affects six accounts (two accounts for multiple years). The Board proceeded to sign the approval document.

## **VI. NEW BUSINESS**

There were no New Business agenda items.

## **VII. REPORTS FROM TOWN OFFICIALS**

### **A. Town Manager**

- An ad has been placed to find a Zoning Board of Appeals and Planning Board Member. The Zoning Board of Appeals member has chosen to not be re-appointed, and the Planning Board Member resigned.
- I am still in search of a Public Works and Transfer Station employees. In addition, our Assistant Clerk has given her resignation. She is willing to stay until January, or until we find someone and help with the transition.
- In regards to the speed and passing zone study, I have forwarded the responses from the MDOT. The resident is now requesting copies of the study. There are no reports because, the passing zone meets the State standards (The passing lane distances were reviewed and found to be compliant with National and State guidelines. No further action is necessary until a request is submitted to the Commissioner as per the Statute). Under Title 29-A, Chapter 19 § 2085 "Such a request must be in writing to the Commissioner and may be made only with the approval of the municipality's legislative body". It continues to state what needs to accompany the request and the steps that follow in the event of a denial. In the reply for the speed study request "No Speed Study will be initiated until a Town Official submits a statement saying that they have driven the section of roadway and find that driving at, or below, the existing Speed Limit is unsafe. The Town has to review and agree that the Speed Limit is inappropriate. Basically, no study will be initiated until the above is received. If the Department denies the request, then the Board can request a hearing with the Department of Transportation.

- Once again, I ask that Board members refrain from discussing all personnel issues (wages, job performance and/or duties) with employees. By having these discussions, it can lead to misinformation and ill relations with management. Please remember, personnel are handled by the Town Manager. Thank you.

- Upcoming meetings:

Tomorrow (2 pm, Town Office): I will be meeting with Portland Water District, Scott Douglas and Brandon Woolley to discuss the State's plan for drainage on Route 114.

Thursday (12:30pm, Town Office): I will be meeting with MDOT, MDEP, Portland Water District, Public Works, Brandon Woolley, EMA and CCEMA to discuss the Route 114 project.

Wednesday (Aug. 25<sup>th</sup>): Worker's Compensation Safety Review

## **B. Selectmen**

Phil Lowe had nothing to report.

Charles Frechette expressed concern over the ongoing situation on Naomi Street (the water side, not the wooded side) and specifically a recent incident that occurred involving several residents. He feels as though the issue of the rocks needs to be revisited / discussed. Code Enforcement Officer Brandon Woolley answered questions from the Board. Several residents were also allowed to comment on the matter. Discussion ensued amongst the Board regarding the matter of encroachments onto town property. It was noted that the issue of encroachments started as far back as 1938 and is not a new problem in this area.

Phil Lowe made a motion to have the Town Manager contact Maine Municipal Association and the town's attorney to obtain their opinions on what other towns have done and what Sebago can do (regarding the matter of existing encroachments and to deter any more in the future). It was seconded by Ann Farley. Motion carried with all in favor.

Tim Mayberry had nothing to report.

Chris Parker had nothing to report

Ann Farley asked John Smith if he would be willing to talk to the Board and the town's firefighters about his experience in constructing fire stations. He agreed to attend a workshop and share his expertise. The Board agreed to hold a workshop with the Fire Department at the second Selectmen's meeting in September.

## **C. Department Heads**

Health Officer Helen Twombly informed the Board that the Sherriff's Office has been called several times recently to pick up used hypodermic needles that have been found along the roadside. She stated that she can be called to do this task instead of calling the Sherriff's Office. She also explained the proper way to dispose of these needles if anyone finds them and would like to dispose of them properly themselves.

Helen Twombly also informed the Board that the COVID virus is spreading in town. They are mostly unvaccinated cases. She suggested that if you are in public places or with people that are not family or friends, that you should wear a mask. She reported that the newer Delta variant is 65% more contagious than the original Alpha variant.

**RECORDER'S NOTE:** Once again, attendees of this meeting were notified (by signage at the entrance to the room) of the Health Officer's recommendation to wear face masks. Both face masks and hand sanitizer were made available for attendees.

Helen Twombly reported that there have been no incidents at the town beach.

Town Clerk Maureen Scanlon reported that the new lime green town passes (aka dump stickers) have arrived and are now being issued to residents / taxpayers. The orange stickers do not expire until this December. (The new sticker style pass will expire in December 2023, and the hang tag style pass is issued for specific time periods for short term renters or people that don't want to put a sticker on their vehicle).

Code Enforcement Officer Brandon Woolley had nothing to report.

#### **VIII. COMMENTS FROM THE PUBLIC**

There were no further comments from the public. (Comments were allowed during Selectman Charles Frechette's comments under Reports from Town Officials – Selectmen.)

#### **IX. ADJOURNMENT**

Chris Parker made a motion to adjourn at 6:42 pm and go into the workshop portion of this meeting. It was seconded by Charles Frechette. Motion carried with all in favor.

#### **WORKSHOP – TOWN BEACH DISCUSSION**

Respectfully submitted,



**Maureen F. Scanlon**  
**Town Clerk**