



Town of Sebago – Zoning Board of Appeals

406 Bridgton Rd, Sebago, ME 04029

Office (207) 787-2457

townofsebago.org

APPLICATION FOR ADMINISTRATIVE APPEAL OR VARIANCE

APPLICATION FEE: \$100.00 Fee received on: _____

Clerk's signature: _____

1. Name of Appellant: _____

2. Mailing Address: _____

3. City/Town: _____

4. Telephone: _____

5. Email Address: _____

6. Name and mailing address of owner of property which is the subject of the Appeal:

7. Location of Property: _____ Map _____ Lot _____

The undersigned requests that the Board of Appeals consider one of the following:

- A. Administrative Appeal. Relief from the decision, or lack of decision, of the Code Enforcement Officer or Planning Board in regard to an application for a permit.
 - an error was made in the approval of the permit
 - an error was made in the denial of the permit
 - the denial of the permit was based on a misinterpretation of the ordinance
 - there has been a failure to approve or deny the permit within a reasonable period of time
 - other: _____

Please explain in more detail the facts surrounding this appeal (please attach a separate sheet of paper if necessary). You should be as specific as possible so that the Board of Appeals can give full consideration to your case.

- B. Variance.
 - i. Nature of Variance: Describe generally the nature of the variance
In addition, a sketch plan of the property must accompany this application showing dimensions and shape of the lot, the size and locations of existing buildings, the locations and dimensions of proposed buildings or alterations, and any natural or topographic peculiarities of the lot in question.
 - ii. Justification of Variance: In order for a variance to be granted, the appellant must demonstrate to the Board of Appeals that the strict application of the terms of the zoning ordinance would cause undue hardship. There are four criteria which must be met before the Board of Appeals can find that a hardship exists. Please explain how your situation meets each of these criteria listed below (Please attach a separate sheet of paper if necessary) (Section 6 (K) (c):

1. The land in question cannot yield a reasonable return unless the variance is granted.

2. The need for a variance is due to the unique circumstances of the property and not to the general conditions in the neighborhood.

3. The granting of a variance will not alter the essential character of the locality.

4. The hardship is not the result of action taken by the appellant or a prior owner.

iii. ____ Additional Information that may be required. (Please address 1-3 below on a separate sheet of paper prior to submitting your request for a variance.):

- 1. ____ Disability (Section 6 (K) (d))
- 2. ____ Setback Requirements (Section 6 (K) (e))
- 3. ____ Dimensional Requirements

List the names and addresses of the abutters of the property to be appealed on a separate sheet of paper.

I certify that the information contained in this application and its supplement is true and correct.

Date: _____ Appellant Signature: _____

Note to Appellant: This form should be returned to the Board of Appeals Executive Secretary. You will be notified by mail of the date of the hearing on your appeal.

NOTICE OF ADDITIONAL FEES THAT WILL APPLY:

(NOTE: These Additional Fees will be billed to you as required and must be paid in full before the date of the Public Hearing.)

ABUTTER NOTICES - \$8.00 per Abutter

LEGAL NOTICES (Newspaper Ads) - \$45.00 each ad (2 per meeting)