

**Sebago School Department  
School Committee  
Minutes of Meeting  
October 23, 2018  
Sebago Elementary School**

1. Call to order and Roll Call

The meeting was called to order by Tina, Chair, at 6:30 pm

Members of the Sebago School Committee present:

Tina Vanasse  
Joe McMahon  
Wendy Newcomb  
Donelle Allen  
Audrey Douglass

Guests present:

Superintendent Marc Gendron  
Clerk Allen Crabtree  
Claudia Lowe  
June Allen  
Linda May  
Randa Viitala  
Ann Burns  
Josephine Harmon  
Edward Ridin  
Amanda Hawkes  
Mike Hawkes  
Linda May  
Tammy Girardin  
Cassie Winslow  
Dot O'Donnell  
Grove Newcomb  
Chris Balchunas  
Kirsten Goff

2. Pledge of Allegiance

3. Agenda Adjustments

The presentation on the day care program will be postponed until next meeting.

Minutes of last meeting

Donelle made a motion to approve the minutes from the Sept 25, 2018 meeting with one correction. 2<sup>nd</sup> by Audrey. Minutes approved.

5. SES Presentations

Kirsten gave a PowerPoint presentation prepared by Kathy Harmon, 2<sup>nd</sup> and 3<sup>rd</sup> grade language arts teacher, about the recent activities that students have been involved with, including the Cumberland County Fair, reading buddies, the apple fest, etc. Ted Bridge-Koenigsberg, 4<sup>th</sup> and 5<sup>th</sup> grade science teacher gave a presentation on on-going projects of his students about food waste and their rice farming and processing project. He was assisted by Brian Harmon and Mea LaTarte.

6. Public Comments on Agenda items

There were none

7. Superintendent's Report

- Update Pre-K Charter School There is a 90-day lead time for review and approval by the State DOE. A DHHS inspection will be conducted in the near future of the SES facilities for Pre-K. Target is for 16 students once the program begins. The Charter Pre-K program will be a long-term effort, with SES offering its own Pre-K program in August 2019, with a September 1 backup date.
- The school committee will be attending MSMA conference clinics this fall
- Update from Operations and Transportation Committee Superintendent has met with the committee and did a site walk. The Operations Committee is preparing a list of needs (siding, roofing, furnace upgrade/replacement, emergency generator, finance options) and will have a report to present to the school committee at their 27 November meeting.
- Lisa Johnson's request for a ski bus for ski program program is all set, school bus will be used for the program
- Update on transportation issues still working on cell phones and cameras for the buses. Should get word on the bus grants in 2 weeks. We have three great school bus drivers!
- Actively seeking ed tech II or III for special ed needs
- There was a loss of power to SES last week and the system of getting the word out has been reviewed and fixed so that parents will know if there is a school closing by 6am on the day of the closing. This was unique in that SAD61 did not cancel that day. SAD61 has cancelled twice so far this school year and SES did not close on those days.
- SES students may be filming future school committee meetings.
- MSMA insurance an evaluation and inspection have been completed.

8. Principal's Report

- The Applefest~was a HUGE success! The kids had a blast and were busy doing and learning at every station. I want to thank all the volunteers, especially~Tammy Girardin, who took time out of their~day (and Tammy who took several days out of her time) to make it so special.~
- Our Student~Information System, Web2School, is up and running. Again, with anything~new, there have been some bumps in the road as we get used to using a new SIS, but we have gotten over the hump and are getting into a routine.
- Students in grades 2 and 3 submitted artwork to the Cumberland Fair this year and were all awarded 1st, 2nd, and 3rd place prizes and checks for \$5, \$8, or \$10! The artwork hung in our hall for a couple of weeks and then we returned their~artwork to them along with their prizes.
- Everyday Math Training on October 3rd went well. Teachers gained a better working knowledge of the tools that are available to them and the students. It opened up some opportunities for different ways we can teach students and for them to learn on their own. The new games, which are really the "old" games many teachers are used to, are great!
- On Friday, October 4th we had training from NAMI on Suicide Prevention (a mandatory training school personnel are required to have every 3 years) in the morning, worked on our report cards during the middle of the day (and finished them up today), which included a luncheon generously donated to us by Terry Clarke, and finished our day with Mandated Reporter training. We will finalize our report cards later this month so Avery Thomas can get everything entered into our Student Information System.
- All students were assessed using NWEA during the weeks of October 1st and 9th. Once we got used to using the new system, things went smoothly. Next testing session will be easy peasy! All the teachers and I brought the results of our students' testing with us to a training session on October 15th so we could better learn how to analyze~the results to maximize how to help our students. We stuck around after the seminar to review our data together and to make some plans for our neediest students. We were also lucky enough~to get one of the trainers to work with us for about 45 minutes before she went onto the next training session.

- Today, Ms. Winslow and Ms. Viitala went to a conference on how to get the most out of IXL, which is a math and reading intervention program. We are combining our NWEA results with the IXL program to differentiate and meet the needs of our students.
- Coming up we have:
- Lion's Club Vision Screening on the 26th
- Preschool Parade and "Mr. Drew & His Animals, too!" on Halloween
- Scholastic Book Fair the week of November 5th
- UNE will be offering dental sealants to students who sign up on November 6th
- Parent-Teacher Conferences will be held the evenings of November 6th and 8th
- We will be honoring our Veterans~at 12:30 November 8th.
- Sebago~Fire Department will do a Fire Safety presentation on November 14th

9. Old Business

- SPICE/PTC will have a ceremony on Saturday, Nov 3, at 10am to unveil the new SES sign. All are invited to attend this important event.

A fund-raising event is scheduled for November 17-18 where students can dress in old-time costumes and have their pictures taken. Cost is \$10/student.

A movie night is planned, logo merchandizing is being worked on with Main Street Graphics in Bridgton with plans for an on-line store, a pie sale fund raiser, and Trunk or Treat scheduled for Saturday from 5 till 7 at SES.

- Property Boundaries: Claudia said that the town has sent letters to the abutters and that a report on the boundaries will be scheduled at some point in the future.

Solar Energy Project: Claudia said that the evaluation of the SES roof to see that it is compatible with a solar array is planned and Phil will come back with information at a future meeting.

10. New Business:

- The first and second readings and discussion of the Medication Standing Orders Policy JLCD and Administering Medication procedures and permission form will be delayed until the next meeting. Policy numbers will be added to the policies for easier indexing.
- Wellness Policy – Kris Balchunas will meet with the Doctor early in November. This policy was delayed until the next meeting.
- Roof Repairs - the modular roof will need to be done by next year's end, contract bid is \$26,000. Action can be deferred until then.
- There was discussion of the first quarter budget financials. Everything is on target. The superintendent noted that there was an error in the initial debt service figure – rather than \$262,376 it should be \$190,000.
- November 3 sign unveiling – further information was provided and all are invited to attend.

11. Comments on Non-Agenda Items

Claudia briefed the committee on the “Meet the Candidates” event to be held at SES on Thursday night at 7pm. There are three candidates running for one position on the Sebago Board of Selectmen. The Sebago Spaulding Library is sponsoring the event.

12. Communications

There were none.

13. Adjourn

onelle made a motion, 2<sup>nd</sup> by Joe, to adjourn the meeting. The meeting of the Committee concluded at 7:52 p.m.

-----  
Future Meetings of the School Committee. All meetings are open to the public.

- The School Committee will meet with the Superintendent on Tuesday, November 13, 2018 at 5:30 p.m. at the Sebago Elementary School for a workshop of the Handbook.
- The School Committee will meet with the Superintendent on Tuesday, November 27, 2018 at 5:30 p.m. at the Sebago Elementary School for a workshop of the Handbook.
- The School Committee will meet for a regular meeting on Tuesday, November 27, 2018 at 6:30pm at the Sebago Elementary School