

## **Sebago School Department**

### **School Committee Minutes of Meeting January 22, 2019 Sebago Elementary School**

#### 1. Call to order and Roll Call

The meeting was called to order by Tina, Chair, at 6:30 pm

Members of the Sebago School Committee present:

Tina Vanasse  
Joe McMahon  
Wendy Newcomb  
Donelle Allen  
Audrey Douglass Schoolcraft

Guests present:

Superintendent Marc Gendron  
Clerk Allen Crabtree  
June Allen  
Ann Burns  
Claudia Lowe  
Phil Lowe  
Maggie Williams  
Carol Clark  
Bonny Davis  
Randa Viitala  
Chris Balchunas  
Linda May

#### 2. Pledge of Allegiance

#### 3. Agenda Adjustments

Add three items to New Business

#### 4. Minutes of last meeting

Audrey made a motion to approve the minutes from the December 18, 2018, school committee meeting. 2<sup>nd</sup> by Wendy. Minutes approved.

#### 5. Public Comments on Agenda items

There were none

#### 6. Presentations

- Stock Market Competition Presentation

Ethan Brown, Kristina Splude and Brody Therriault were the first-place team in the elementary division of the statewide Stock Market Game, and Zachary Cross, Ronan Davis and Justin Nichols were the second-place team statewide. The Game is an online simulation that exposes students in Grades 4-12 to the global market and financial literacy. Sebago teams competed with 45 schools in the elementary division and 349 in the middle and high school division from around the state, and to come out first and second statewide was a tremendous victory. The Stock Market Game started October 10, 2018 and ended December 21, 2018. Brody, Ethan and Ronan talked about what they learned by participating in the Game. They will attend a banquet in Portland on May 22. The SES team made a paper profit of \$12,000 during the 10-week competition.

- K-2 Teacher Report

Miranda Walker, 1<sup>st</sup> Grade teacher, gave a presentation on what the Sebago Kindergarten, 1<sup>st</sup> and 2<sup>nd</sup> grades are studying in literacy and reading.

## 7. Superintendent's Report

- Update on Solar Project

One proposal has been received, from Revision Energy. There are questions to be answered a lighting and energy audit, size of the solar array, and upgrades to lighting and adding heating/cooling options in the classroom.

- Update on SAD#61 Carry Over Funds

Audit is still underway, amount coming from SAD61 to SES still undetermined.

- Update on VW~Bus Grant

We are receiving an 80% match from the VW bus grant for a new bus, totaling \$69,200. Delivery will be in 9 to 12 weeks.

- Radios tied into town system

SES will join with the town public works and fire department to share radio frequencies and the cost of the tower and transmitter. This will be included in the next Fiscal Year budget.

- Update on Operations

There was an operations committee meeting today, and several short-term and longer-term projects were discussed. Short-term projects included repair/replacing the front steps, paving, the solar project, roof repairs, safety hooks, fire alarm upgrades, additional cameras for the cafeteria, hall, and playground, upgrade to the entry way, reshingling the small shed, parking lot lights. Longer-term projects included expanding and paving the parking lot, emergency generators, expanding the kitchen, and replacing carpet section by section. Mid-term projects included transitioning the furnace to heat pumps.

The operations committee will develop a Capital Investment Plan for the school as its future assignment.

- Update on Pre-K Advisory Committee

A new concept being considered is going with Baldwin to develop a regional Pre-K program. Sebago is committed to developing a Pre-K program but this might expand it. The Superintendent will discuss this further and keep the Committee updated.

- New Freezer thanks to Barb

We have obtained a freezer from the Westbrook school system for \$1,500 in good condition. Value was \$4,000. The freezer now expands our ability to store foods for the cafeteria. Thank you, Barb.

#### 8. Principal's Report

- What are we doing during the Extended Days?
- Make-up PE classes (due to Monday early releases)
- K, 2nd, and 3rd - STEM lessons
- 1st grade is doing extra literacy lessons with Title I and Standards Interventionist
- 4th & 5th - extra science and social studies lessons
- Special Ed will do make-up services
- SARSSM (Sexual Assault Services of Southern Maine) came on January 16th and will come again on February~13th to~meet with classes. They are discussing the difference between good touch/bad touch, who are the trusted adults in their lives, and what to do if something or someone makes you feel uncomfortable.
- What are we doing during early releases?
- Working on the Emergency Response Plan
- Team Meetings
- Reviewing NWEA & IXL data
- Preparing for the MEAs
- Training for Everyday Math
- We had the GeoBee on Thursday, January 17th. Allen Crabtree was hour moderator. In third place, we had Audrey Dubay. In second place,~we had Ronan~Davis. First place went to Brody Therriault. Brody will be taking an online GeoBee assessment soon. All school-level winners in grades 4-8 in the state of Maine take the same assessment. The top 100 students will go to Farmington to compete for the state championship title.
- We received final approval today on our Title I funding. Marc Roy will now be able to submit for reimbursement. \$35,889.

#### 9. Old Business

A. Use of School Facilities policy (Code KF)

Second reading and a vote on the policy and the application by the school committee.

Motion by Donelle and 2<sup>nd</sup> by Audrey to do a second reading and approve the policy and application form. Motion approved.

B. Wellness Policy

Second reading and a vote on the policy by the school committee.

Motion by Donelle and 2<sup>nd</sup> by Audrey to do a second reading and approve the policy and application form. Motion approved.

Tina said that a District-wide Wellness Committee will be appointed by the end of the school year. Wendy volunteered to serve on the committee.

C. Use of School Buses

Second reading and a vote on the policy and the application by the school committee.

Motion by Donelle and 2<sup>nd</sup> by Audrey to do a second reading and approve the policy and application form. Motion approved.

10. New Business:

- Technical Plan

Marc said that the work of the technical committee is a model for how SES Advisory Committees should work. He talked about the addition of the T-1 line to increase internet speeds, and the proposal to add \$15,000 in the tech budget each year anticipating replacements and building up a revolving fund for purchases.

Audrey approved the report and technical plan, 2<sup>nd</sup> by Joe, motion approved.

- School Budget

Marc distributed a spreadsheet that shows account expenditures and remaining funds for the year to date. The budget looks good and is on target to meet budget goals set at the beginning of the year.

Marc announced that there would be budget workshops on February 13, 27, and March 13 to work on the budget for the next school year. David Sheldrick will chair the committee, and Joe and Tina and Audrey will take part. These will be public workshops and will be noticed.

11. Comments on Non-Agenda Items

There were none.

12. Communications

There were none.

13. Adjourn

Donelle made a motion, 2<sup>nd</sup> by Audrey, to adjourn the meeting. The meeting of the Committee concluded at 7:47 p.m.

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Future Meetings of the School Committee. All meetings are open to the public.

Feb 13 – Policy workshop at 5:30 at SES

Feb 26 - School Committee regular meeting at 6:30 p.m. at SES in the library

Feb 27 – Budget Committee workshop at 6:30 at SES  
Mar 12 – Policy workshop 5:30 – 6:30 at SES  
Mar 13 – Budget Committee workshop at 4:00 at SES  
Mar 19 - School Committee regular meeting at 6:30 p.m. at SES in the library  
Apr 02 – School Committee meets with the Sebago BoS at the town offices 7pm  
Apr 09 – Policy workshop/ Budget workshop if necessary 5:30 – 6:30  
Apr 16 – Sebago BoS signs school warrant  
Apr 22 – Policy workshop at 5:30 at SES  
Apr 22 - School Committee regular meeting at 6:30 p.m. at SES in the library  
May 14 – Public hearing on the school budget  
May 28 – Policy workshop at 5:30 at SES  
May 28 – Referendum vote on school budget  
May 28 - School Committee regular meeting at 6:30 p.m. at SES in the library  
June 11 – Policy workshop 5:30 – 6:30 at SES  
June 25 – Policy workshop 5:30 – 6:30 at SES  
June 25 - School Committee regular meeting at 6:30 p.m. at SES in the library  
July 23 - School Committee regular meeting at 6:30 p.m. at SES in the library