



# TOWN OF SEBAGO SHORELAND ZONING PERMIT APPLICATION

## GENERAL INFORMATION

1. APPLICANT	2. APPLICANT'S ADDRESS	3. APPLICANT'S TEL. #
4. PROPERTY OWNER	5. OWNER'S ADDRESS	6. OWNER'S TEL. #
7. CONTRACTOR	8. CONTRACTOR'S ADDRESS	9. CONTRACTOR'S TEL. #
10. LOCATION/ADDRESS OF PROPERTY	11. TAX MAP/PAGE & LOT # AND DATE LOT WAS CREATED	12. ZONING DISTRICT
13. DESCRIPTION OF PROPERTY INCLUDING A DESCRIPTION OF ALL PROPOSED CONSTRUCTION, (E.G. LAND CLEARING, ROAD BUILDING, SEPTIC SYSTEMS, AND WELLS - PLEASE NOTE THAT A SITE PLAN SKETCH IS REQUIRED ON PAGE 3).		
14. PROPOSED USE OF PROJECT	15. ESTIMATED COST OF CONSTRUCTION	

16. Lot Area	17. Frontage on Road (FT)
18. SQ FT of Lot to be covered by Non-vegetated Surfaces	19. Elevation Above 100 Yr Flood
20. Frontage on Waterbody (FT)	21. Height of Proposed Structure
22. Existing use of Property	23. Proposed Use of Property

Note: Questions 24 & 25 apply only to expansions of portions of existing structures which are less than the required setback.

<p>24. a) SQ FT of portion of structure which is less than required setback as of 1/1/89:</p> <p>_____</p> <p>b) SQ Ft. of proposed expansion of portion of structure which is less than required setback from 1/1/89 to present:</p> <p>_____</p> <p>c) SQ. FT. of proposed expansion of portion of structure which is less than required setback:</p> <p>_____</p> <p>d) % increase of SQ. FT. of actual and proposed expansions of portion of structure which is less than required setback since 1/1/89:</p> <p>(% increase = <math>\frac{B + C}{A} \times 100</math>)</p> <p>_____</p>	<p>25. a) CU FT of portion of structure which is less than required setback as of 1/1/89:</p> <p>_____</p> <p>b) CU FT of expansions of portion of structure which is less than required setback from 1/1/89 to present:</p> <p>_____</p> <p>c) CU FT of proposed expansion of portion of structure which is less than required setback:</p> <p>_____</p> <p>e) % Increase of CU FT of actual and proposed expansions of portion of structure which is less than required setback since 1/1/89:</p> <p>(% increase = <math>\frac{B + C}{A} \times 100</math>)</p> <p>_____</p>
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## Additional Permits, Approvals, and/or Reviews Required

Check if required

- ☐ Planning board review approval  
(e.g. subdivision, site plan review)
- ☐ Board of appeals review/approval
- ☐ Flood hazard development permit
- ☐ Exterior plumbing permit
- ☐ Interior plumbing permit
- ☐ DEP Permit (Site Location Natural Resources Protection Act)
- ☐ Army Corps of Engineers Permit  
(e.g., Sec. 404 of Clean Waters Act)
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_
- ☐ \_\_\_\_\_

NOTE: Applicant is advised to consult with the code enforcement officer and appropriate state and federal agencies to determine whether additional permits, approvals, and reviews are required.

I certify that all information given in this application is accurate. All proposed uses shall be in conformance with this application and the \_\_\_\_\_  
Shoreland zoning ordinance. I agree to future inspections by the code enforcement officer at reasonable hours.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agent's Signature (If applicable)

\_\_\_\_\_  
Date

## Approval or Denial of Applications

(For Office Use Only)

Map \_\_\_\_\_ Lot # \_\_\_\_\_

This application is : \_\_\_\_\_ Approved \_\_\_\_\_ Denied

If denied, reason for denial:

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If approved, the following conditions are prescribed:

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NOTE: In approving a shoreland zoning permit, the proposed use shall comply with the purposes and requirements of the shoreland zoning ordinance for the Town of \_\_\_\_\_.

\_\_\_\_\_  
Code Enforcement Officer

\_\_\_\_\_  
Date

### Inspection Check List

- ☐ Prior to clearing and excavation
- ☐ Prior to foundation pour
- ☐ Prior to final landscaping
- ☐ Prior to occupancy

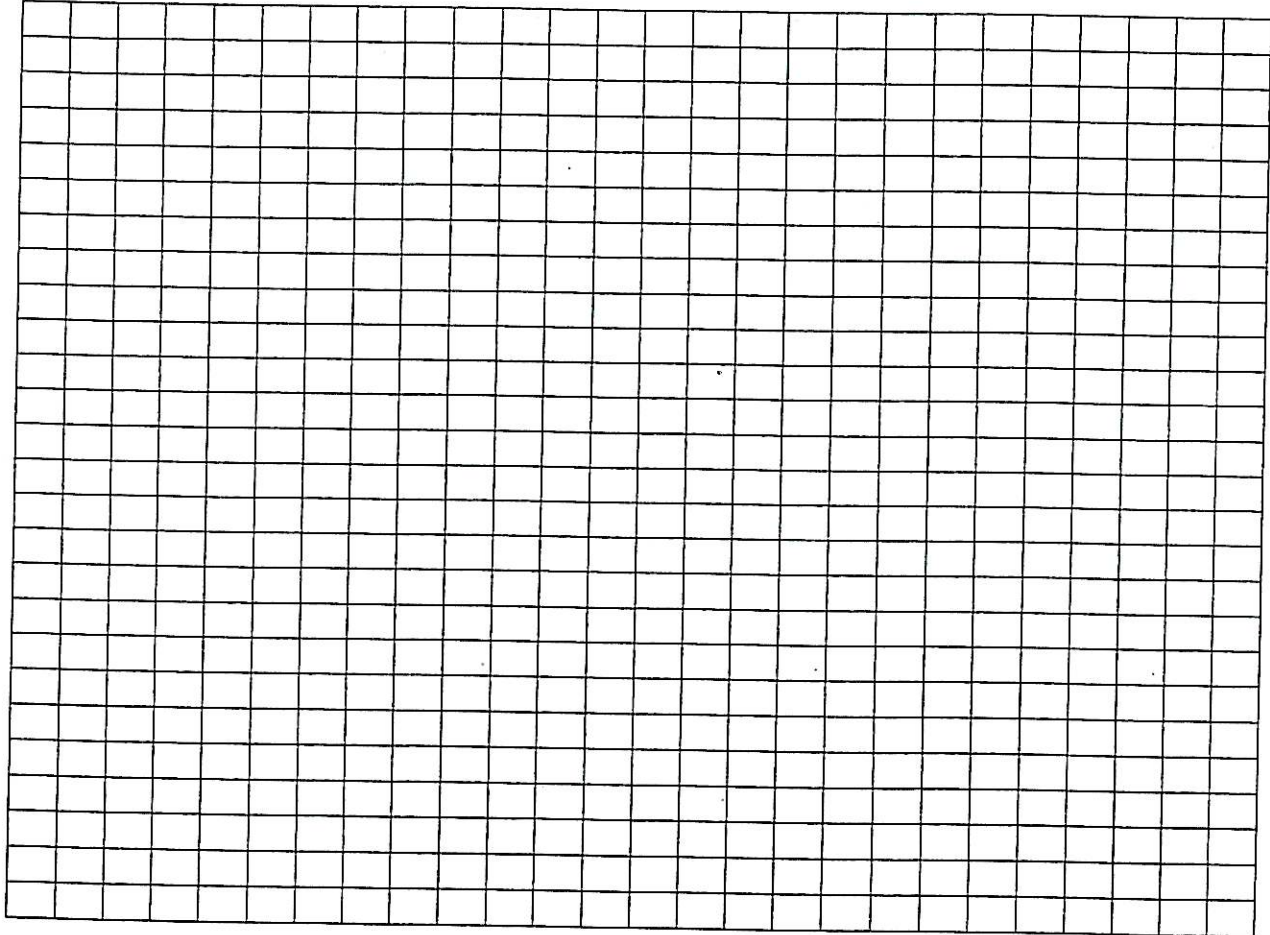
Permit # \_\_\_\_\_

Fee amount \_\_\_\_\_

PLEASE INCLUDE: Lot lines, area to be cleared of trees and other vegetation; the exact position of proposed structures, including decks, porches, and outbuildings with accurate setback distances from the shoreline, side and rear property lines; the location of proposed wells, septic systems; and driveways; and areas and amounts to be filled or graded. If the proposal is for the expansion of an existing structure, please distinguish between the existing structure and the proposed expansion.



North



Scale: \_\_\_\_\_ = \_\_\_\_\_ Ft.



**FRONT OR REAR ELEVATION**

**SIDE ELEVATION**

Draw a simple sketch showing both the existing and proposed structures.

**Note: This checklist is intended to assist the CEO in tracking a shoreland zoning permit through the review process.**

## **Shoreland Zoning Permit Checklist**

### **Check off for all structures:**

- ☐ Complete shoreland permit application
- ☐ Pay appropriate fee
- ☐ Lot area
- ☐ % of lot covered by non-vegetated surfaces
- ☐ Height of structure
- ☐ Setback from highwater mark
- ☐ Setback from side and rear lot lines
- ☐ % increase of expansions of portion of structure which is less than required setback
- ☐ Copy of interior and exterior plumbing permits
- ☐ Copy of deed
- ☐ Elevation of lower floor to 100 year flood elevation
- ☐ Copy of additional permit(s) as required (see page 5 of Application Form)

### **Check off for Further Review:**

- ☐ Copy of file to Board of Appeals if variance or special exemption is required
- ☐ Copy of file to Planning Board if Planning Board review is required

### **Check off for site visits by CEO:**

- ☐ Prior to clearing and excavation
- ☐ Prior to foundation pour
- ☐ Prior to final landscaping
- ☐ Prior to occupancy

Note: Where the shoreland zoning ordinance requires a variance, a conditional use, or special exception by the board of appeals or the planning board, then this special permit shall be completed by the appropriate board and attached to the shoreland permit application.

## SPECIAL PERMIT

Property Owner	Shoreland District
Address of Property	

### FINDINGS OF FACT AND CONDITIONS OF APPROVAL

Bd. of Appeals \_\_\_\_\_  
Planning Board \_\_\_\_\_

**NOTE:**

The Findings of Fact and the Conditions of Approval should include the reasons why the special permit was granted and specific conditions which clearly define the scope of the use. In reviewing a request for a variance, Boards of Appeals shall apply the "Undue Hardship" criteria printed on the back of this page. In reviewing a request for a conditional use or a special exemption, Planning Boards shall apply the standards of review provided in the local ordinance.

Approved by: _____ _____ _____ _____ _____	Date: _____ _____ _____ _____ _____
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**NOTICE TO APPLICANT:**

I have read and accept the conditions of this special permit.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_



24A) TOTAL FLOOR AREA  
EXISTING PRIOR TO 1989  
LENGTH x WIDTH

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

24B) TOTAL FLOOR AREA  
EXPANSION SINCE 1989  
LENGTH x WIDTH

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

24C) TOTAL FLOOR AREA  
PROPOSED EXPANSION  
LENGTH x WIDTH

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

24D) % INCREASE IN FLOOR AREA  
 $\frac{B+C}{A}$

25A) TOTAL VOLUME  
EXISTING PRIOR TO 1989  
LENGTH x WIDTH x HEIGHT

\_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

25B) TOTAL VOLUME  
EXPANSION SINCE 1989  
LENGTH x WIDTH x HEIGHT

\_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

25C) TOTAL VOLUME  
PROPOSED EXPANSION  
LENGTH x WIDTH x HEIGHT

\_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

\_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_

25D) % INCREASE IN VOLUME  
 $\frac{B+C}{A}$

