

**Sebago School Department
School Committee
February 25, 2020**

There was a Regular Meeting of the Sebago School Committee on Tuesday, February 25, 2020 at 6:30 p.m. in the Library at Sebago Elementary School.

Call to order and Roll Call

The meeting was called to order by Tina Vanesse, Chair, at 6:30 p.m. in the Library of the Sebago Elementary School.

Members of the Sebago School Committee present:

Tina Vanesse, Chair
Joseph McMahon
Donelle Allen
Audrey Douglass Schoolcraft
Wendy Newcomb

Administrators present: Marc Gendron, Superintendent of Schools.

Guests present:

Allen Crabtree, Clerk Randy Viitala

Pledge of Allegiance

Agenda Adjustments

Tina Vanesse asked that School Committee goals be added under Discussions. There are no presentations/reports for tonight's meeting.

Minutes

A motion was made by Audrey Douglass Schoolcraft, seconded by Joe McMahon, to approve the Minutes from the January 21, 2020 Sebago School Committee meeting. Motion carried unanimously.

Public Comments on Agenda Items

There were none.

Presentations/Reports

There were no presentations nor reports.

Superintendent's Report

The Superintendent reported on the contract for transportation with Logisticare. Sebago is participating in this program and will be reimbursed 50 cents/mile for each student transported who is eligible for Maine Care. We are cooperating with MSAD55. The Sebago van will be used.

Loan – on the advice of our attorney the Superintendent requested that the School Committee approve a motion authorizing a \$240,000 General Obligation Loan for General Operations. The approved motion will be brought to the Sebago Board of Selectmen on March 3 and hopefully the loan could close on March 4. “Exhibit A” with details of the loan request were distributed to the School Committee.

A motion was made by Donelle Allen, seconded by Audrey Douglas-Schoolcraft to authorize issuance of a \$240,000 General Obligation Note. Motion carried unanimously.

Special Education update – Superintendent reported on work with CDS to have special education children beginning at the Kindergarten level identified. Sebago is exploring with the Gorham school district collaborations to match needs and capacities between the two districts. Donelle Allen asked about reimbursement for child development services.

Budget – The Superintendent distributed the first public draft of the school budget for next year. It will include a 2.3% increase for the operating budget and a 4% request for an increase in the town’s funding (about \$126,000). He reminded the School Committee that last year the budget had a 0% increase reflecting the one-time payment from MSAD61. There were a number of needed capital expenditures made including our share of the new school bus match, replacing the furnace, removing asbestos, and technical updates. There was discussion on the amount of state support for Sebago’s education costs, and Joe McMahon explained about property valuations and the effect on the amount of state support.

Principal’s Report

There was none.

Action Items

A. Second Readings

A motion was made by Donelle Allen, seconded by Joe McMahon, to approve the following policies as a second reading:

- a. Student Transportation Services, File Code – EEA
- b. Toilet Training, File Code JHC
- c. Toilet Training Procedure, FC-JHC-R
- d. Code of Conduct Consequence Guide, FC – JIC-R
- e. Code of Conduct Definitions, FC – JIC-E1
- f. Code of Conduct Purpose Statement – FC – JIC-E2
- g. Individualized Education Programs (IEPs), File Code IHBA
- h. Referral and Use of General Education Interventions, File Code IHBAA
- i. Referral and Use of General Education Interventions Administrative Procedure, File Code IHBAA-R
- j. Child Find, File Code IHBAC
- k. Use of Physical Restraint and Seclusion, File Code JKAA
- l. Physical Restraint and Seclusion Administrative Procedure, File Code JKAA-R
- m. Disciplinary Removal of Students with Disabilities, File Code JKF
- n. Disciplinary Removal of Students with Disabilities, File Code JKF-R

- o. Bullying, File Code JICK
- p. Bullying – Administrative Procedure, File Code JICK-R
- q. Bloodborne Pathogens Exposure Control Plan (ECP)

Motion carried unanimously.

B. Policies – First Readings

A motion was made by Audrey Douglas-Schoolcraft, seconded by Joe McMahon, to approve the following policies as a first reading:

- a. Bus Rules – Revision, File Code FC-EEA-R
- b. Pest Management in School Facilities, FC – ECB
- c. Notice of Planned Pesticide Application, FC – ECB-E
- d. Confined Space Plan, FC-EGB
- e. Powered Industrial Truck (Forklift) Policy, File Code EGC
- f. Respiratory Protection Policy, File Code - EGD
- g. Drug-Free Workplace, File Code GBEC
- h. Family Care Leave (Family Sick Leave), File Code GBO
- i. Recruiting and Hiring of Administrative Staff, File Code GCFB
- j. Recruiting and Hiring of Administrative Staff Administrative Procedure, FC – GCFB-R
- k. Supervision and Evaluation of Professional Staff, File Code GCOA
- l. Evaluation of Administrative Staff, File Code GCOC
- m. Curriculum Development and Adoption, File Code IGA
- n. Program for Students with Limited English Proficiency, File Code IHBEA
- o. Home Schooling, File Code IHBG
- p. Home Schooling – Participation in School Programs, FC-IHBGA

Motion carried unanimously.

Discussion Items

Tina Vanesse discussed proposed changes to the School Committee Goals, including a new Value Statement and revised Vision Statement. The School Committee was asked to review and bring back at the next meeting for further discussion.

Public Comments on Non-Agenda Items

There were none.

Information items

- Future Meetings of the School Committee:
 - March 18 – Budget Committee Workshop from 2:00 – 3:00 pm at the SES Conference Room
 - March 24 – Operations Committee Meeting from 4:00 – 5:00 p.m. at SES Conference Room
 - March 24 – Policy Committee Meeting from 5:00 - 6:30 p.m. at SES Conference Room
 - March 24 - School Committee Regular Meeting at 6:30 p.m. at SES in the library

Executive Session

Matters related to negotiations (MRSA 405(6)(D))

A motion was made by Audrey Douglass Schoolcraft, seconded by Joseph McMahon, to go into Executive Session to discuss matters related to contract negotiations, pursuant to M.R.S.A. 405(6)(D). Motion carried unanimously.

The School Committee went into Executive Session at 7:15 p.m and returned to Public Session at 7:28 p.m. No actions were taken during Executive Session.

Adjournment

A motion was made by Audrey Schoolcraft-Douglass, seconded by Wendy Newcomb, to adjourn. Motion carried unanimously.

The meeting adjourned at 7:29 p.m.

Secretary

March 24, 2020

Date Approved