**Sebago School Department**

**School Committee**

**October 22, 2019**

The Sebago School Committee had a Regular Meeting on Tuesday, October 22, 2019 at 6:30 p.m. in the Library at Sebago Elementary School.

Call to order and Roll Call

The meeting was called to order by Tina Vanesse, Chair, at 6:30 p.m. in the Library of the Sebago Elementary School.

Members of the Sebago School Committee present:

 Tina Vanesse, Chair

 Joseph McMahon

 Donelle Allen

 Audrey Douglass Schoolcraft

 Wendy Newcomb

Administrators present: Marc Gendron, Superintendent of Schools

Guests present:

Allen Crabtree, Clerk

Mabel Olden

Jason Schoolcraft

Anne McMahon

Jane Foye

Michael Foye

Grover Newcomb

Richard Dennen

Susan Gassett

Linda May

Carl Pickus

Randa Viitala

Emma Shute

Mary McKenney

Dot O’Donnell

Marjorie Janz

Jim Janz

Edie Harndon

**Pledge of Allegiance**

**Agenda Adjustments**

There were none.

**Minutes**

A motion was made by Joe McMahon, seconded by Audrey Douglass Schoolcraft, to approve the minutes from the September 24, 2019 Sebago School Committee meeting. Motion carried unanimously.

**Public Comments on Agenda Items**

James Janz asked about the recall of school buses and whether Sebago school buses were involved. Superintendent Marc Gendron responded that the school will be notified if there are problems.

**Presentation**

* Data Report

Superintendent Marc Gendron distributed results from the MEA testing done last year for grades 3, 4, and 5. This is a measure of how SES students are doing vs. the state testing results. Sebago students were average. Mr. Gendron cautioned that these figures reflect only one year as Sebago’s School Department and he believes that the data from two years of testing will be better reflecting SES programs and teaching. He wants SES students to be better than average and show growth next year.

**Superintendent’s Report**

* Signage for Playground – The sign has been ordered and will be installed in the near future.
* Report on Meeting with Selectmen – A meeting was held to discuss the special town meeting to be held on October 22, 2019.
* Update on Special Referendum – All preparations have been made for the referendum on the school budget to be held on November 5, 2019.
* Update on School Committee Negotiation Items – Joe McMahan and Superintendent Marc Gendron have been reviewing labor contracts as the process of negotiating new contracts with the teachers’ union continues.
* Oil – C.N. Brown has been locked in at $2.249.

|  |  |  |  |
| --- | --- | --- | --- |
| **Principal’s Report was presented by Randa Viitala for Principal Goff** |  |  |  |
| * Students are wrapping up the fall NWEA testing. We should be done by tomorrow and are eager to dig into the data to see how we can best help our students succeed.
* Parent-Teacher conferences are scheduled for the week of November 4. A link is on the school's website for parents to sign up. If families cannot go online to sign up, they can call Mrs. Willey at the school to be scheduled.
* We are gearing up for the Penny War during the week of November 12. The funds raised will benefit the Holly Jolly Helpers program which helps needy families during the holidays.
* Tomorrow, thanks to the Sebago Fire Department, we will have fire safety presentations in all the classes. The kids look forward to this every year!
* We have Apple Fest next Wednesday, October 30 starting at noon. The SPICE committee has been putting it together for us. We are very excited to do this again. We have even more special activities this year!
 |

**Action Items**

Policies, Second Reading

A motion was made by Donelle Allen, seconded by Wendy Newcomb, to approve the Second Reading of the following policies:

1. Capital Assets, File Code - DID
2. Travel Expense, File Code - DLC
3. School Closings and Cancellations, File Code EBCE
4. Bus Rules, File Code EEA-R
5. Drug and Alcohol Testing of School Bus Drivers, File Code EEACD
6. Regulation on Drug and Alcohol Testing, File Code EEACD-R
7. Acknowledgement, File Code EEACD-F1
8. Use of Private Vehicles for School Business, File Code EEBB
9. Competitive Food Sales – Sales of Foods in Competition with the School Food Service Program, File Code EFE
10. Copyright Compliance, File Code EGAD
11. Head Lice, File Code JHCC
12. Head Lice Letters – JHCC-F1, F2

Motion carried unanimously.

Transportation Issues

Discussion continued from the last School Committee meeting on bus routes down Peabody Pond Road. Comments were made by several Committee members and parents that have children on Peabody Pond Road who have to be bring their children to Route 107 for pickup. There are 3 school children living there now and probably 5 in the future. Parents said there is no place to park at the end of Peabody Pond Road to wait for children getting off the bus. There were concerns raised about safety, wear and tear on the bus from rough roads, concerns about narrow roads in the winter with snow banks, and keeping SES bus times under one hour. The comment was also made that MSAD #61 discontinued going down Peabody Pond with the bus when Sebago was part of MSAD #61.

Tina Vanesse said that the School Committee decision is that the school bus will not go down Peabody Pond Road to pick up students because of safety and other concerns. Tina Vanesse will speak with the town about keeping a parking area open near the end of Peabody Pond Road at Route 107 for parents to park awaiting their students.

**Discussion Items**

Report on MSAD61 School Board Meeting

Tina Vanesse made brief comments on the MSAD #61 Board Meeting she attended.

School Committee Goals

Tina Vanesse said that the goals are still being worked on and will be brought back at the next month’s meeting of the School Committee.

School Committee Chain of Command for Community Concerns

Tina Vanesse mentioned that the chain of command to address concerns is as follows: contact (1) the student’s teacher; (2) the Principal at SES, (3) the Superintendent at SES, and (4) request to meet with the School Committee.

**Public Comments on Non-Agenda Items**

Apple Fest

Anne McMahon shared that Applefest is scheduled for October 30, 2019 from noon till 2:30 p.m. Volunteers are needed.

Breakfast with Santa

Donelle Allen reminded everyone that Breakfast with Santa is scheduled for December 7, 2019 at the Sebago Town Hall. The local Grange has been organizing this event in the past but needs some volunteers to help in the future.

Sebago Recreation Director

Edie Harndon shared that Sebago has a new Recreation Director.

**Information items**

Future Meetings of the School Committee:

* November 26 – Policy Committee Meeting at 5:30 - 6:30 p.m. at SES Conference Room
* November 26 - School Committee Regular Meeting at 6:30 p.m. at SES in the library
* December 17 – Policy Committee Meeting at 5:30 - 6:30 p.m. at SES Conference Room
* December 17 - School Committee Regular Meeting at 6:30 p.m. at SES in the library

**Adjournment**

A motion was made by Donelle Allen, seconded by Wendy Newcomb, to adjourn. Motion carried unanimously. The meeting adjourned at 7:38 p.m.

All meetings are open to the public.

 \_\_\_\_\_\_\_\_\_\_Allen Crabtree\_\_\_\_\_\_\_\_\_\_\_

 Secretary

 \_\_\_\_\_\_\_\_\_\_\_Nov 26, 2019\_\_\_\_\_\_\_\_\_\_\_

 Date Approved